



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 1 of 1**

**Meeting Date: March 9, 2005**

**Item Number: 5.A.**

**Subject:**

Resolution Recognizing the Contribution of Austin Brockenbrough and Associates Towards Development of the Government Center Demonstration Fitness Trail

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "M. S. Golden", is written over a horizontal line.

**Board Action Requested:**

Recognize Austin Brockenbrough and Associates for their contribution of surveying and design service toward development of the Government Center Demonstration Fitness Trail.

**Summary of Information:**

Austin Brockenbrough has agreed to donate surveying and design services toward construction of the trail. The Parks and Recreation Department is developing a demonstration fitness trail system on the Government Center Campus titled "Government Center Demonstration Fitness Trail". The plan calls for a system of inter-connected trail and sidewalks linking all major areas of the complex with over six miles of soft surface trail at plan build-out. The CIP Budget provides \$50,000 in funding for the first two-mile segment, to be completed in the fall of 2005. The master planning effort for the trail system involved county volunteers serving on focus groups and participating in design workshops to conceive the plan. Ten county departments serve as a technical advisory committee to assist the department in project development. The Department of Parks and Recreation has partnered with local engineering firms, vendors and the Bird High School and Technical Center students to augment funding by over 100% in goods and services. Upon completion, the project will provide a unique "wellness" resource for the general public and County employees.

**Preparer:** Michael S. Golden

**Title:** Director, Parks and Recreation

**Attachments:**



Yes



No

**# 000001**

RECOGNIZING AUSTIN BROCKENBROUGH AND ASSOCIATES, L.L.P.  
FOR SUPPORT OF THE GOVERNMENT CENTER DEMONSTRATION FITNESS TRAIL

WHEREAS, community service and voluntarism are some of the greatest assets of Chesterfield County; and

WHEREAS, community partnerships are the foundation for the success of the trail development; and

WHEREAS, Austin Brockenbrough and Associates, L.L.P. has contributed to Chesterfield County's economic development by providing high quality engineering designs of many county facilities such as schools, utilities, fire stations, parks and roads; by providing engineering services to local, private clients; and by employing county residents; and

WHEREAS, Austin Brockenbrough and Associates will observe its 50<sup>th</sup> anniversary in 2005 as a multi-disciplinary engineering and surveying firm which offers civil, mechanical, electrical and structural engineering services to government, industrial, commercial and private clients; and

WHEREAS, Austin Brockenbrough and Associates recognizes Chesterfield County as being a great place to do business and a great place to live; and

WHEREAS, Austin Brockenbrough and Associates wishes to give back to those who have helped them most - their community, clients and employees, and plans to celebrate by participating and hosting numerous events, including donation of services to Chesterfield County and working with L. C. Bird High School students on the new Chesterfield County Government Center Demonstration Fitness Trail; and

WHEREAS, Austin Brockenbrough and Associates has agreed to donate surveying and design services valued at over \$30,000, toward development of the trail.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 9<sup>th</sup> day of March 2005, publicly recognizes and expresses its gratitude, on behalf of the county, to Austin Brockenbrough and Associates, L.L.P., for its many contributions.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000002



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 5.B.

**Subject:**

Resolution Recognizing the Contribution of Luck Stone Corporation Toward Development of the Government Center Demonstration Fitness Trail

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

Recognize Luck Stone Corporation for their donation of gravel toward development of the Government Center Demonstration Fitness Trail.

**Summary of Information:**

Luck Stone has agreed to donate 2,000 tons of gravel toward construction of this trail. The Parks and Recreation Department is developing a demonstration fitness trail system on the Government Center Campus titled "Government Center Demonstration Fitness Trail". The plan calls for a system of inter-connected trail and sidewalks linking all major areas of the complex with over six miles of soft surface trail at plan build-out. The CIP Budget provides \$50,000 in funding for the first two-mile segment, to be completed in the fall of 2005. The master planning effort for the trail system involved County volunteers serving on focus groups and participating in design workshops to conceive the plan. Ten County departments serve as a technical advisory committee to assist the department in project development. The Department of Parks and Recreation has partnered with local engineering firms, vendors and the Bird High School and Technical Center students to augment funding by over 100% in goods and services. Upon completion, the project will provide a unique "wellness" resource for the general public and County employees.

Preparer: Michael S. Golden

Title: Director, Parks and Recreation

**Attachments:**



Yes



No

# **000003**

RECOGNIZING LUCK STONE FOR SUPPORT OF THE GOVERNMENT  
CENTER DEMONSTRATION FITNESS TRAIL

WHEREAS, community service and voluntarism are some of the greatest assets of Chesterfield County; and

WHEREAS, Luck Stone wishes to give back to those who have helped them most - their community, clients and employees; and

WHEREAS, Luck Stone has contributed to Chesterfield County's economic development through providing high quality stone products for many county facilities and by employing county residents; and

WHEREAS, community partnerships are the foundation for the success of the trail development; and

WHEREAS, Luck Stone has agreed to donate 2,000 tons of gravel valued at over \$11,000 toward construction of the trail.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors publicly recognizes and commends Luck Stone and its employees for their civic leadership and generous support for the public trails effort at the Government Center Complex.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Luck Stone and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: March 9, 2005**

**Item Number: 6.**

**Subject:**

Work Session on County Administrator's Proposed FY2006 Biennial Financial Plan

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ 

**Board Action Requested:**

Hold a work session on the County Administrator's Proposed FY2006 Biennial Financial Plan.

**Summary of Information:**

This time has been set to continue work sessions on the County Administrator's Proposed FY2006 Biennial Financial Plan. This is the fourth of six budget work sessions. On February 9<sup>th</sup>, staff presented FY2006 projected revenues and the Community Services Board budget. On February 23<sup>rd</sup>, staff presented the Police Department budget and the School Board presented its budget. On March 7<sup>th</sup>, presentations were made by the Social Services Board, Constitutional Officers, the Human Services Division and Fire and Emergency Medical Services.

This work session will include a review of the County Administrator's Proposed FY2006 Expenditure Budget, in addition to a presentation from the Management Services Division. Presentations from the Community Development Division and the Community Development Block Grant Office are scheduled for March 23<sup>rd</sup>. A final work session is scheduled for April 13<sup>th</sup>. At this work session, changes to the proposed financial plans will be reviewed prior to adoption.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**



Yes



No

#

**000005**

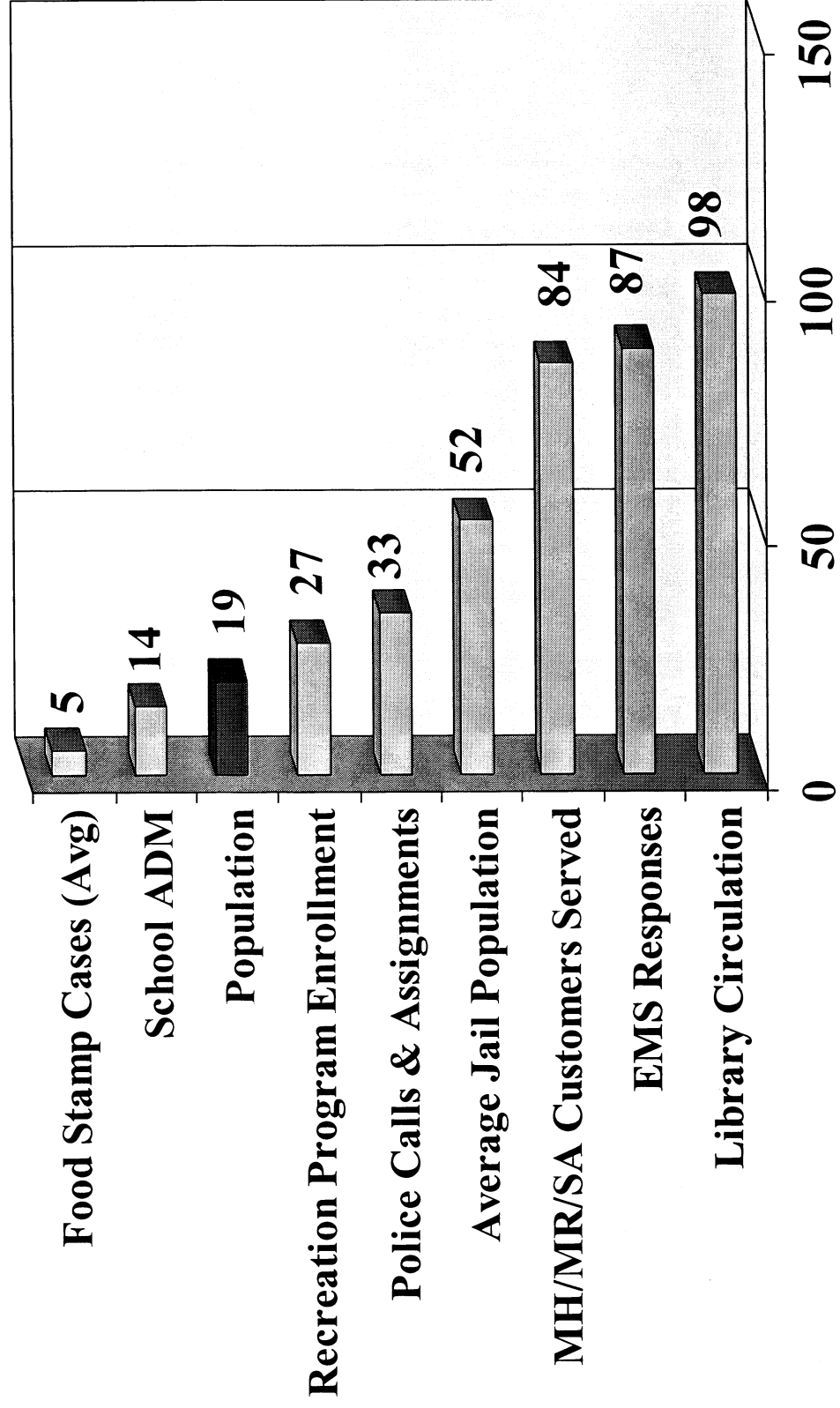
# **FY2006 Proposed Budget Second Year of Biennium**

**March 9, 2005  
Work Session**

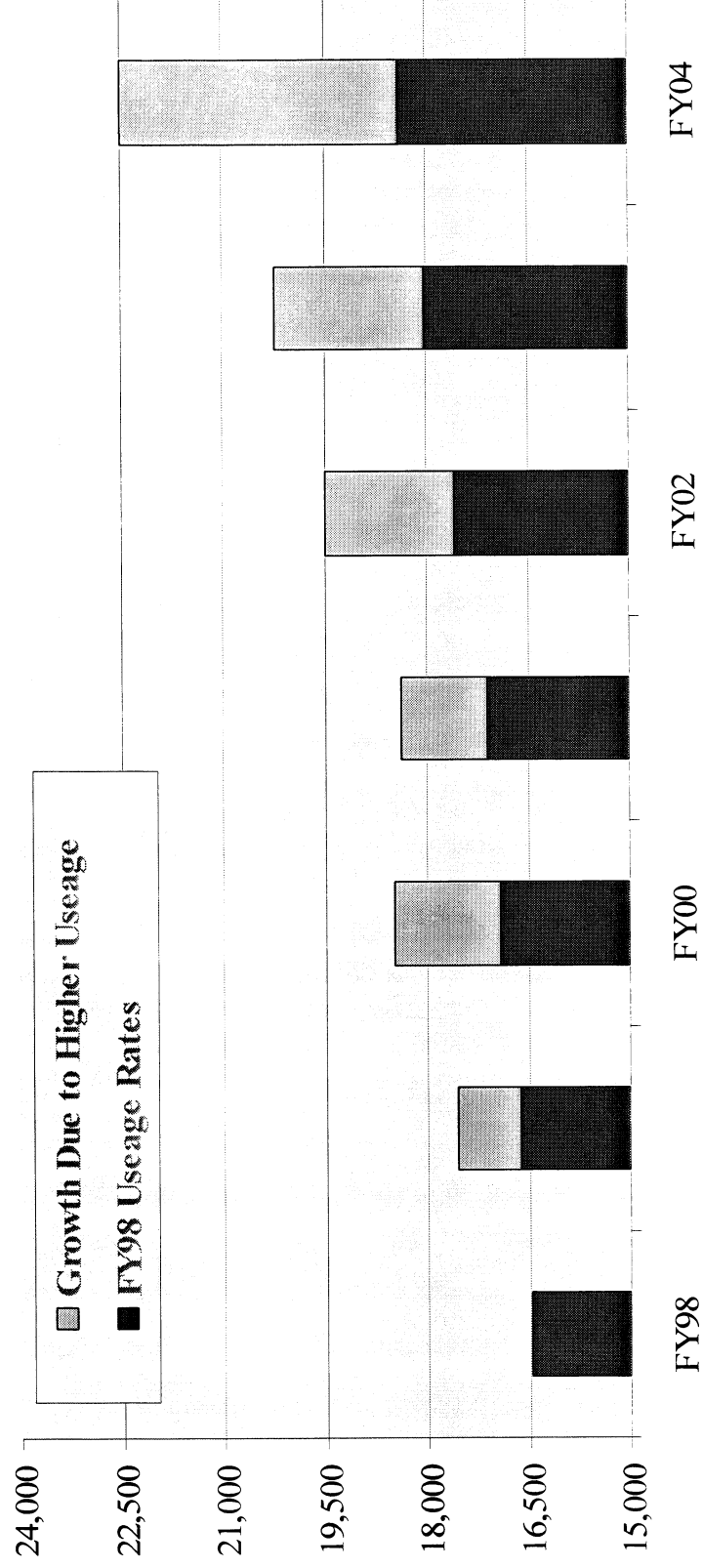
*Chesterfield County  
Budget and Management Department*

000006

# % Increase in Demand for Services FY95 - FY2004



# Growth in EMS Responses



# FY2006 Proposed Budget

## Tax Rates (per \$100 of assessed value)

### For January 2005

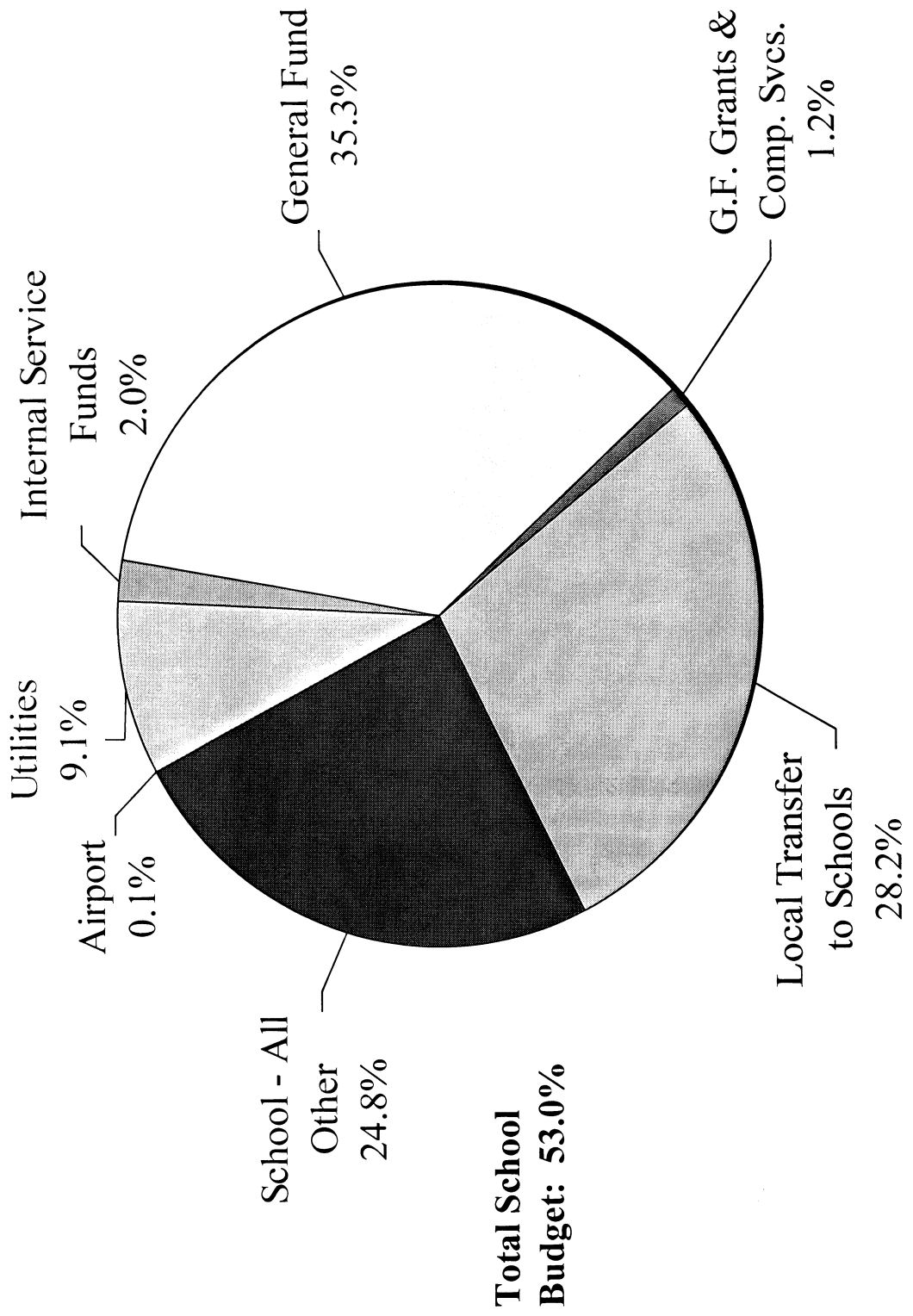
Real Estate	\$1.07
Personal Property	\$3.60
Machinery & Tools	\$1.00
Airplanes	\$0.50
Personal Property for Members of Rescue Squads	\$0.96
Personal Property for Trailers with Gross Weight of 10,000 lbs or more	\$0.96
Personal Property for Wild and Exotic Animals	\$0.01
Personal Property for Vehicles Using Clean and Special Fuels	\$3.24
Specially Equipped for Handicapped/Disabled	\$0.01

# Primary Considerations in Budget Preparation for FY2006

- Places priority in the areas of Education, Public Safety, and Human Services
- Continues to meet growing service needs by funding increases in debt service, pay as you go capital and associated operating impacts
- Provides for a competitive compensation package focused on attraction and retention of qualified personnel

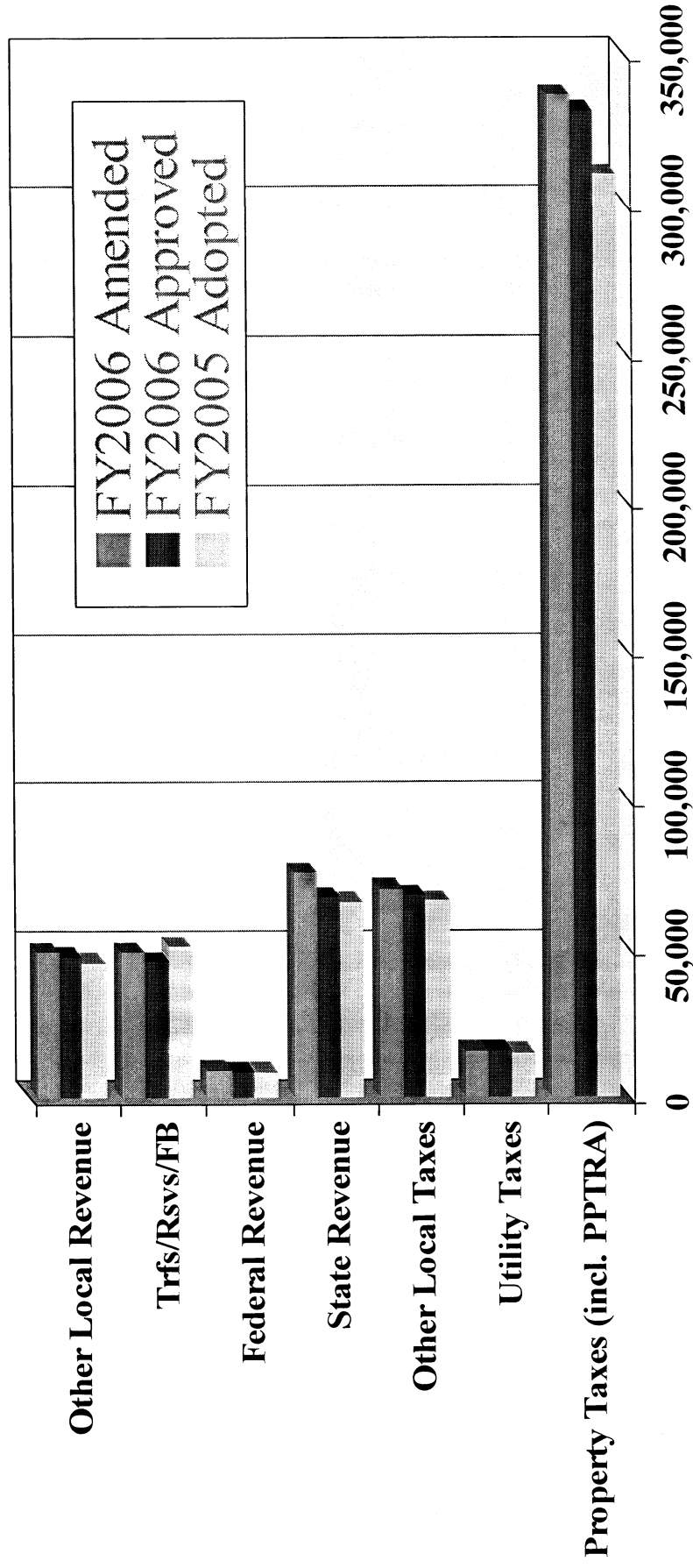
# Total FY2006 Proposed Budget

## \$954,013,400



# FY2005 Adopted vs. FY2006 Approved and Amended Revenues

(\$ in 000s)

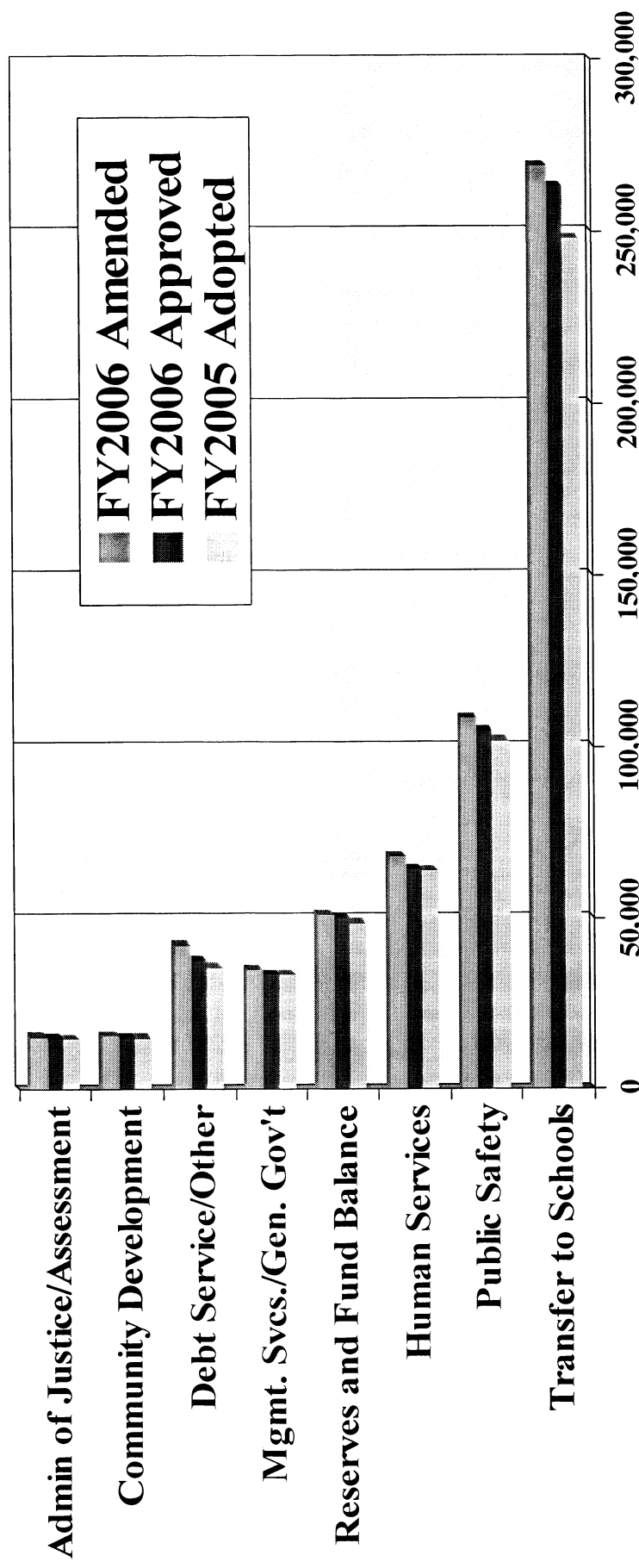




# FY2005 Adopted vs. FY2006 Approved and Amended Expenditures

(\$ in 000's)

FY2006 General Fund Budget: \$605,575,700



“Other” includes Community Contracts, Employee Benefits, Hydrant Rental, Grants, Convention Center Reimbursement, District Improvement Funds, etc.

# FY2006 General Fund Sources

## (\$ in Millions, Rounded)

	<b>FY2005</b>	<b>FY2006</b>	<b>FY2006</b>	<b>Difference</b>
	<u><b>Adopted</b></u>	<u><b>Approved</b></u>	<u><b>Amended</b></u>	<u><b>Adopted to</b></u>
				<u><b>Amended</b></u>
Real Estate Tax	\$222.9	\$240.2	\$249.5	\$26.6
Personal Property Tax	38.9	40.8	39.7	0.8
PPTRA	40.7	42.7	40.6	-0.1
Other Property Tax	4.9	5.0	4.4	-0.5
Penalties/Interest	<u>2.4</u>	<u>2.5</u>	<u>2.5</u>	<u>0.1</u>
Total Property	\$309.8	\$331.2	\$336.7	\$26.9
Local Sales	\$33.3	\$35.0	\$35.8	\$2.5
Utility Tax	15.0	15.6	15.6	0.6
Other Local Taxes	32.9	33.0	34.4	1.5
Other Local Revenue	45.5	47.3	48.9	3.5
State Sales Tax	37.5	39.2	46.2	8.7
Other State Revenue	28.4	28.1	29.4	1.1
Federal (excl. Food Stamps)	8.7	8.8	9.4	0.7
Reserves & Other (excl. FB)	<u>12.3</u>	<u>6.7</u>	<u>8.2</u>	<u>-4.1</u>
Subtotal Other	\$213.6	\$213.7	\$228.0	\$14.4
Total Revenue	\$523.4	\$544.9	\$564.7	\$41.3
Road Bond Projects/Merit Increase				<u>(4.5)</u>
Available				<b>\$36.8</b>

# Difference Comparison

## (\$ in Millions, Rounded)

	FY04 Adopted to FY05 Proposed	FY05 Adopted to FY06 Amended	Largest Changes
Real Estate Tax	\$19.8	\$26.6	
Personal Property Tax	0.0	0.8	
PPTRA	0.9	-0.1	
Other Property Tax	0.0	-0.5	
Penalties/Interest	<u>0.2</u>	<u>0.1</u>	
Total Property	\$20.9	\$26.9	6.0
Local Sales	\$3.2	\$2.5	
Utility Tax	1.6	0.6	-1.0
Other Local Taxes	0.9	1.5	
Other Local Revenue	2.1	3.5	1.4
State Sales Tax	2.3	8.7	6.4
Other State Revenue	1.9	1.1	-0.8
Federal (excl. Food Stamps)	<u>0.3</u>	<u>0.7</u>	
Subtotal	\$12.3	\$18.5	
Reserves & Other (excl. FB)	\$1.0	-\$4.1	-5.1
Total Revenue	\$34.2	\$41.3	
Road Bond Projects/Merit Increase		<u>(4.5)</u>	
Available		<b>\$36.8</b>	

# FY2006 General Fund Uses

## (\$ in Millions, Rounded)

<b>Education</b>	Transfer to Schools	<b>\$21.087</b>
<b>Salaries and Benefits</b>		
Countywide	Balance of the Prior Year Merit Increase	3.143
Countywide	Healthcare Rate Increase	0.794
Countywide	Workers Compensation & Retiree Healthcare	0.250
Countywide	Proposed 3% Merit Increase	<u>2.620</u>
		<b>\$6.807</b>
<b>Public Safety</b>		
Police	Six New Police Officers	0.570
Police	Hull Street Station, Eleven Positions (2 months)	0.150
Police	Chester Station Sergeant/Terrorism Lieutenant	0.158
Fire & EMS	Courthouse Rd. Fire Station-Balance, Personnel and Operating	0.321
Fire & EMS	EMS Enhancements (Revenue Recovery)	0.546
Regional Jail	Increase in Number of Prisoners	0.500

# FY2006 General Fund Uses

## (\$ in Millions, Rounded)

### Public Safety- continued

Sheriff	New Jail- Personnel/Operating	0.965
Animal Control	Euthanasia Expenses	<u>0.070</u>
		<b>\$3.280</b>

### Human Services

MH/MR/SA	Program Enhancements (Revenue Offset)	0.952
MH/MR/SA	Other Operating Adjustments	0.129
Comprehensive Services	Cost Increases	0.276
Social Services	Adult Protective Services Worker	0.040
Social Services	Program Enhancements (Revenue Offset)	1.050
Libraries	Personnel – Salary Regrades	0.155
Community Transp. Prog.	Increase Services	0.044
Various Departments	Miscellaneous Adjustments	<u>0.186</u>

**\$2.832**

12

000017

# FY2006 General Fund Uses

## (\$ in Millions, Rounded)

### Non-Departmental

Debt Service	Based on Planned Issuance	3.899
Fund Balance	Per Board Policy	0.321
Community Contracts	Various Organizations	0.215
Economic Development	Cloverleaf Mall	0.300
Economic Development	Convention Center (Revenue Offset)	0.504
Tax Relief for Elderly	Increased Costs	0.148
Other/RFCIP	Miscellaneous Adjustments	<u>0.660</u>
		<b>\$6.047</b>

### Other Departments

Risk Management	Cost of Insurance	0.316
Treasurer	Debt/Customer Service Pos. (Rev. Offset)	0.099
Environmental Engineering	Two Engineer Positions (Rev. Offset)	0.112
Various Departments	Miscellaneous Adjustments	<u>0.664</u>
		<b>\$1.191</b>

**TOTAL USES (Rounded):**

**\$41.3**

**TOTAL REVENUES (Rounded):**

**\$41.3**

000018

# FY2006 Balancing Initiatives

## (\$ in Millions)

<b>Budget Status as of 2/9/05</b>	<b>(\$2.226)</b>
<b>Revenue Adjustments</b>	
Adjust HB599 Revenue	.150
Adjust Local Sales Tax	<u>.086</u>
<b>Subtotal Revenue Adjustments</b>	<b>\$0.236</b>
<b>Expenditure Adjustments</b>	
Adjust CIP Transfer	(0.550)
Adjust Debt Service	(1.172)
Reduction in Departmental and Other Expenditures	<u>(.268)</u>
<b>Subtotal Expenditure Adjustments</b>	<b>(\$1.990)</b>
<b>Total Adjustments</b>	<b>\$2.226</b>

# New Positions for FY2006

## Fully Funded with local taxes

Police – Hull Street Station	11
Police – Other	20
Sheriff	14
Other	<u>8</u>
<b>Subtotal</b>	<b>53</b>

## Fully Funded with fees, state revenue, other

Mental Health/Mental Retardation	8
Social Services	1
Drug Court	1
Other	<u>10</u>
<b>Subtotal</b>	<b>20</b>

000020

**Total New Positions**

**73**



# FY2007 Challenges

Increasing cost of benefits

- Health care
- VRS

Debt Service increases based on approved Capital Improvement Program

Cost of opening new facilities (staffing, operating)

Federal/ State cost shifting

# Proposed Fee Increases - FY2006

## Utilities

- Increases primarily in operating costs and capital projects associated with state & federal regulations and repair projects have resulted in proposed rate adjustments.
- Proposing adjustments to base charges.
- Proposed increases on a typical bi-monthly bill equate to:
  - \$2.58 on a water bill (\$1.29 monthly)
  - \$3.00 on a wastewater bill (\$1.50 monthly)
  - \$3.54 on a combined water/wastewater bill (\$1.77 monthly)

# Proposed Fee Increases - FY2006

## Utilities (continued)

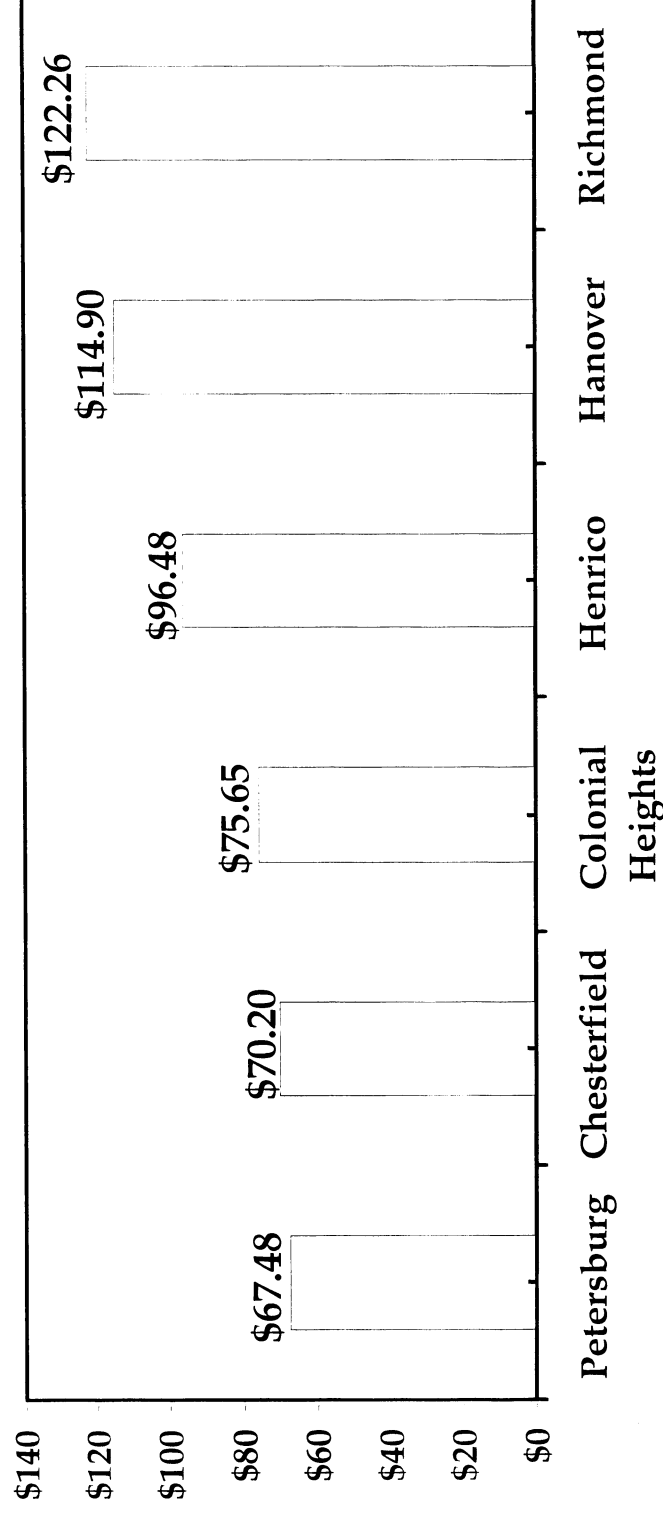
- Increases in other services are proposed. Increases reflect current costs to provide the services:

	<u>Current</u> <u>Fee</u>	<u>Proposed</u> <u>Fee</u>	<u>Increase</u>
<b>Installing Water Service Lines</b>			
Line size:			
5/8"	\$465	\$777	\$312
1"	610	981	371
1 1/2"	900	1,641	741
2"	1,000	1,836	836
<b>Bacteriological Test- New Construction</b>	\$16	\$21.50	\$5.50
<b>Portable Water Meter Deposit</b>	\$550	\$750	\$200

# Proposed Fee Increases - FY2006

## Utilities (continued)

Comparison of 18 CCF Bills  
Water and Wastewater Service



*Chesterfield: Proposed FY06 rates*

*Colonial Heights: Rates effective 10-01-04*

*Hanover, Henrico, Petersburg and Richmond: FY05 rates*

*Source: Chesterfield County Utilities Department*

# Proposed Fee Increases - FY2006

## Waste and Resource Recovery

- Biennial budget provided for a two-year increase in the Gate Fee. The rate was increased from \$5 to \$7 for FY2005 and to \$8 for FY2006.

# FY2006 (Second Year) Budget Work Sessions

<u>Date</u>	<u>Time</u>	<u>Presentation</u>
March 9	3:30	FY2006 Total Budget Management Services
March 23	3:30	CDBG Community Development
March 23	7:00	Public Hearings

# FY2006 (Second Year) Budget Work Sessions

<u>Date</u>	<u>Time</u>	<u>Presentation</u>
April 13	3:30	Budget Work Session & Adoption

Note: Additional work sessions may be necessary

# QUESTIONS?





# Chesterfield's Eight Strategic Goals

Goal #1: To be exemplary stewards of the public trust.

Goal #2: To provide world-class customer service.

Goal #3: To be acknowledged for its extraordinary  
quality of life.

Goal #4: To be the safest and most secure community as  
compared to similar jurisdictions.

Goal #5: To be a unifying leader of local government.

Goal #6: To be the employer of choice.

Goal #7: To be the first choice business community.

Goal #8: To be responsible protectors of the environment.<sup>25</sup>

# To Be Exemplary Stewards of the Public Trust

- Adheres to adopted financial policies regarding fund balance, debt service to expenditures ratio and funding capital projects with cash rather than debt
- Adds \$2.7 million to fund balance through FY2006 to adhere to Board's fund balance policy of 7.5% - FY2006 ending fund balance projected to be \$41.9 million

# To Be Exemplary Stewards of the Public Trust

- Supports a six-year \$674.1 million proposed Capital Improvement Program funding projects approved in the 2004 referendum; maintains the ratio of debt service to expenditures at approximately 8.5% over the term of the CIP
- Per Board policy, funds the Reserve for Future Capital Projects at 5% of projected general governmental expenditures (\$9.3 million in FY2006) - reduces dependence on debt

# To Be Exemplary Stewards of the Public Trust

- Funds the increased cost of insurance to protect taxpayers against losses of county property and other incidents

# To Provide World Class Customer Service

- Provides new funding in the Treasurer's Office
  - Customer Service Supervisor and Account Collector
- Funds operating impacts associated with the new Finance/ Human Resources technology project
  - enhances internal support for financial and human resource transactions
- Initial capital funding provided for the expansion/ renovation of the Smith Wagner Building (Health & Social Services)

# To be Acknowledged for its Extraordinary Quality of Life

- Allocates approximately 68% of net property tax revenue to schools, and provides an increase of approximately \$21.1 million
- Comprehensive Services - provides for the increase in required local match from county and schools for at risk youth
- Funds debt service for road construction approved in the referendum

# To be Acknowledged for its Extraordinary Quality of Life

## ● Mental Health/Mental Retardation/Substance Abuse

- New positions to serve adults and youth with serious mental illness and mental retardation
  - Enhance services, reduce waiting times
- Opening of Chester House, Spring 2005
  - Extensive, long-term rehabilitation and community support services for 150 citizens



# To be Acknowledged for its Extraordinary Quality of Life

- Provides new funding in Social Services
  - An Adult Protective Services worker
  - Program enhancements in foster care and adoption programs (revenue offset)
- Community Transportation – funding provided to increase services
- Continues the tax relief for the elderly and disabled program

# To be the Safest and Most Secure Community as Compared to Similar Jurisdictions

- Funds the balance of operating expenses for the new Courthouse Road Fire Station
- Provides for continued enhancements to Emergency Medical Services:
  - Continues the additional staffing on apparatus
  - New technology enhancements such as tablet computers and modernized defibrillators
  - New collapsible chairs for moving patients on stairs

# To be the Safest and Most Secure Community as Compared to Similar Jurisdictions

- Provides funding for the following positions in the Police Department:
  - 12 new Police Officers (6 partially funded by COPS grant)
  - 11 positions for the Hull Street Station (partial funding – 2 months)
  - 1 Sergeant at the Chester Station and 1 Terrorism Lieutenant
  - 4 Police Aide positions for the new property evidence facility (partial funding – 2 months)

# To be the Safest and Most Secure Community as Compared to Similar Jurisdictions

- Provides the balance of funding in the Sheriff's Department for 26 new Deputy positions
- Provides funds for 13 jail relief staff positions in the Sheriff's Department
- Provides funds to cover the cost of higher Regional Jail per diems due to increasing prisoner counts

# To be the Safest and Most Secure Community as Compared to Similar Jurisdictions

- Provides funding for an expanded background check program - Federal registry searches and background checks for all coaches
- Provides funding for euthanasia in Animal Control

# To be a Unifying Leader for Local Government

- Furthers regional relationships by continuing the County's commitment to Maymont, Henricus Foundation, the '2007 Tourism Initiative', the Convention Center as well as other regional initiatives and programs
- Funds an endowment for the Children's Medical Center
- Provide fiscal agency services for a regional security grant
- Funds a variety of programs in the arts, sciences, the environment, health sciences, sports/ recreation as well as senior, youth and special needs advocacy initiatives

# To be the Employer of Choice

- Provides for a 3.0% performance-based merit increase for eligible employees
- Covers approximately 64% of the employee health care rate increases
- Funds a leave staffing plan option in the Fire Department
- Continues career development programs in public safety - advancement opportunities for staff

# To be the Employer of Choice

- Includes a three-year Technology Improvement Program with continued funding for PC replacements, countywide imaging project, and other software initiatives to enhance efficiency
- Continues funding for the county's security management program including enhancing building security for employees and the public
- Continues the county's commitment to aging government facilities with replacement facilities and renovations included in the capital improvement plan

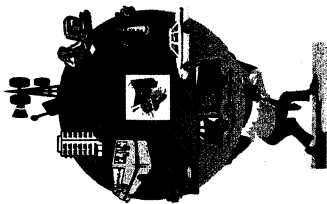


# To be the FIRST CHOICE Business Community

- Continues targeted tax reductions such as the enterprise zone and Business and Professional Occupational License Tax reductions
- Continues support for the Richmond Convention Center
- Economic Development Initiatives
  - Cloverleaf Mall Revitalization
  - Meadowville Technology Park Acquisition

# To be Responsible Protectors of the Environment

- Provides for 2 additional staff in the Environmental Engineering department (offset by fees)
  - BMP program activities
  - GIS enhancements
- Capital Plan includes an increase for maintenance of closed landfills over the six-year period
- Continues the maintenance of existing residential retention ponds (BMP's) - presently maintaining about 100 BMP's countywide



**FORCE  
MULTIPLIER**

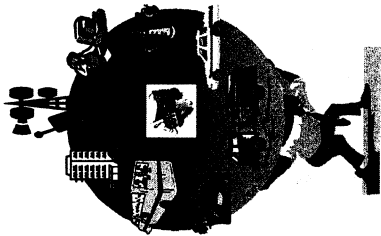
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# **Management Services FY06 Budget Presentation**

**000047**



# A Force Multiplier that sustains those on the front line so they can support the citizen



**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000049**

# **Management Services**

**Environmental  
& Security Mgt**

**IST**

**D.O.G.S**

**Accounting**

**Purchasing      Internal Audit**

**License  
Inspector**

**Risk  
Management**

**Real Estate  
Assessor**

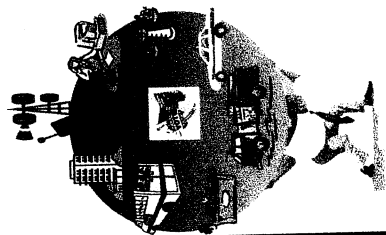
# Citizen Services

## Litter Pick-Up



08/03/2004

000050



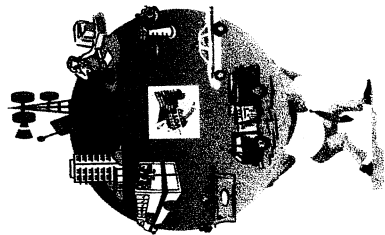
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

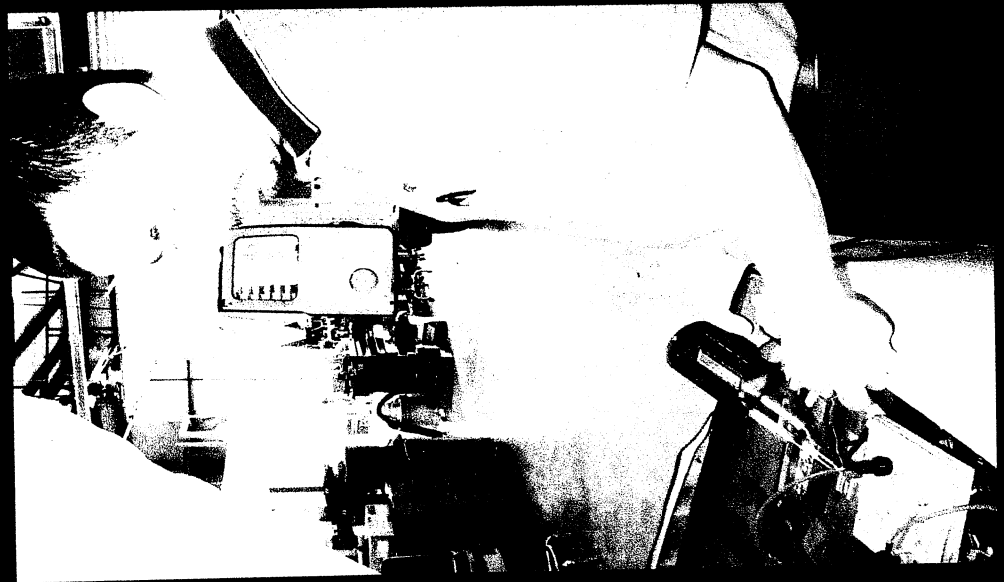
**000051**

# **Citizen Services**

	<b><u>FY2005 Adopted</u></b>	<b><u>FY2006 Proposed</u></b>	<b><u>FY2006 Revenue</u></b>
<b>Airport</b>	<b>\$ 616,200</b>	<b>\$ 650,400</b>	<b>\$ 650,400</b>
<b>Registrar</b>	<b>\$1,076,600</b>	<b>\$ 653,000</b>	<b>\$ 70,000</b>
<b>Waste and Resource Recovery</b>	<b>\$5,509,100</b>	<b>\$5,722,800</b>	<b>\$3,588,400</b>



# Financial & Support Services

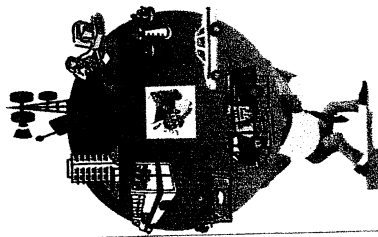


## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000052**





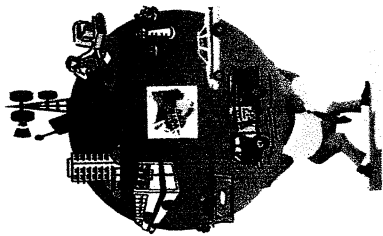
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

000053

# Financial & Support Services

	<b><u>FY2005 Adopted</u></b>	<b><u>FY2006 Proposed</u></b>	<b><u>FY2006 Revenue</u></b>
Buildings and Grounds	\$ 4,264,400	\$ 4,429,600	\$ 318,600
General Services - Administration	\$ 699,900	\$ 757,800	\$ 90,900
Management Services	\$ 275,800	\$ 282,800	\$ 0
Risk Management	\$ 5,435,200	\$ 5,758,600	\$ 5,758,600



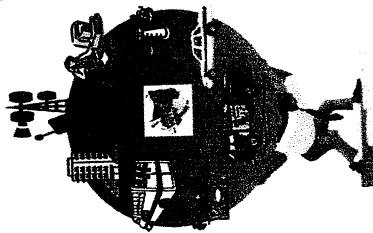
## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# **Financial & Support Services**

	<b><u>FY2005 Adopted</u></b>	<b><u>FY2006 Proposed</u></b>	<b><u>FY2006 Revenue</u></b>
<b>Assessor</b>	\$2,817,600	\$2,886,500	\$ 8,000
<b>Commissioner</b>	\$2,622,300	\$2,716,800	\$478,000
<b>License Inspector</b>	\$ 517,600	\$ 532,000	\$ 0
<b>Treasurer</b>	\$2,710,200	\$2,872,400	\$867,500

000054



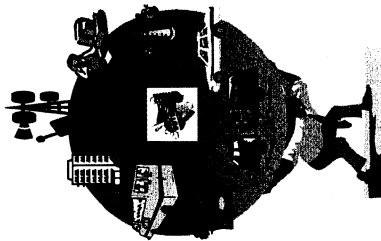
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

000055

# Financial & Support Services

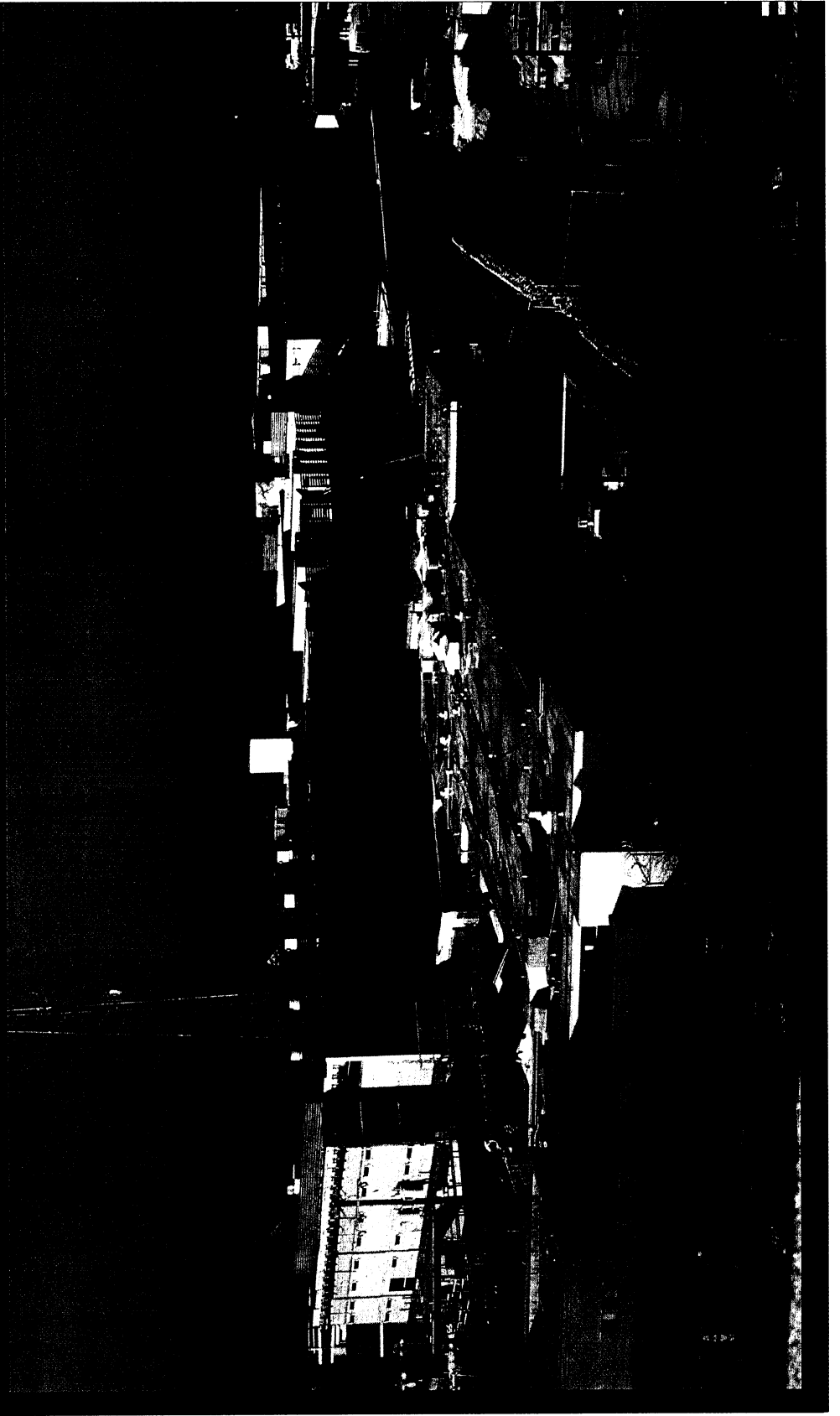
	<b><u>FY2005 Adopted</u></b>	<b><u>FY2006 Proposed</u></b>	<b><u>FY2006 Revenue</u></b>
Accounting	\$2,798,200	\$2,880,300	\$964,600
Internal Audit	\$ 619,200	\$ 648,300	\$ 23,300
IST	\$9,127,500	\$9,826,800	\$1,944,000
Purchasing	\$1,040,900	\$1,072,200	\$ 170,700



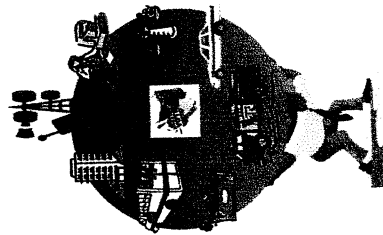
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# Courts and Criminal Justice



000056



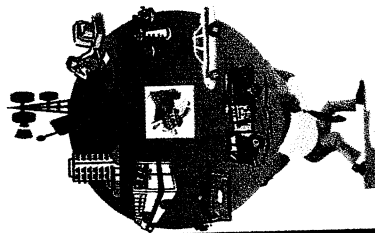
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# Courts & Criminal Justice

	<b><u>FY2005 Adopted</u></b>	<b><u>FY2006 Proposed</u></b>	<b><u>FY2006 Revenue</u></b>
Circuit Court	\$ 556,500	\$ 560,300	\$ 1,500
Circuit Court Clerk	\$2,767,100	\$2,820,600	\$2,038,900
Commonwealth Attorney	\$2,651,300	\$2,775,900	\$1,332,600
General District	\$ 88,000	\$ 88,000	\$ 0

000057



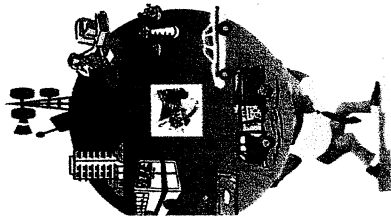
# Courts & Criminal Justice

## FORCE MULTIPLIER

A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen

000058

	<u>FY2005 Adopted</u>	<u>FY2006 Proposed</u>	<u>FY2006 Revenue</u>
J & D Court	\$ 93,000	\$ 93,000	\$ 0
Magistrate	\$ 7,200	\$ 7,200	\$ 0
Riverside Jail	\$ 6,200,300	\$ 6,700,300	\$ 0
Sheriff	\$14,113,800	\$ 15,425,000	\$ 5,974,600



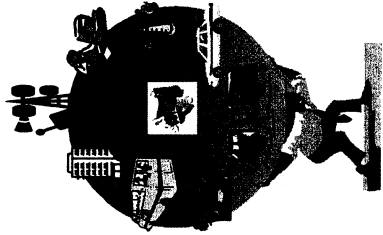
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000059**

# Management Services Totals

	<u>FY2005 Adopted</u>	<u>FY2006 Proposed</u>	<u>FY2006 Revenue</u>
Citizen Services	\$ 7,201,900	\$ 7,026,200	\$ 4,308,800
Courts & Criminal Justice	\$26,477,20	\$28,470,300	\$ 9,347,600
Financial & Support	<u>\$33,254,700</u>	<u>\$34,768,500</u>	<u>\$10,405,000</u>
<b>TOTAL</b>	<b>\$66,604,900</b>	<b>\$70,160,600</b>	<b>\$24,280,600</b>



**FORCE  
MULTIPLIER**

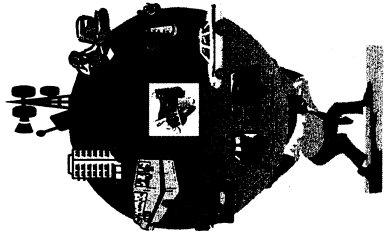
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000060**

# **Strategic Accomplishment**

- Exemplary Stewardship**
- Customer Service**
- Employer of Choice**





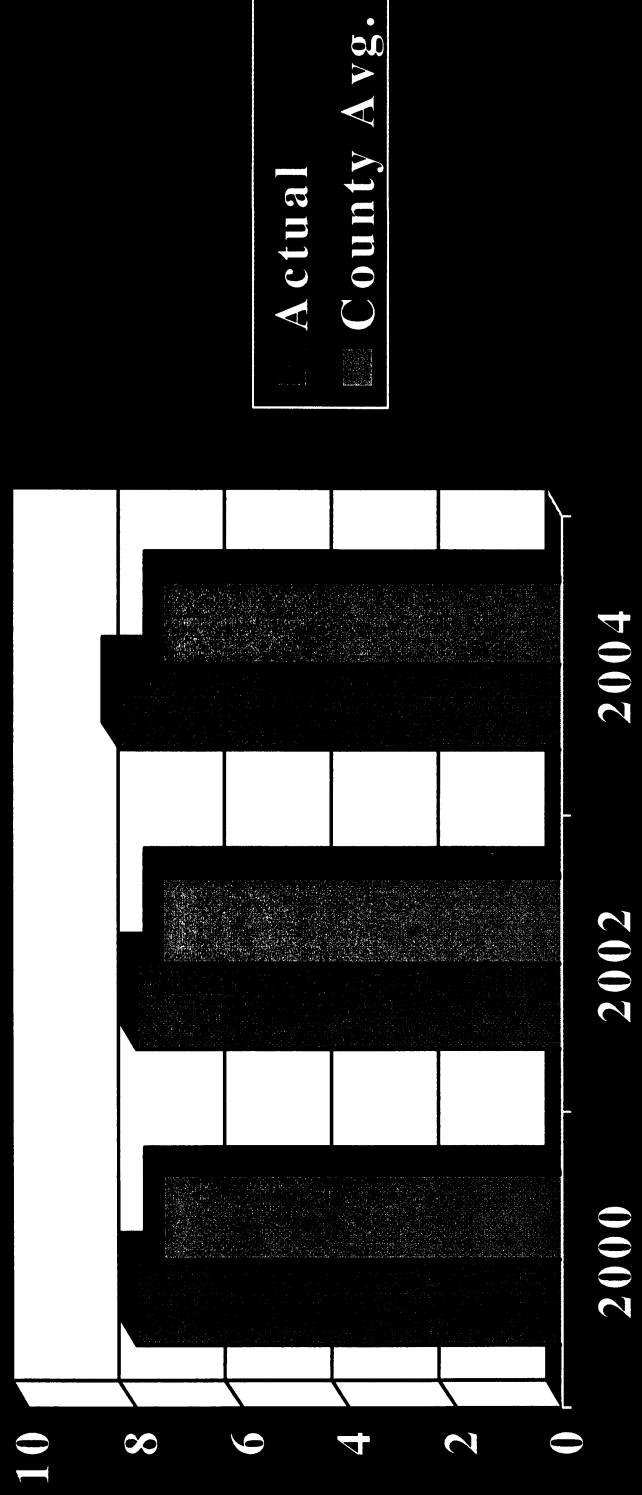
## **FORCE MULTIPLIER**

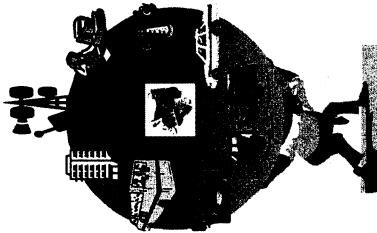
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000061**

# **Exemplary Stewardship**

## **OCA Leadership Scores**



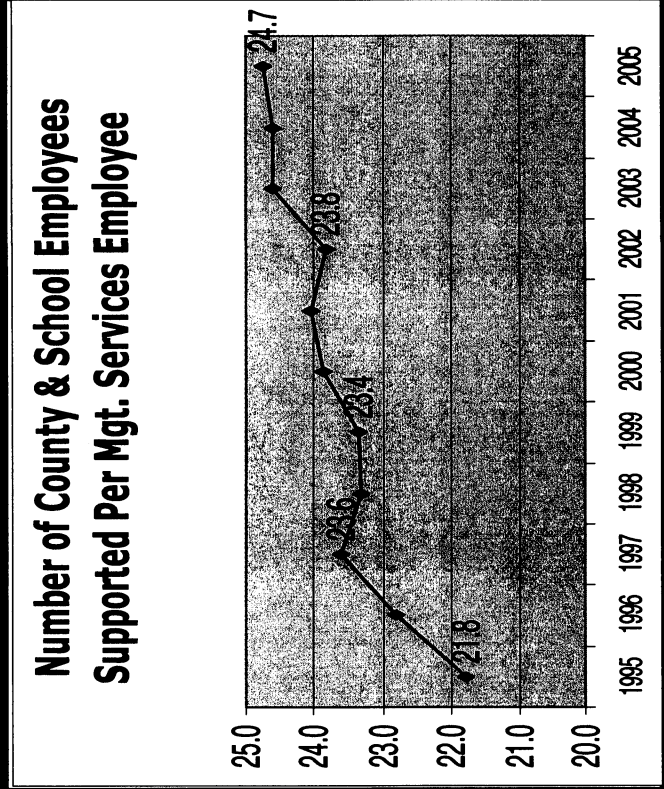
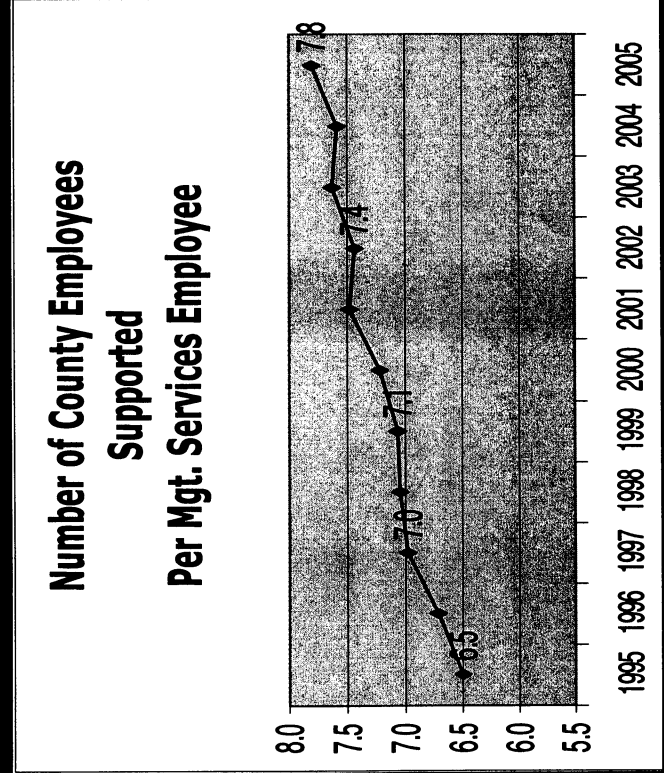


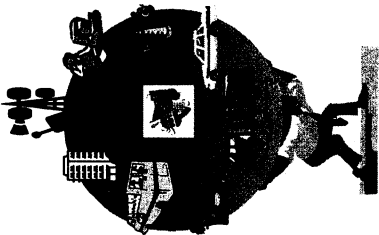
## FORCE MULTIPLIER

A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen

# Exemplary Stewardship

## Management Services Staffing Ratios





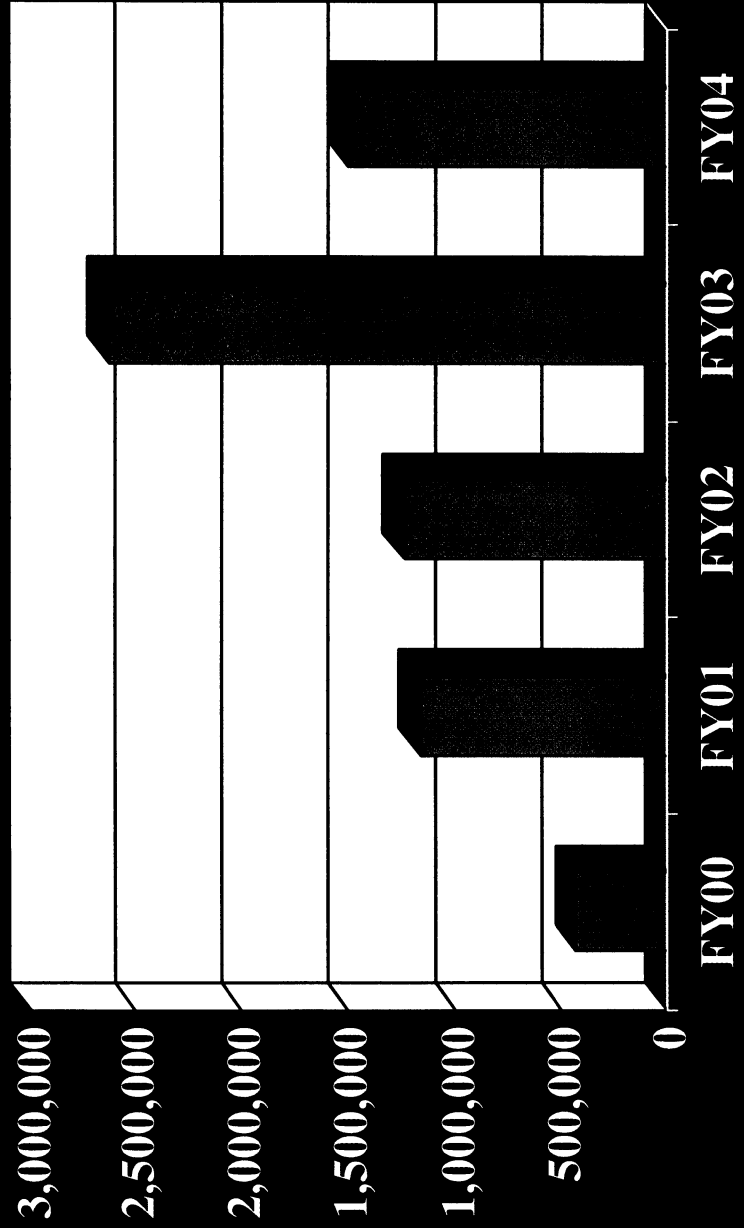
**FORCE  
MULTIPLIER**

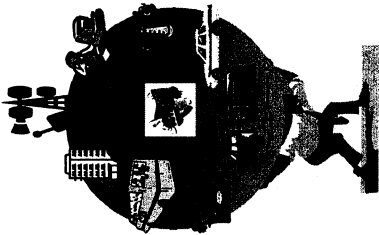
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

000063

# Exemplary Stewardship

## Purchasing – Annual Cost Avoidance Totals





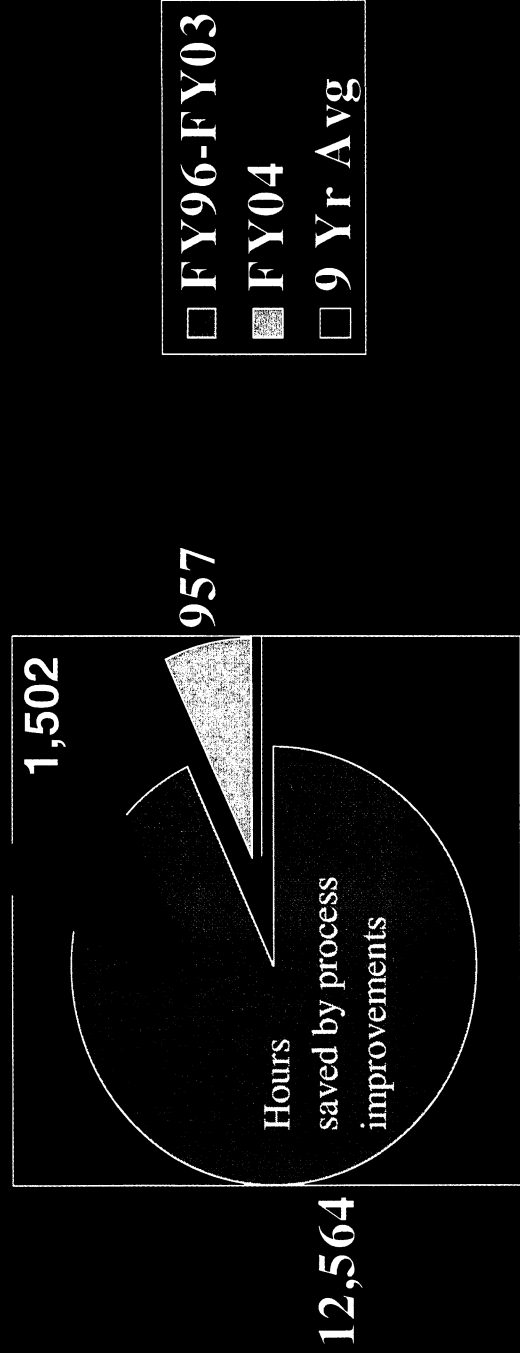
## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

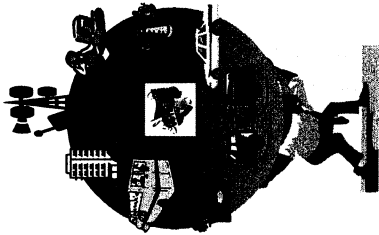
# **Exemplary Stewardship**

**13,521 hours saved from process improvements  
since 1996**

**Equivalent to 6.50 FTEs**



**000064**



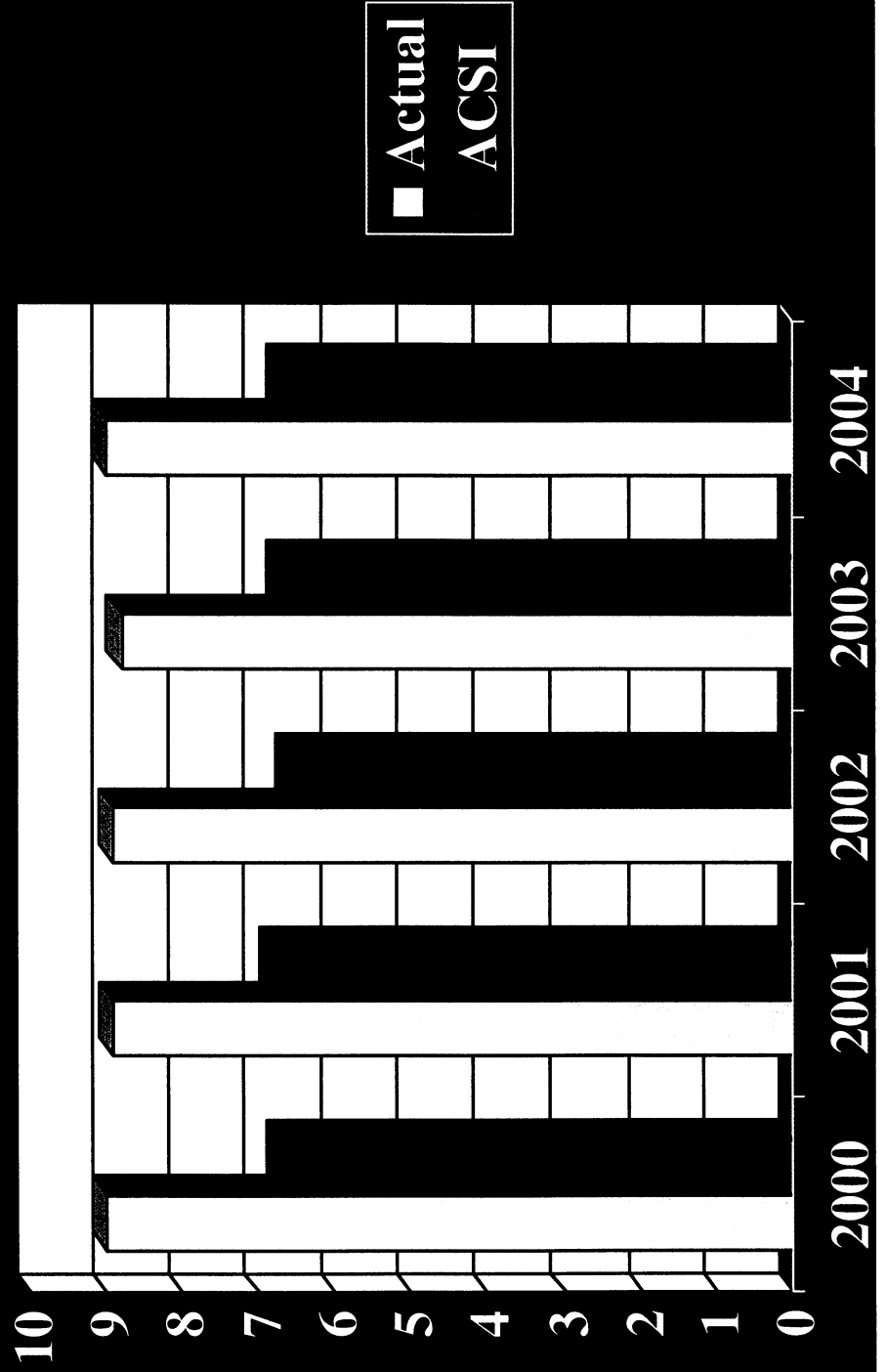
## **FORCE MULTIPLIER**

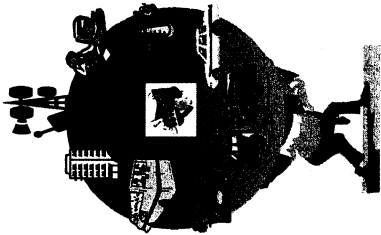
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000065**

# **Customer Service**

## **Mgt. Services Customer Evaluations**





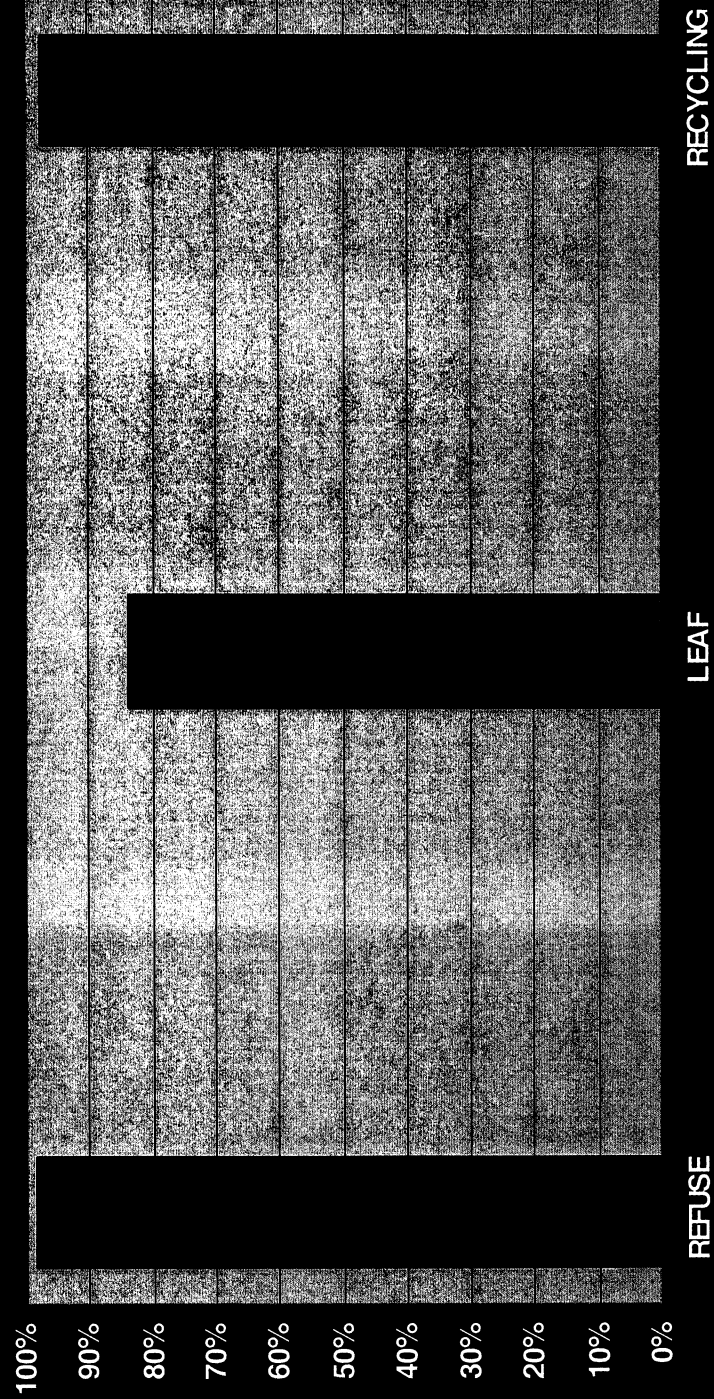
## **FORCE MULTIPLIER**

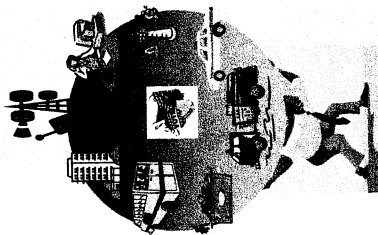
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000066**

# **Customer Service**

**Waste & Resource Recovery  
County vs Division Customer Survey**





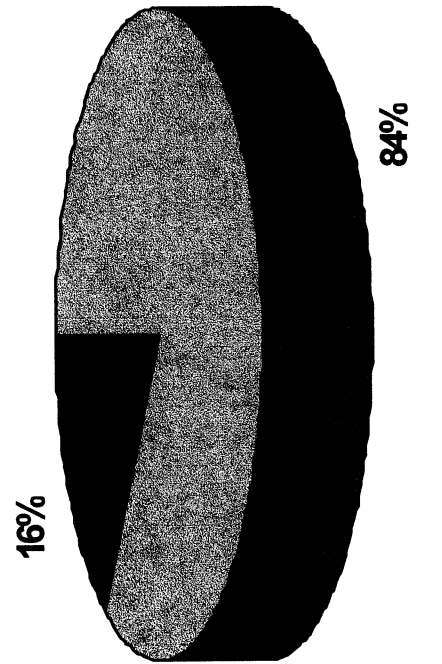
## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

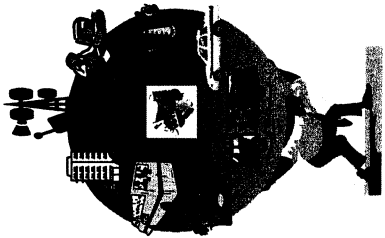
000067

# Customer Service

## **Airport 100% Customer Satisfaction**



■ Very Satisfied  
■ Satisfied



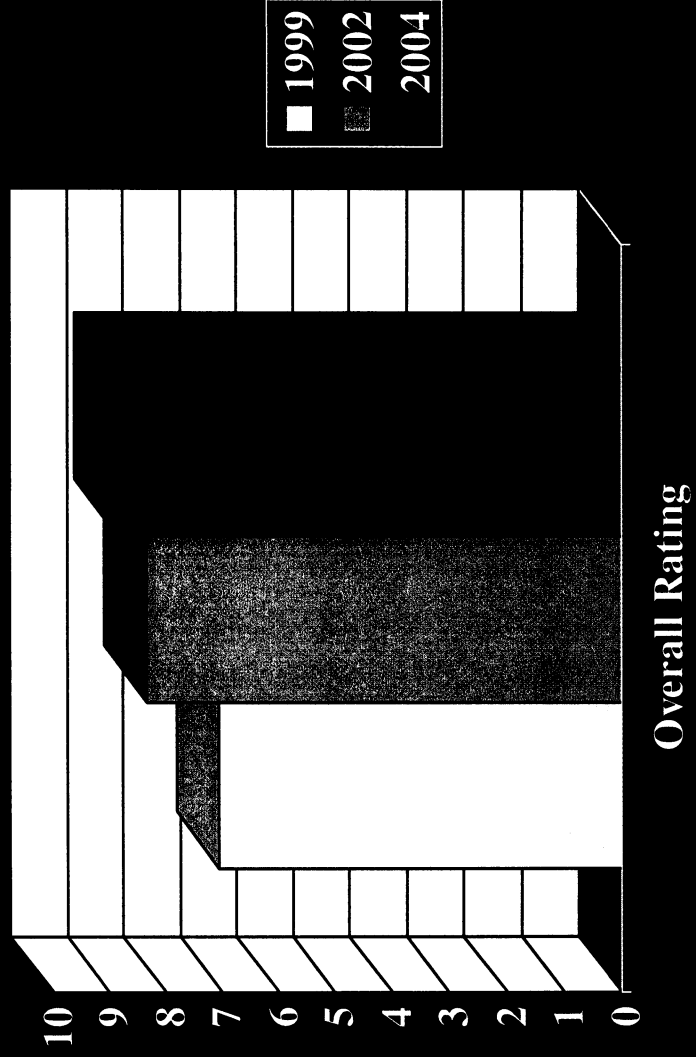
## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

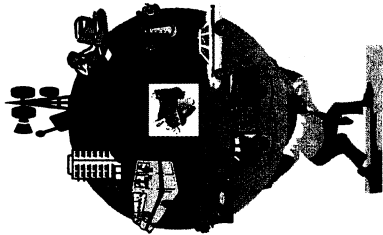
**000068**

# **Customer Service**

## **IST Satisfaction Trends**





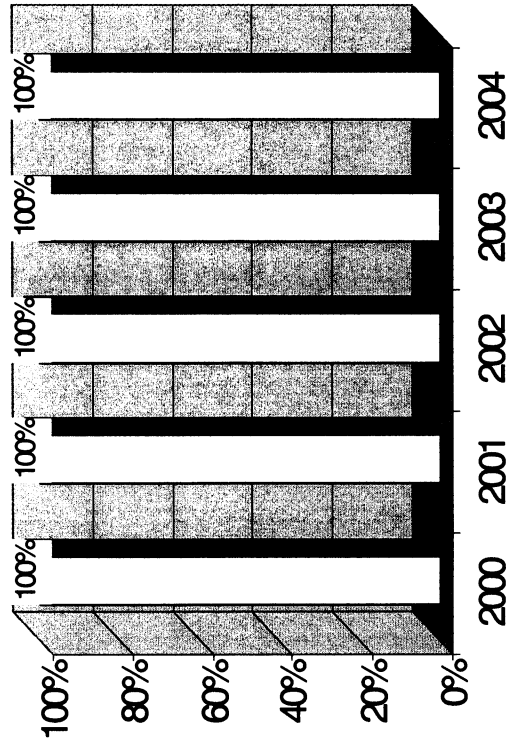


# Customer Service

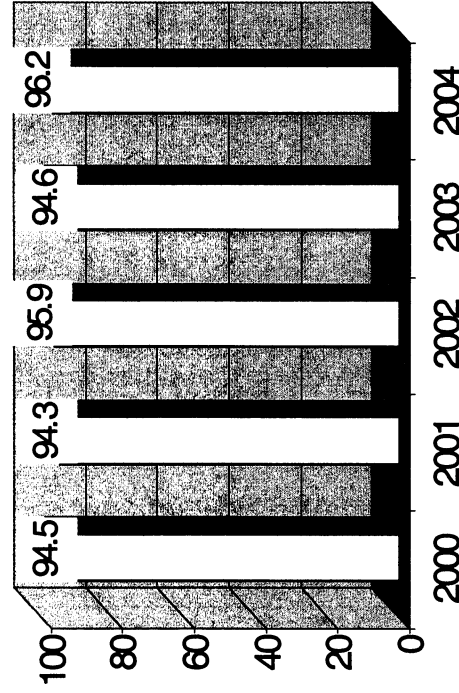
## **FORCE MULTIPLIER**

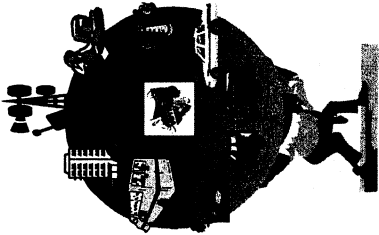
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**Front Counter - Approval Ratings**



**Appeal/Reviews - Approval  
Rating**





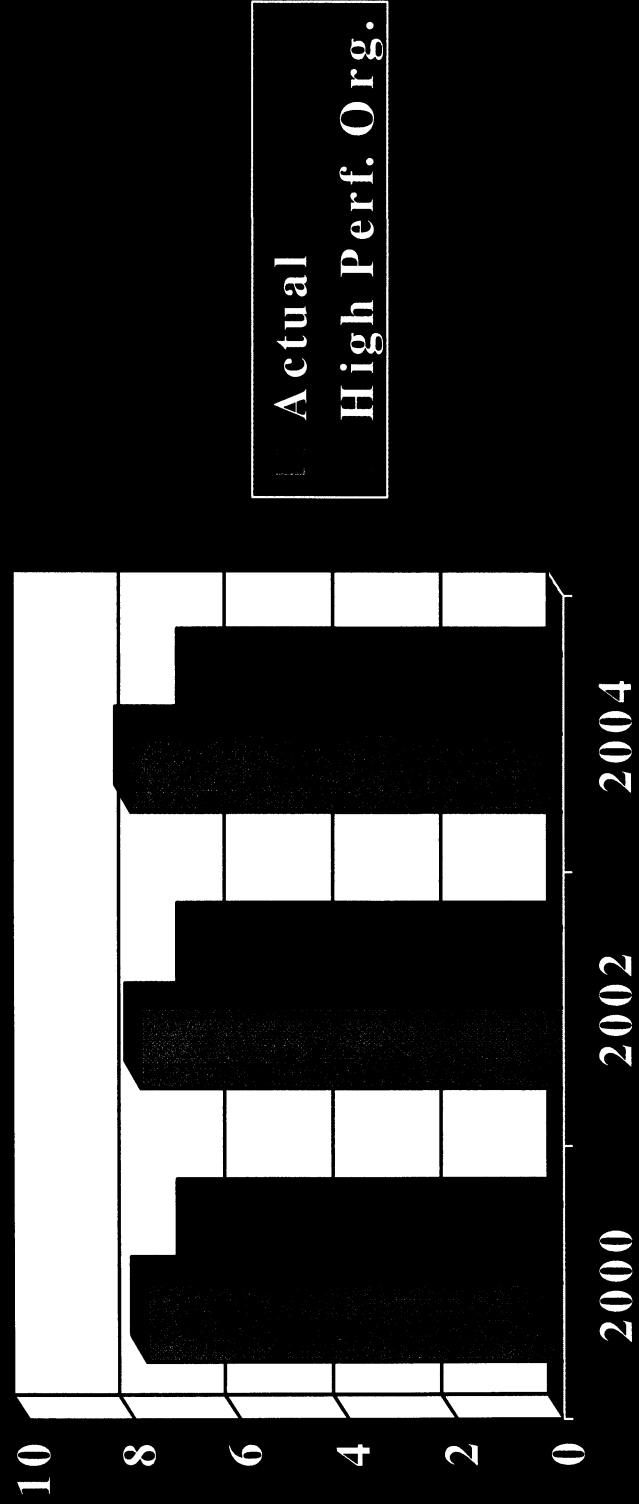
## **FORCE MULTIPLIER**

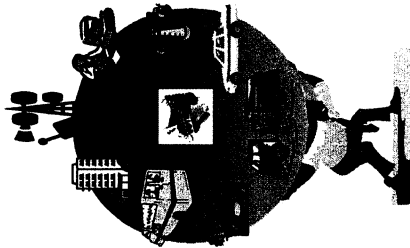
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

000070

# Exemplary Stewardship

## OCA Scores Mgt. Services





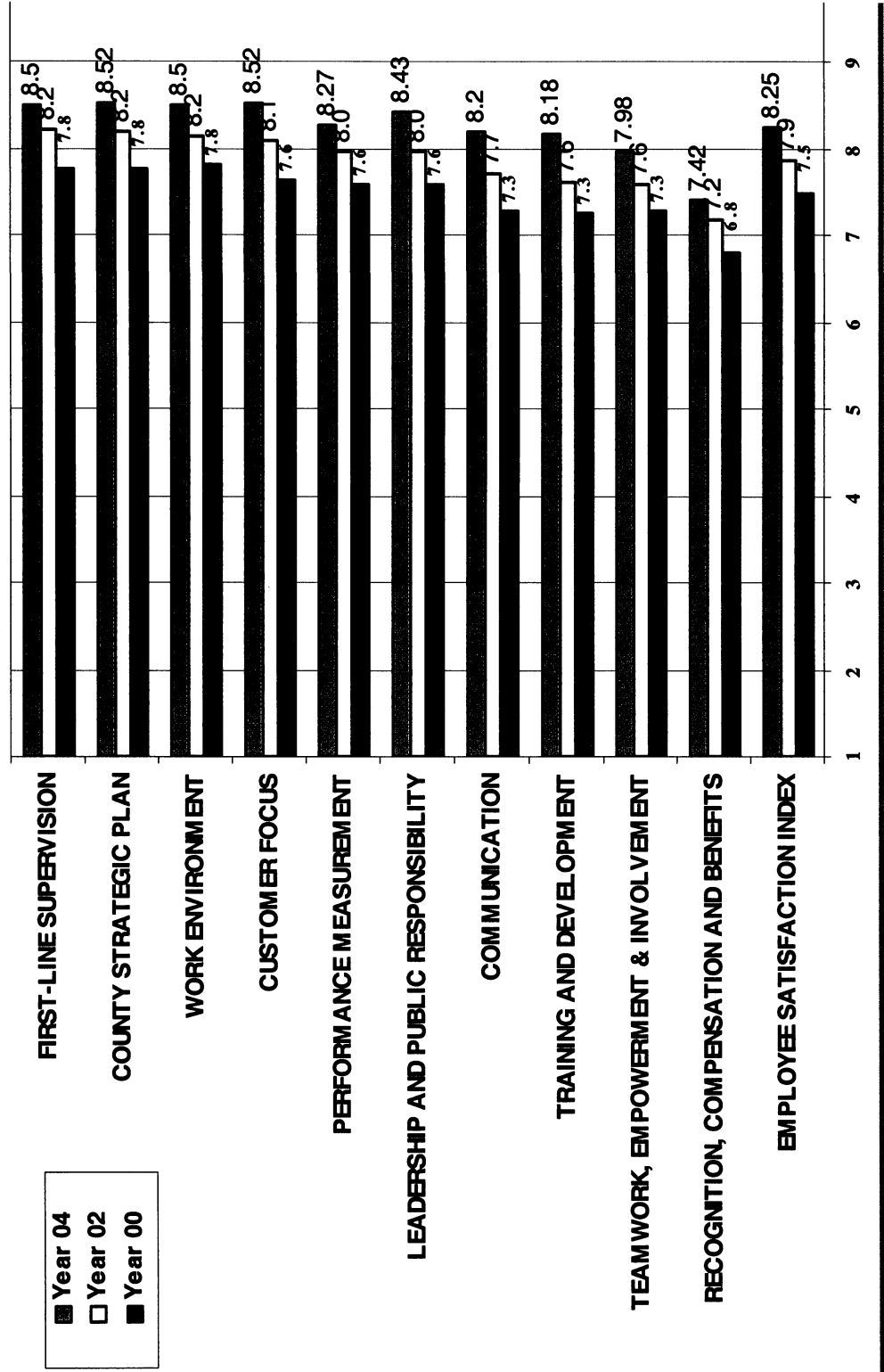
## **FORCE MULTIPLIER**

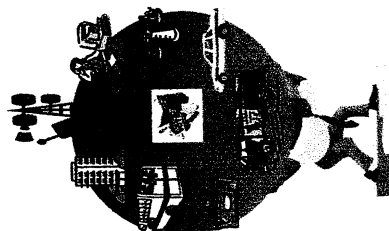
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# **Employer of Choice**

## **OCA Scores Mgmt Services**

**Management Services Employee Satisfaction Index 00/02**





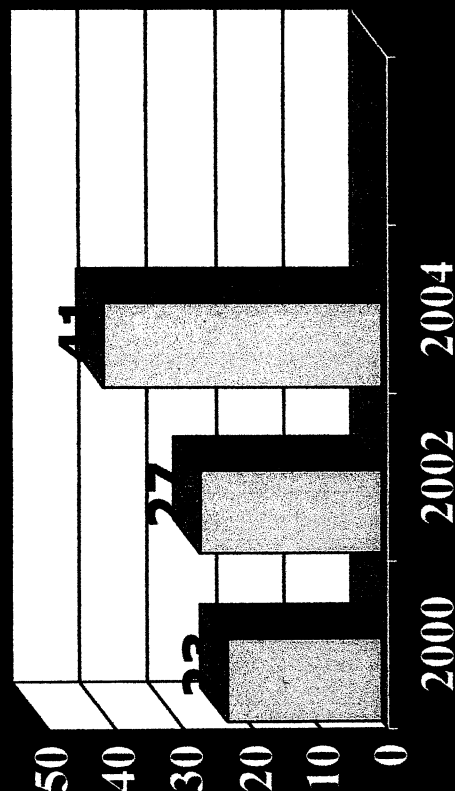
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

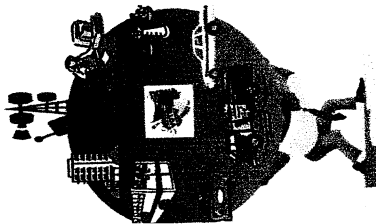
000072

# Employer of Choice

## Organization Climate Assessment Results



**Categories Meeting or  
Exceeding National Norm**



## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

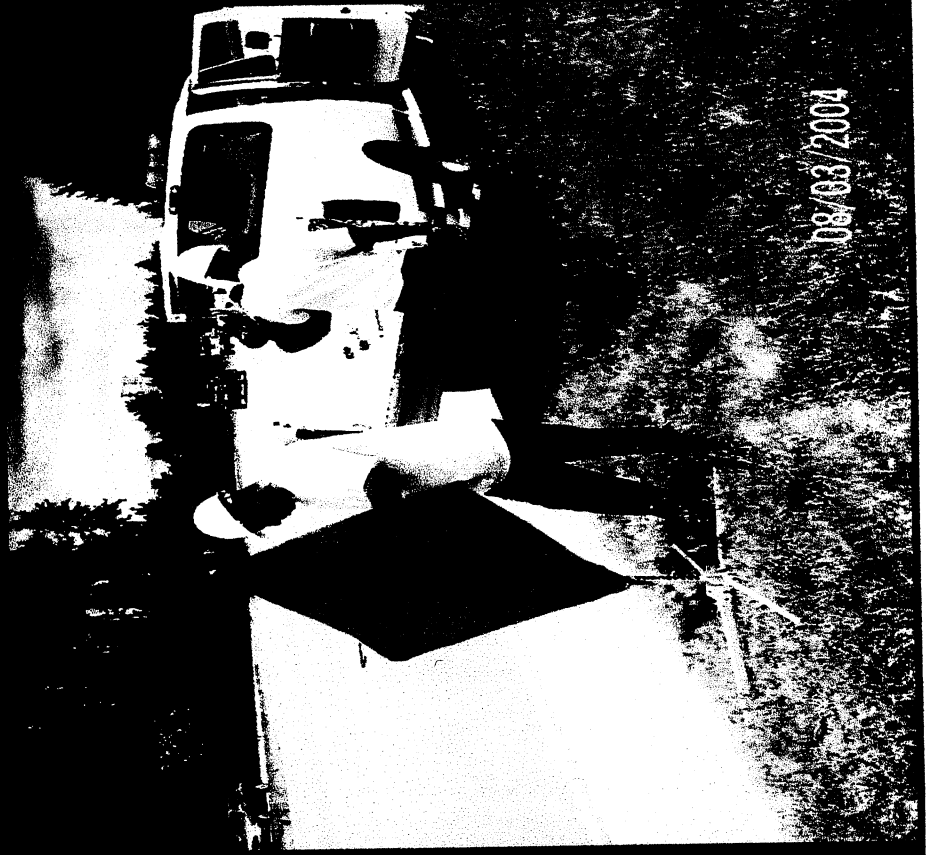
# **Quality of Life Litter Program**

## **•Goals**

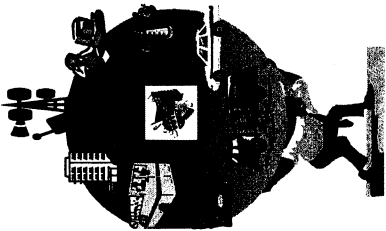
- Reduce 500 cubic yds/yr
- Educate School Children
- Educate Businesses
- Educate Citizens
- Build Partnerships

## **•Achievements**

- 242 cubic yards(1,454 bags)
- Program in '06 school year
- 6 of 15 largest businesses
- County Fair/Associations



08/03/2004

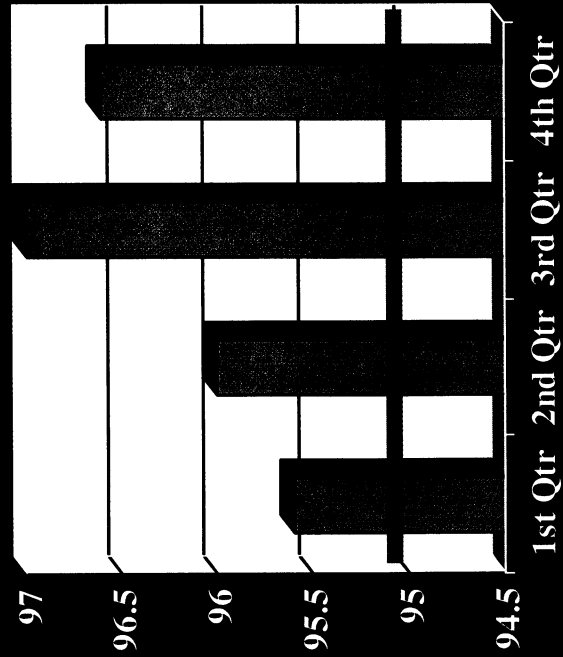


## FORCE MULTIPLIER

A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen

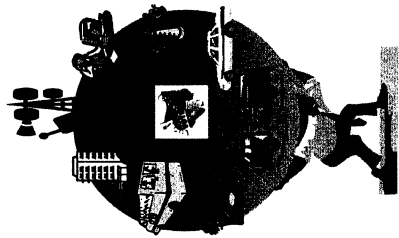
000074

# Safe and Most Secure Community



Goal is 95%



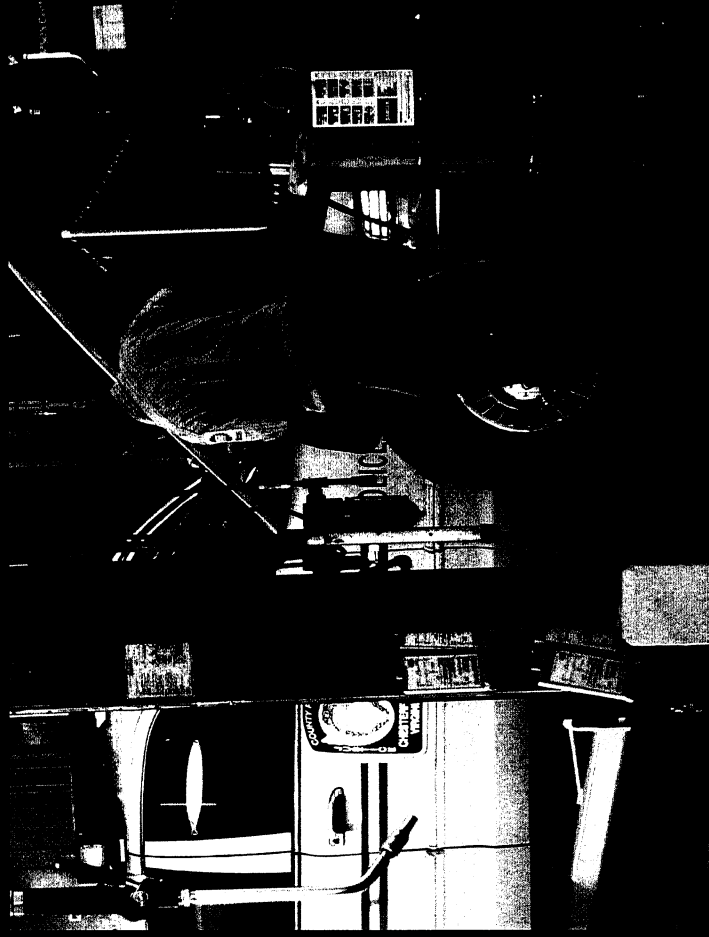


#### **FORCE MULTIPLIER**

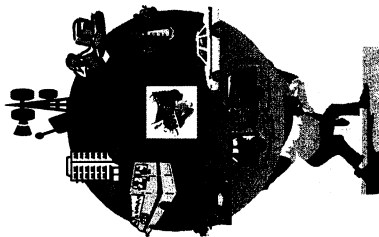
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# **Safe & Most Secure Community**

- **Benefits**
  - **Reduced turn  
around: 4 to 1  
day**
  - **Revenue:  
\$125k in 14  
months**
  - **Work Days  
Saved: 2,469**



000075



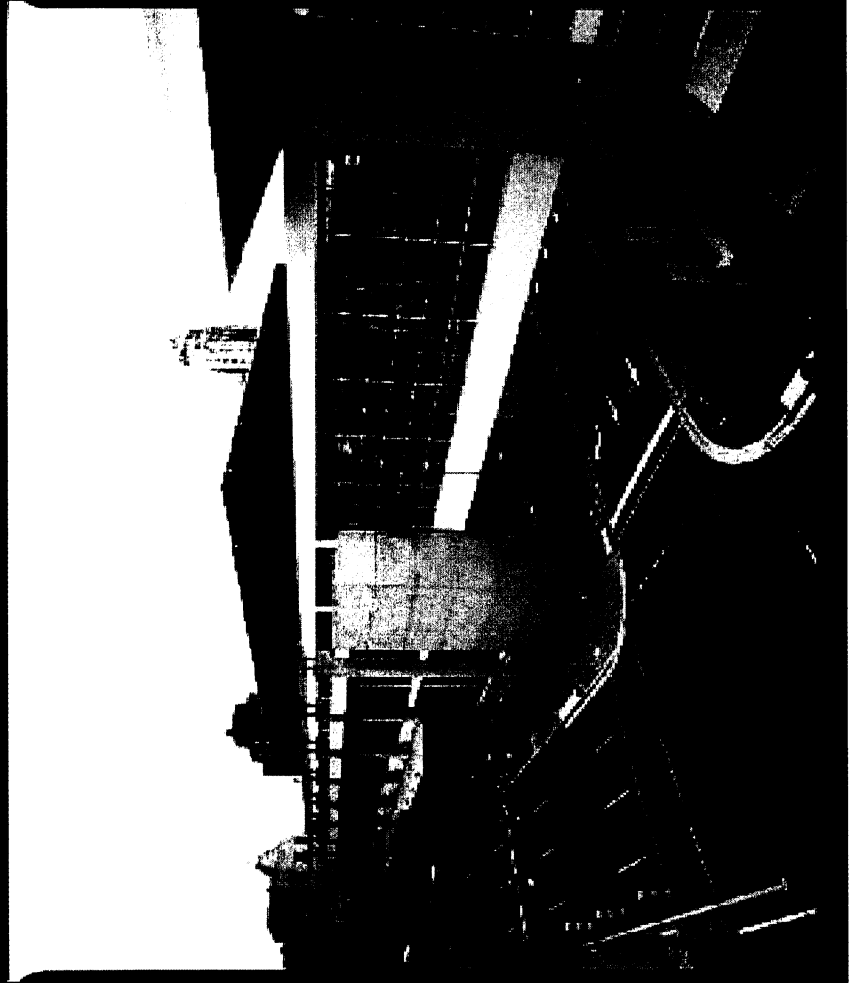
**FORCE  
MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# Unifying Leader

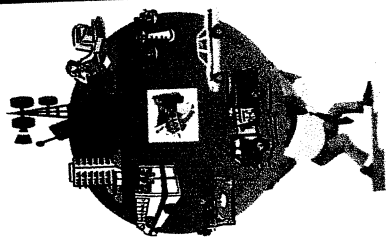
## Regional Fiscal Agent Services

- Convention Center Authority
- Security Initiative Grant
- Appomattox Governor's School



000076





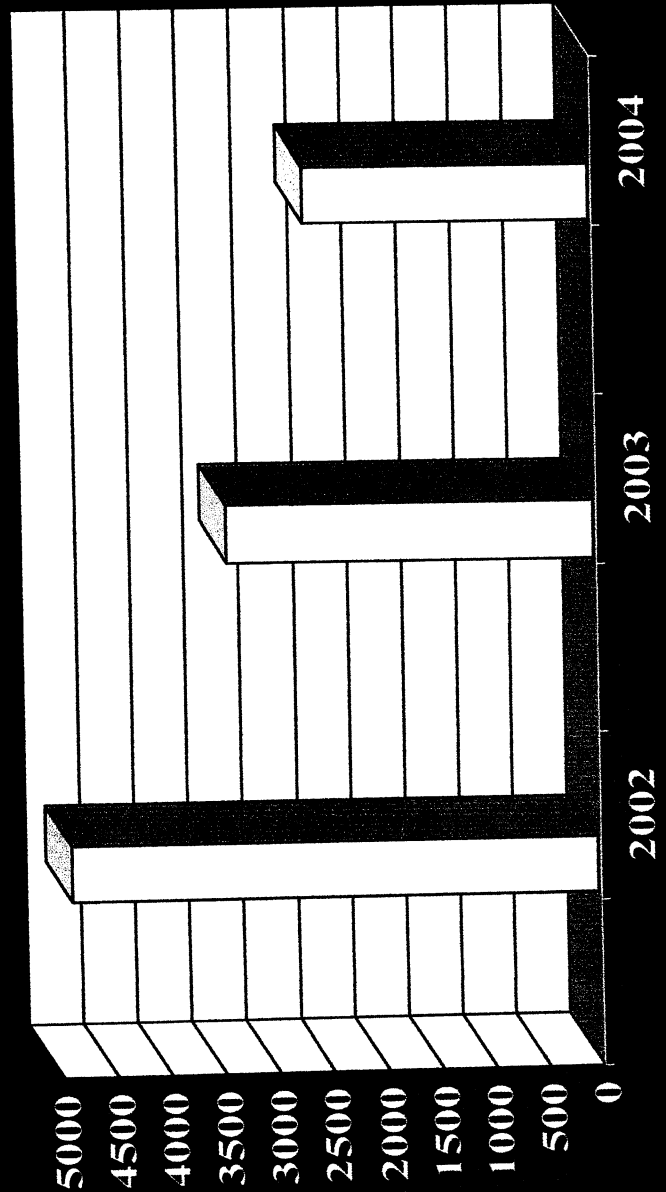
**FORCE  
MULTIPLIER**

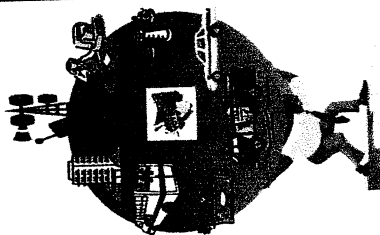
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

000077

# First Choice Business Community

**Assessor's Office Reduction in Walk-in Customers**





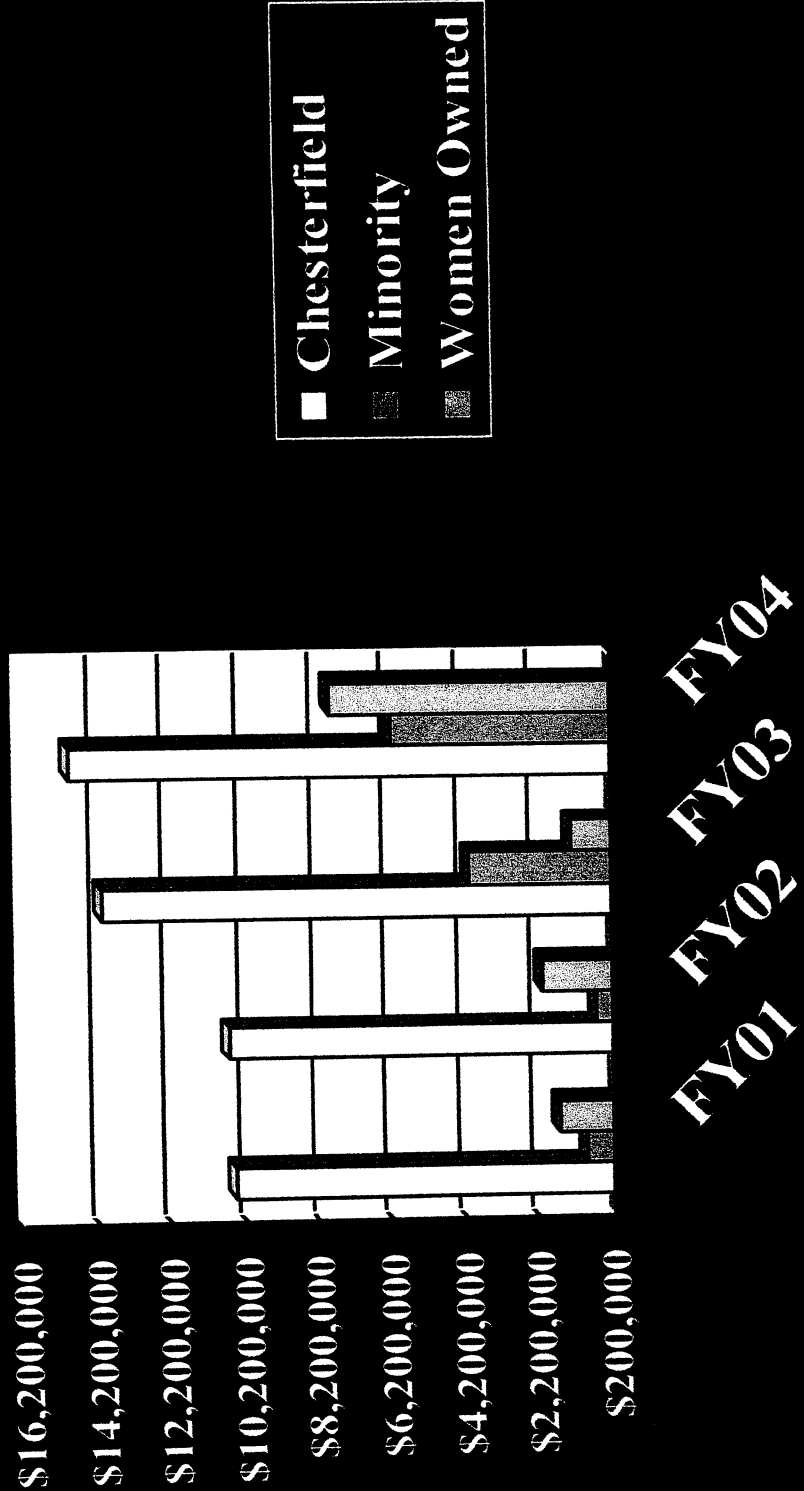
# **FORCE MULTIPLIER**

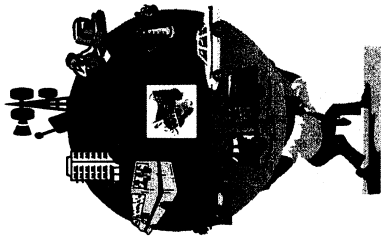
A Force Multiplier that sustains those on the front line so they can support the citizen

000078

# **First Choice Business Community**

## **Diverse Contractors and Vendors**





## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

# **Stewards of the Environment**

## **Utilities - PCWWTP**

- VDEQ E2 Certification:  
11/15/03
- Complete Written EMS:  
03/15/04
- VDEQ E3 Certification:  
09/29/04
- ISO 14001 Self-Declar.:  
09/29/04

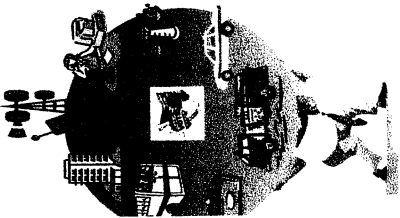


## **Fleet Management**

- VDEQ E2 Certification:  
01/15/04
- Complete Written EMS:  
03/15/04
- VDEQ E3 Certification:  
12/15/04



000073



**FORCE  
MULTIPLIER**

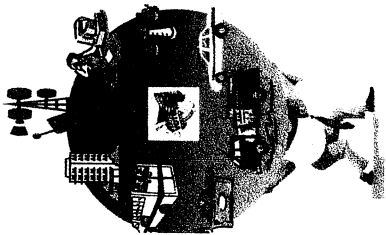
**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000080**

# Challenges

- 1. Growth**
- 3. Technology**
- 2. Enterprise Wide Sys.**
- 4. Closed Landfills**





# Questions

## **FORCE MULTIPLIER**

**A Force  
Multiplier  
that sustains  
those on the  
front line so  
they can  
support the  
citizen**

**000081**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**


Page 1 of 2

**Meeting Date: March 9, 2005**

**Item Number: 7.**

**Subject:** Streetlight Installation Cost Approval (Deferred)

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

This item requests Board approval of a new streetlight installation in the Bermuda District deferred from the February 24, 2004 and July 28, 2004 Board meetings.

**Summary of Information:**

Streetlight requests from individual citizens or civic groups are received in the Department of Environmental Engineering. Staff requests cost quotations from Dominion Virginia Power for each request received. When the quotations are received, staff re-examines each request and presents them at the next available regular meeting of the Board of Supervisors for consideration. Staff provides the Board with an evaluation of each request based on the following criteria:

1. Streetlights should be located at intersections;
2. There should be a minimum average of 600 vehicles per day (VPD) passing the requested location if it is an intersection, or 400 VPD if the requested location is not an intersection;

**CONTINUED NEXT PAGE**

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

#  
**000082**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Summary of Information: (Continued)**

3. Petitions are required and should include 75% of residents within 200 feet of the requested location and if at an intersection, a majority of those residents immediately adjacent to the intersection.

Cost quotations from Dominion Virginia Power are valid for a period of 60 days. The Board, upon presentation of the cost quotation may approve, defer, or deny the expenditure of funds from available District Improvement Funds for the streetlight installation. If the expenditure is approved, staff authorizes Dominion Virginia Power to install the streetlight. A denial of a project will result in its cancellation and the District Improvement Fund will be charged the design cost shown; staff will notify the requestor of the denial. Projects cannot be deferred for more than 30 days due to quotation expiration. Quotation expiration has the same effect as a denial.

**BERMUDA DISTRICT:**

- Arrowfield Road, in the vicinity of 2405  
Cost to install streetlight: **\$2,303.70**  
**(Design Cost: \$186.96)**  
**Does not meet minimum criteria for intersection or vehicles per day**

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000083**

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: December 19, 2003

Estimate Requested: December 22, 2003

Estimate Received: February 9, 2004

Days Estimate Outstanding: 50

NAME OF REQUESTOR: Mrs. Kaye Hendrick

ADDRESS: 14309 Ramblewood Drive  
Chester, VA 23836

**REQUESTED LOCATION:**

**Arrowfield Road, in the vicinity of 2405**

**Cost to install streetlight: \$2,303.70**

**POLICY CRITERIA:**

Intersection: Not Qualified, location is not an intersection

Vehicles Per Day: Not Qualified, less than 400 Vehicles per Day

Petition: Qualified

**Requestor or Staff Comments:**

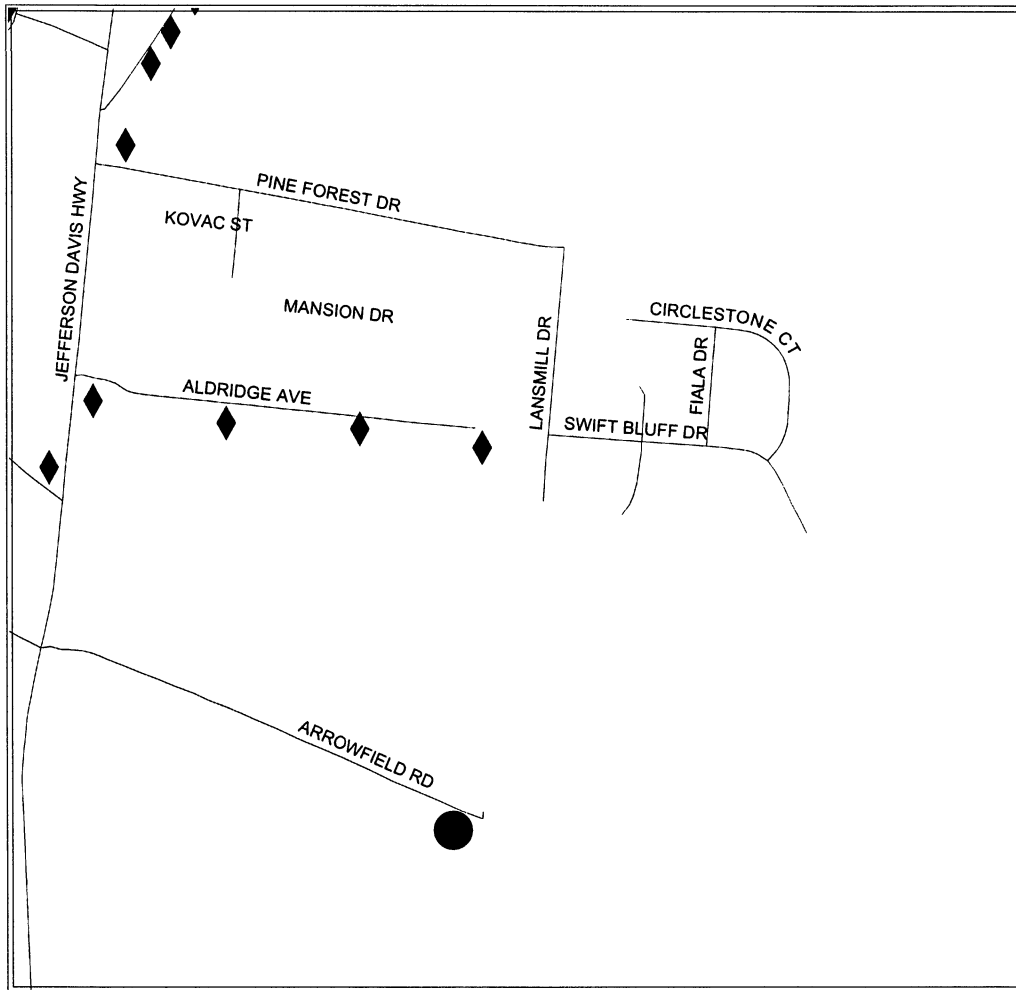
Requestor states: "We are in the process of building a home at 2405 Arrowfield Road. We are at a dead-end street. It is very dark. People dump trash, park, and do all kinds of things there. We feel lighting this area will deter these activities. We have since purchasing this property have had to haul away four truck loads of trash that have been dumped there since our purchase. VDOT had to haul away another load that blocked the road. We also have had deer carcasses dumped here during hunting season. We have had to remove a dryer, a commercial heating unit, and a compressed air bottle. We have also come up on two instances of teenagers selling drugs at the end of our driveway. We continue to haul away trash being dumped in front of our home site. In December 2004 we, again, had to remove yet another deer carcass. At Christmas we sustained \$100 damage to our fence from vandals."

**000084**



# Street Light Request Map

## March 9, 2005



This map is a copyrighted product of the Chesterfield County GIS Office.

### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



1,100 550 0 1,100 Feet



000085



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

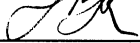
Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.1.

**Subject:** State Road Acceptance

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Midlothian:** Kings Farm at Riverdowns, Section 2  
Kings Farm at Riverdowns, Section 4

**Preparer:** Richard M. McElfish

**Title:** Director, Environmental Engineering

**Attachments:**



Yes



No

#

**000086**

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - KINGS FARM AT RIVERDOWNS, SEC 2

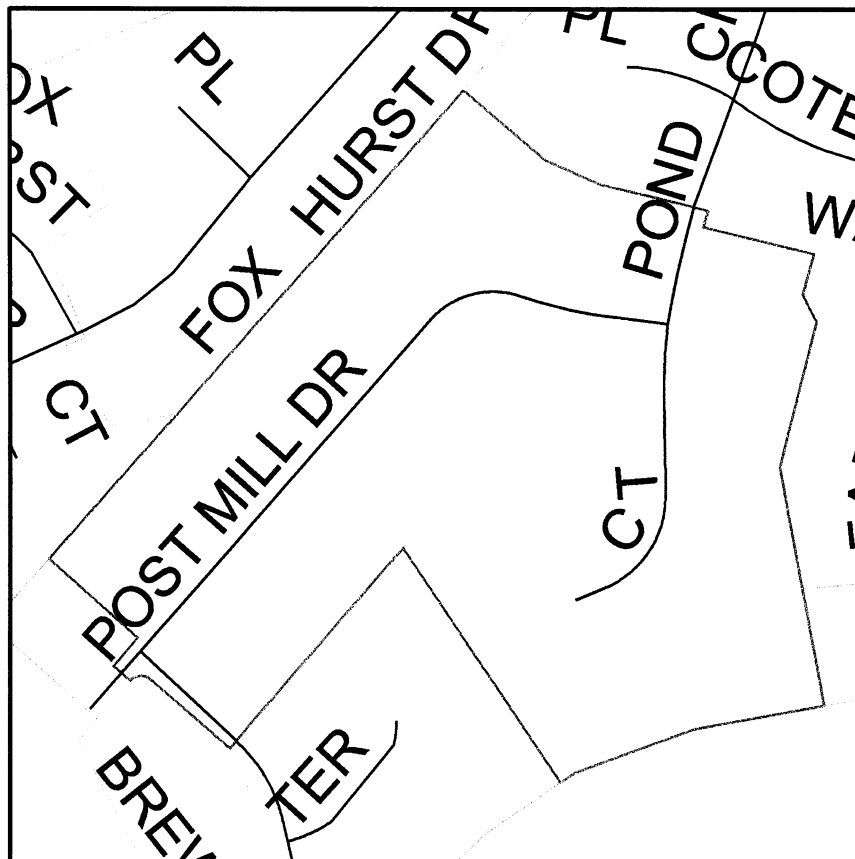
DISTRICT: MIDLOTHIAN

MEETING DATE: 9 March 2005

ROADS FOR CONSIDERATION:

BREWTON WAY  
POND CHASE CT  
POND CHASE DR  
POST MILL DR

Vicinity Map: KINGS FARM AT RIVERDOWNS, SEC 2



000087

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - KINGS FARM AT RIVERDOWNS, SEC 4

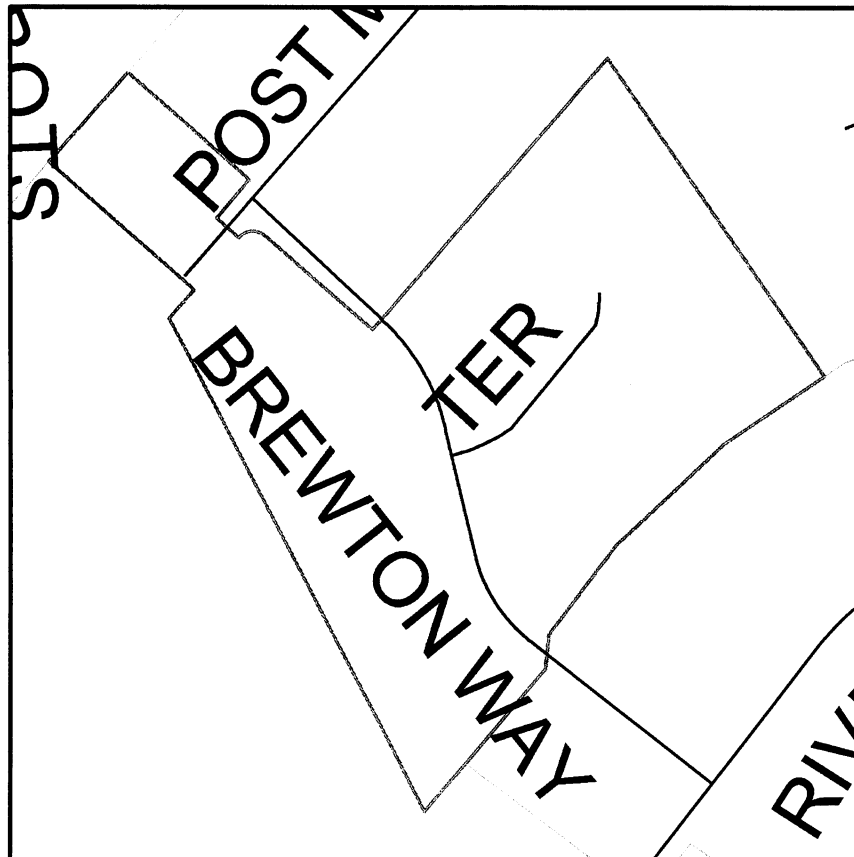
DISTRICT: MIDLOTHIAN

MEETING DATE: 9 March 2005

ROADS FOR CONSIDERATION:

BREWTON TER  
BREWTON WAY

Vicinity Map: KINGS FARM AT RIVERDOWNS, SEC 4



000088



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.2.

**Subject:**

Resolution Recognizing Mrs. Virginia L. Refo, Social Services Department,  
Upon Her Retirement on April 1, 2005

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

Staff requests the Board adopt the attached resolution.

**Summary of Information:**

Staff requests the Board adopt the attached resolution recognizing Mrs. Virginia L. Refo for 15 years of service to Chesterfield/Colonial Heights Department of Social Services.

Preparer: Sarah C. Snead

Title: Director-Social Services

**Attachments:**



Yes



No

#  
**000089**

RECOGNIZING MRS. VIRGINIA L. REFO UPON HER RETIREMENT

WHEREAS, Mrs. Virginia L. Refo began her tenure in public service with Chesterfield County as an Adoption Social Worker in the Department of Social Services on February 5, 1990; and

WHEREAS, in her role as Adoption Social Worker, Mrs. Refo was instrumental in developing Chesterfield County's Adoption Program into a national award winning Public/Private Partnership which promoted Permanency for Children and set the standard for best practice for adoption in Virginia; and

WHEREAS, Mrs. Refo has worked tirelessly to promote permanency for children through her involvement and participation on the Adoption Outreach Planning Team, as well as representing that organization at the League of Social Work Executives and the Permanency Advisory Committee for the State Department of Social Services; and

WHEREAS, Mrs. Refo has represented the Department of Social Services as a member of the Alliance of Social Work Practitioners and served as Co-chair of the Child Welfare Committee of that organization; and

WHEREAS, under Mrs. Refo's leadership, participation at meetings of the Child Welfare Committee has increased and;

WHEREAS, Mrs. Refo has been a role model of teamwork and professionalism for her colleagues both in and outside of Chesterfield County.

NOW, THEREFORE BE IT RESOLVED that the Chesterfield County Board of Supervisors recognizes the outstanding contributions of Mrs. Virginia L. Refo, expresses the appreciation of all residents for her service to the county, and offers congratulations upon her retirement and best wishes for a long and happy retirement.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.3.

**Subject:** Street-Name Change

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** *JAR*

**Board Action Requested:**

The Board of Supervisors is requested to approve renaming a portion of Center Pointe Parkway to Lucks Lane.

**Summary of Information:**

Currently, Lucks Lane and Center Pointe Parkway merge in the center of the Route 288 right-of-way. There are no signs however along Route 288 that indicate access or interchange from Lucks Lane to Center Pointe Parkway. To accomplish adequate signage, six signs on the northbound lane of Route 288 and two signs on the southbound lane would require modifications. These very large, directional signs along Route 288 are very expensive to replace or modify.

An alternative to this expense is a street-name change for an approximate 1500 feet of Center Pointe Parkway, necessitating replacement of only two, small street-name signs. Center Pointe Parkway would remain intact from its intersection with Charter Colony Parkway west along the northern access to Saint Frances Hospital. This name change would not affect any businesses and will alleviate any confusion of citizens traversing the area.

Staff therefore recommends that approximately 1500 feet of Center Pointe Parkway be renamed Lucks Lane.

**District:** Matoaca

**Preparer:** Richard M. McElfish

**Title:** Director, Environmental Engineering

**Attachments:**

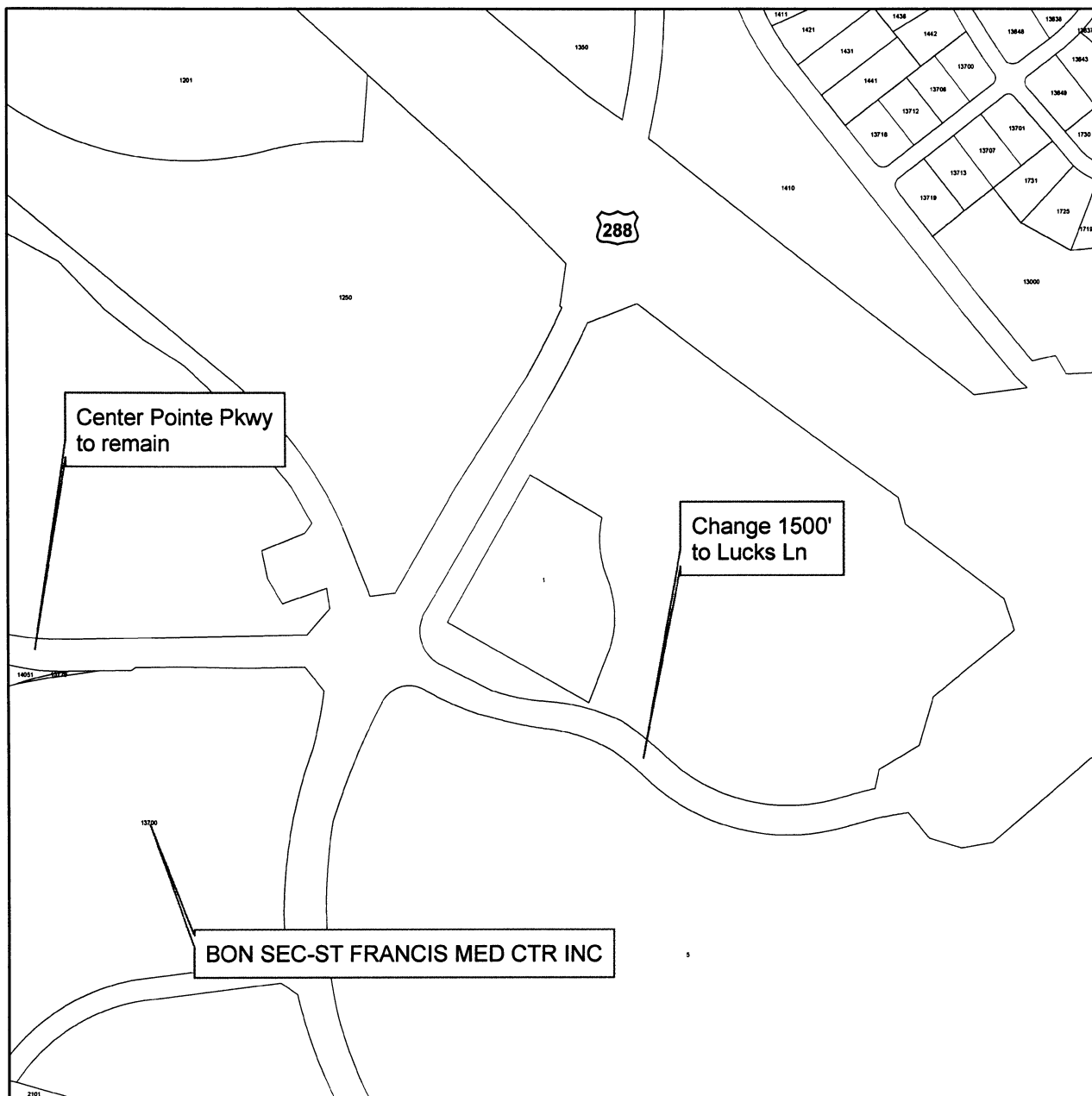


Yes



No

# 000091







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.4.

**Subject:**

Request for Permit to Stage a Fireworks Display at 70 Bellona Arsenal, Midlothian, Virginia on May 27, 2005

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*SLR*

**Board Action Requested:**

The Board of Supervisors is requested to approve a permit to stage a fireworks display at 70 Bellona Arsenal, Midlothian, Virginia on May 27, 2005, with rain dates of July 2, 3 or 4.

**Summary of Information:**

George Hoover has requested permission from the Board of Supervisors to stage a fireworks display at 70 Bellona Arsenal, Midlothian, Virginia 23113, on May 27, 2005, with rain dates of July 2, 3 or 4. George Hoover has significant pyrotechnical experience and will personally discharge the fireworks display. Mr. Hoover has assisted in the staging of similar displays on the same property each year for thirteen years, except 1993 and 1999, without incident. Mr. Hoover has obtained a liability insurance policy naming the County of Chesterfield as a co-insured party in the amount of \$1,000,000. The Fire Marshal has reviewed this fireworks request and indicates that it meets the criteria under the Fire Prevention Code.

**Preparer:** Steven L. Micas

**Title:** County Attorney  
0505:68297.1

**Attachments:**



Yes



No

#

**000093**

**Application for Fireworks Display  
(Print or Type All Information)**

Date of Application: 2/3/2005

Event Name: Ashley's Debutante Party Date: May 27, 2005

Time of Fireworks: 9:15pm Rain Date: n/a

Event Location: 70 Bellona Arsenal Midlothian, VA 23113

Shooting site/Display area: Riverfront  
(include map)

Sponsoring Organization: George F. Hoover

Person In Charge of Event: - George F. Hoover

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 Home Phone: 804-320-4447

Person Coordinating Fireworks: George F. Hoover  
(for the sponsor)

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 Home Phone: 804-320-4447

Company Responsible for Shooting: George F. Hoover

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 After Hours: 804-320-4447

Shooters Name: George F. Hoover

**000094**

Note:

1. Attach a list of fireworks to be used in the display.
2. Attach a copy of the certificate of insurance.
3. Include a site drawing noting discharge site, spectator viewing area, parking, and any nearby structures.
4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.
5. Return application to:

Chesterfield Fire Department  
Fire and Life Safety  
P. O. Box 40  
Chesterfield, VA 23832

Date: 2/3/2005 - Applicant's Signature: *George F. Hoover*

Print Name: George F. Hoover

\*\*\*\*\*

(office use only)

Remarks: Mr. Hoover has conducted similar displays in the  
past without incident. Mr. Hoover will be notified to  
follow NFPA guidelines when conducting the display.



Site suitable for display pending County Attorney and Board of Supervisors approval.



Site unsuitable.

Fire Official: *W. B. Miller* Date: 2-17-2005

Event Representative: \_\_\_\_\_ Date: \_\_\_\_\_

000095

Pyrotechnic Devices for May 27, 2005  
Hoover Family Show

All Class "C" devices  
Various 50, 100, 200 shot cakes

Approximately 15 minute display

\\palladium\user data\SKemp\George Projects\Invitations & Parties\fireworks 052705.doc

# **CERTIFICATE OF INSURANCE**



This certifies that

- ☒ STATE FARM FIRE AND CASUALTY COMPANY, Bloomington, Illinois  
☐ STATE FARM GENERAL INSURANCE COMPANY, Bloomington, Illinois  
☐ STATE FARM FIRE AND CASUALTY COMPANY, Scarborough, Ontario  
☐ STATE FARM FLORIDA INSURANCE COMPANY, Winter Haven, Florida  
☐ STATE FARM LLOYDS, Dallas, Texas

insures the following policyholder for the coverages indicated below:

Policyholder George and Suzanne Hoover

Address of policyholder 80 Bellona Arsenal, Midlothian, VA 23113

Location of operations 70 Bellona Arsenal, Midlothian, VA 23113

Description of operations Picnic and Fireworks display 05/27/2005 or raindate

The policies listed below have been issued to the policyholder for the policy periods shown. The insurance described in these policies is subject to all the terms, exclusions, and conditions of those policies. The limits of liability shown may have been reduced by any paid claims.

POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	
This insurance includes:	Comprehensive Business Liability			BODILY INJURY AND PROPERTY DAMAGE
	<input type="checkbox"/> Products - Completed Operations			Each Occurrence \$
	<input type="checkbox"/> Contractual Liability			General Aggregate \$
	<input type="checkbox"/> Personal Injury			Products - Completed Operations Aggregate \$
	<input type="checkbox"/> Advertising Injury			
	<input type="checkbox"/>			
46-BD-7200-1	EXCESS LIABILITY <input checked="" type="checkbox"/> Umbrella <input type="checkbox"/> Other	POLICY PERIOD		BODILY INJURY AND PROPERTY DAMAGE (Combined Single Limit)
		Effective Date	Expiration Date	Each Occurrence \$2,000,000
		07/25/2004	07/25/2005	Aggregate \$2,000,000
	Workers' Compensation and Employers Liability	POLICY PERIOD		Part I - Workers Compensation - Statutory
		Effective Date	Expiration Date	Part II - Employers Liability
				Each Accident \$ Disease - Each Employee \$ Disease - Policy Limit \$
POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)
		Effective Date	Expiration Date	
46-CA-8509-3 F	Homeowners	12/06/2004	12/06/2005	\$1,000,000

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

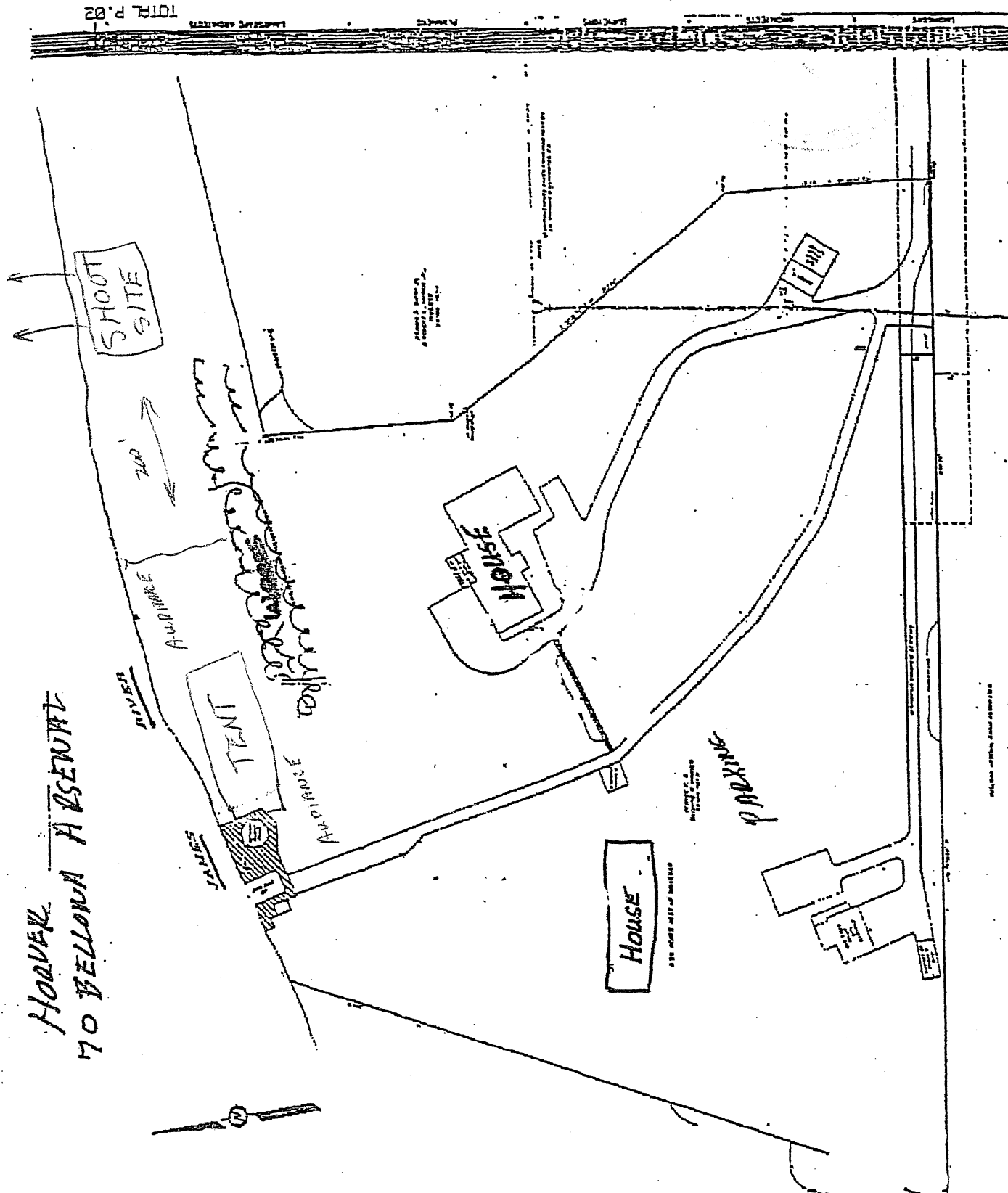
Name and Address of Certificate Holder  
 County of Chesterfield  
 P O Box 40  
 Chesterfield, VA 23832

If any of the described policies are canceled before their expiration date, State Farm will try to mail a written notice to the certificate holder 30 days before cancellation. If however, we fail to mail such notice, no obligation or liability will be imposed on State Farm or its agents or representatives.

*Brooks Baltich by Mike Smith*  
 Signature of Authorized Representative 01/27/2005  
 agent Date  
 Title  
 Brooks Baltich  
 Agent Name  
 Telephone Number (804) 272-0053

Agent's Code Stamp  
 Agent Code  
 AFO Code

HOOVER  
70 BELLONA A BSENWA



860000



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.5.

**Subject:**

Award a Contract to Early Marine, Incorporated for Cleanup of Various Sections of Falling Creek

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

The Board of Supervisors is requested to award a \$72,633 contract to Early Marine, Inc. for cleanup of various sections of Falling Creek below Falling Creek Dam; appropriate \$84,657.84 FEMA reimbursement for the cleanup; and authorize the County Administrator to execute the necessary documents.

**Summary of Information:**

In the aftermath of Hurricane Gaston and the severe flooding that occurred downstream of Falling Creek Reservoir dam, three major areas of Falling Creek experienced severe channel blockages that could potentially cause future flooding problems. The Federal Emergency Management Agency (FEMA) worked with County staff to inspect areas of Falling Creek with three areas qualifying for FEMA reimbursement.

Four bids were received February 14, 2005 ranging from \$72,633 to a high of \$283,000. The contract includes preparation of a burn area and removal and transport of all debris from the creek channel in three locations to the burn site. Risk Management confirmed that FEMA has currently provided \$76,192.06 for this project. At closeout of the project, FEMA will contribute an additional \$8,465.78. The County's share based on FEMA's formula will be less than \$10,000. The additional funds above the contractor's price will be used to pay for load-inspection services that will record estimates of volume as required by FEMA.

**District:** Bermuda and Dale

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

# 000099



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date:** March 9, 2005

---

**Budget and Management Comments:**

This item involves award of a contract in the amount of \$72,633 to Early Marine, Inc. and a request to appropriate FEMA reimbursement in the amount of \$84,658 for repairs and cleanup of various sections of the Falling Creek below Falling Creek Dam due to damage from Hurricane Gaston.

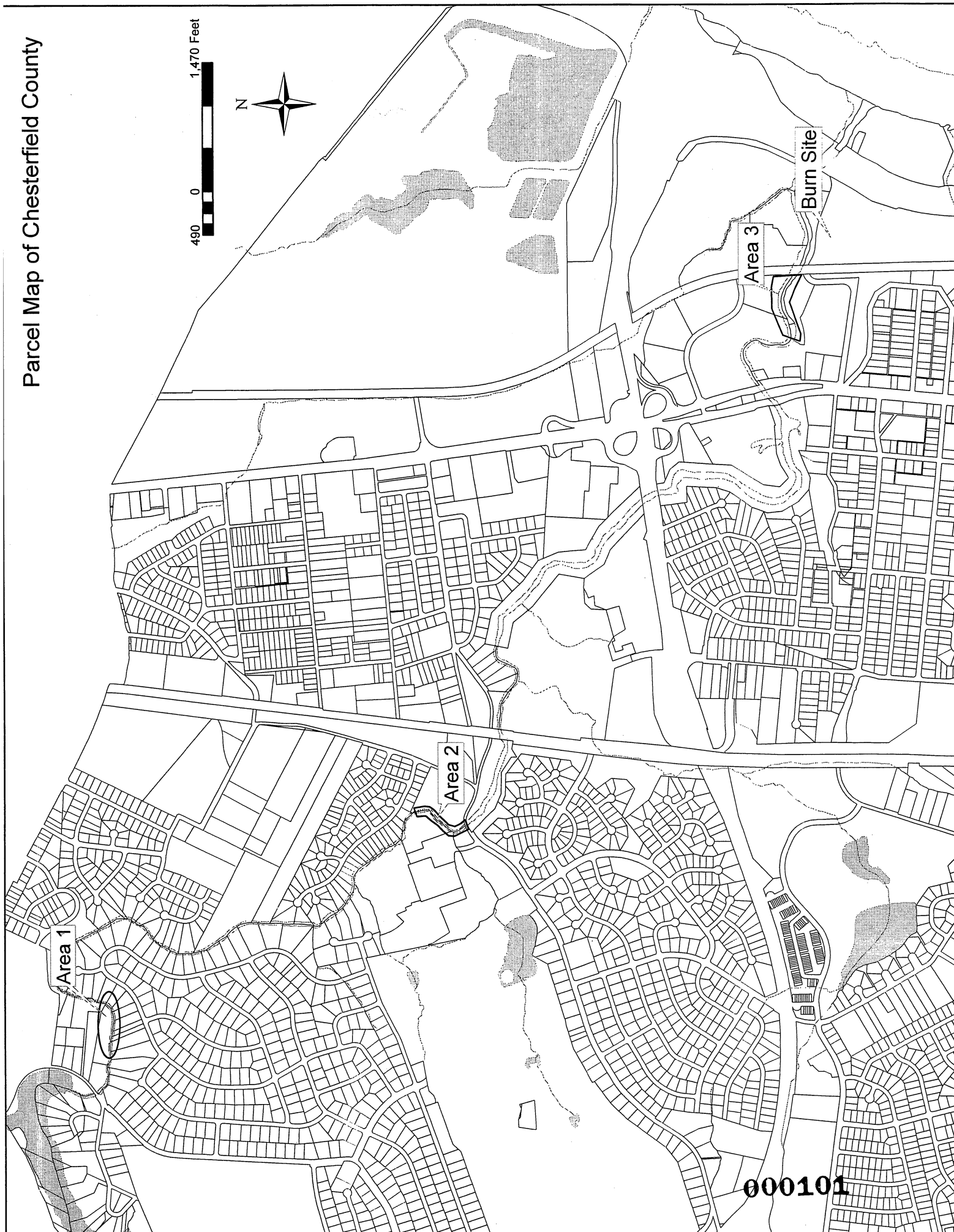
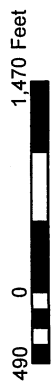
Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000100**



Parcel Map of Chesterfield County



000101



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.a.

**Subject:** Request Permission for a Proposed Private Under Drain System to Encroach Within a Fifty-Foot Greenway Easement Across Lot 2, Queensmill, Section E-2

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*LHR*

**Board Action Requested:** Grant Norman R. Way, Jr. and Caroline L. Way, permission for a proposed private under drain system to encroach within a 50 foot greenway easement across Lot 2, Queensmill, Section E-2, subject to the execution of a license agreement.

**Summary of Information:**

Norman R. Way, Jr. and Caroline L. Way have requested permission for a proposed private under drain system to encroach within a 50' greenway easement across Lot 2, Queensmill, Section E-2. This request has been reviewed by staff and approval is recommended.

**District:** Midlothian

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

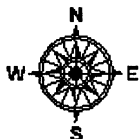
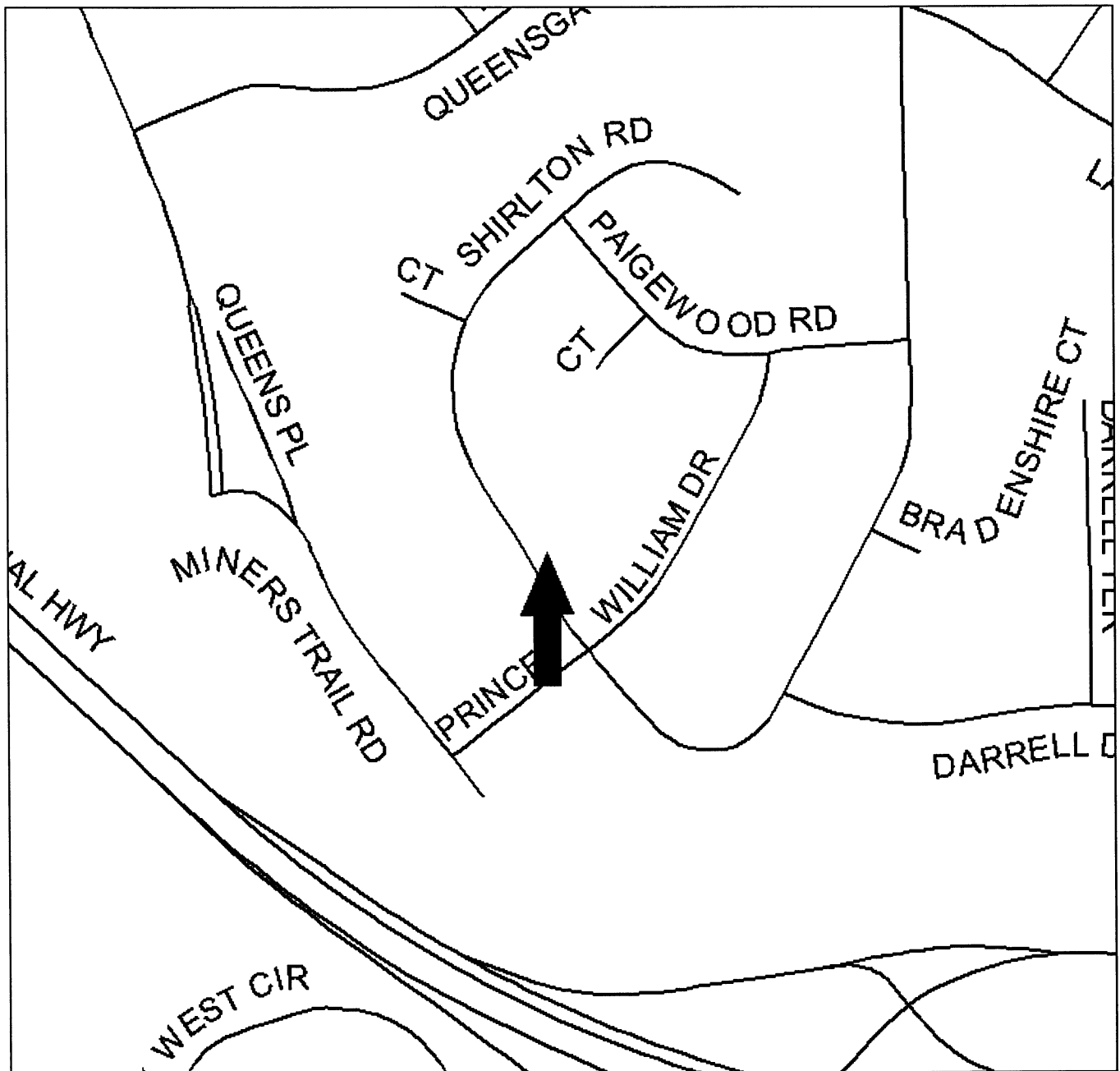


No

# 000102

## VICINITY SKETCH

**REQUEST PERMISSION FOR A PROPOSED PRIVATE UNDER DRAIN  
SYSTEM TO ENCROACH WITHIN A FIFTY FOOT GREENWAY  
EASEMENT ACROSS LOT 2 QUEENSMILL SECTION E-2**



Chesterfield County Department of Utilities

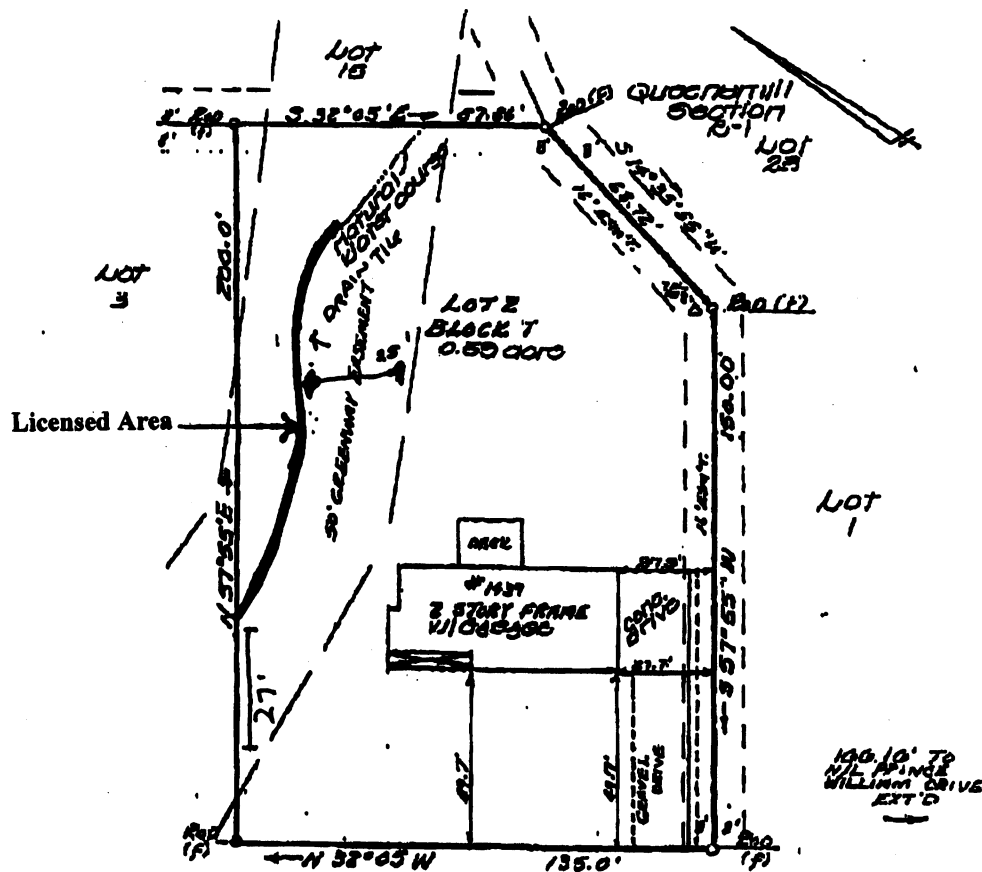


1 inch equals 416.67 feet

000103

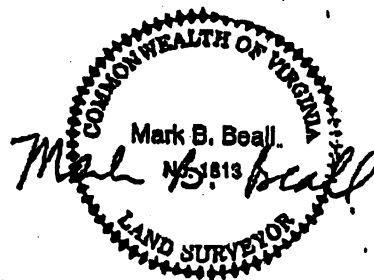
This is to certify that an accurate field survey of the premises shown herein has been performed under my supervision and that all improvements and visible evidence of easements are shown hereon and that there are no encroachments by improvements upon the land shown hereon. This survey was performed for the benefit of a fee report and is subject to information which may be obtained by such fee report. This is in full and true accordance with the law.

NOTE: UNDERGROUND UTILITIES



SHIRLTON ROAD  
30' R/W

Norman R. Way, Jr  
Caroline L. Way  
1439 Shirley Road  
DB. 4337 PG. 912  
PIN: 729697591900000



IMPROVEMENTS ON  
LOT 2, BLOCK T, SECTION E-2  
**QUEENSMILL**  
CHESTERFIELD COUNTY, VIRGINIA

Date: 1/18/00

Scale: 1" = 40'

Job No.: 00000000

For: Robert G. & Maria D. Groves

• PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS •

501 Branchway Road • Suite 100 • Richmond, Virginia 23234 • 784-0871 • Fax 784-2635  
11038 Lakeside Parkway • Suite 1 • Ashland, Virginia 23005 • (804) 550-2888 • Fax (804) 550-2067



000104



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.b.

**Subject:** Request Permission to Install a Private Water Service Within a Private Easement to Serve Property at 12017 De Lavial Street

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LIBR*

**Board Action Requested:** Grant Trina Lynn Allen, permission to install a private water service within a private easement and authorize the County Administrator to execute the water connection agreement.

**Summary of Information:**

Trina Lynn Allen, has requested permission to install a private service within a private easement to serve property at 12017 De Lavial Street. This request has been reviewed by staff and approval is recommended.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

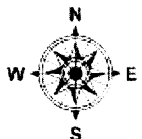
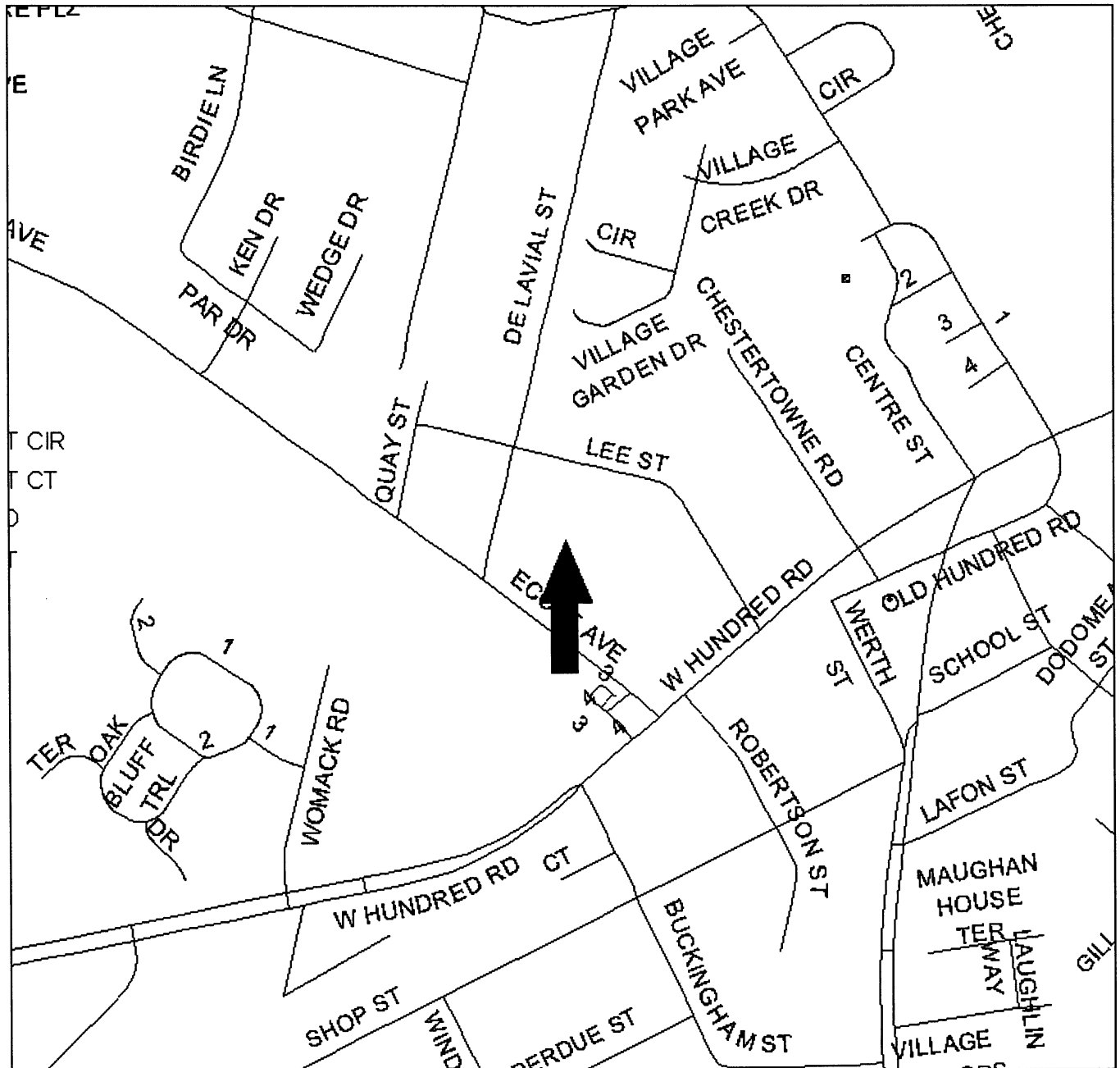


No

#000105

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE  
WATER SERVICE WITHIN A PRIVATE EASEMENT  
TO SERVE PROPERTY AT 12017 DE LAVIAL STREET

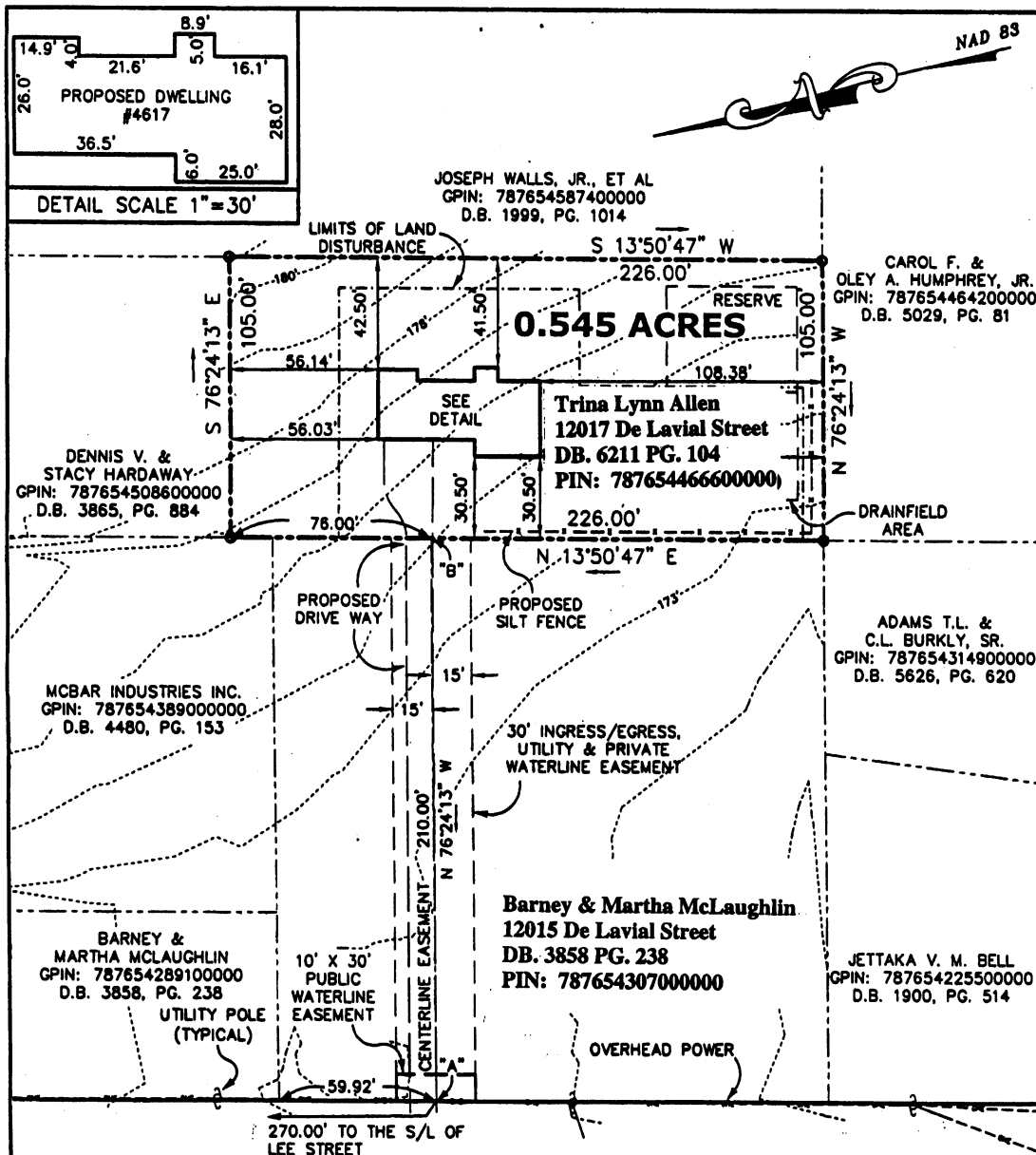


Chesterfield County Department of Utilities



1 inch equals 583.33 feet

000106



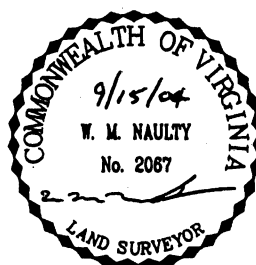
# **DE LAVIAL AVENUE** 30' R/W



Based on graphic determination this property is in zone "C" of the Hud defined flood hazard area as shown on F.E.M.A. Flood Insurance Rate Map, Community Panel #510035 0121 B dated 3/16/83

This survey was prepared without the benefit of a title binder and may therefore not show all existing easements or other pertinent facts which may affect the property.

All improvements may not be shown.



COMPILED PLAT SHOWING A PROPOSED DWELLING, 30' INGRESS/EGRESS, UTILITY & PRIVATE WATERLINE EASEMENT & 10' X 30' PUBLIC WATERLINE EASEMENT

**0.545 ACRES OF LAND LOCATED ON THE EAST SIDE OF DE LAVIAL AVENUE**

**BERMUDA DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA**

VIRGINIA   NORTH CAROLINA   WEST VIRGINIA		YOUR VISION ACHIEVED THROUGH OURS.	
THIS DRAWING PREPARED AT THE PRINCE GEORGE OFFICE 4260 Crossings Blvd   Prince George, VA 23875 TEL 804.541.6600 FAX 804.751.0798 www.timmons.com		DATE: SEPT. 15, 2004	SCALE: 1"=50'
Site Development - Residential - Infrastructure - Technology		REV:	J.N.: 89541
		DRAWN BY: JNL	CHECK BY: WMN

**TIMMONS GROUP** 000107



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.c.

**Subject:** Request Permission for a Sign to Encroach Within a Sixteen-Foot Sewer and Drainage Easement

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LJR*

**Board Action Requested:** Grant Cooke's 60 Land, L.L.C., permission for a sign to encroach within a 16' sewer and drainage easement, subject to the execution of a license agreement.

**Summary of Information:**

Cooke's 60 Land, L.L.C. has requested permission for a sign to encroach within a 16' sewer and drainage easement. This request has been reviewed by staff and approval is recommended.

**District:** Midlothian

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes



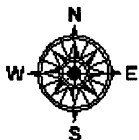
No

**#00108**



# VICINITY SKETCH

REQUEST PERMISSION FOR A SIGN TO ENCROACH WITHIN  
A 16' SEWER AND DRAINAGE EASEMENT

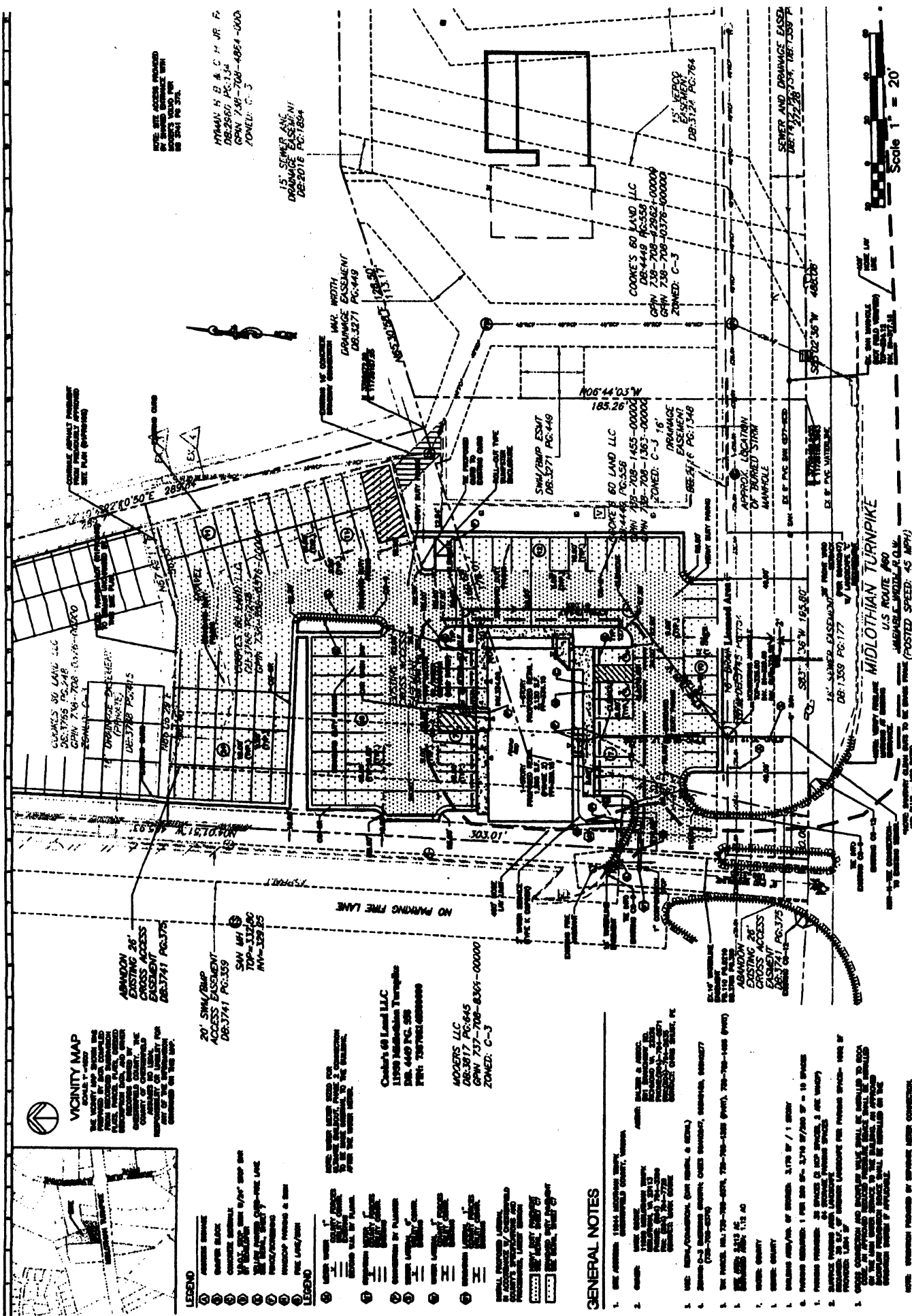


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000109





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.d.

**Subject:** Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 426 and 428 Courthouse Road

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JHR*

**Board Action Requested:** Grant Trustees of Living Word Ministries, permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Trustees of Living Word Ministries have requested permission to install a private sewer service within a private easement to serve property at 426 and 428 Courthouse Road. This request has been reviewed by staff and approval is recommended.

**District:** Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



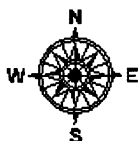
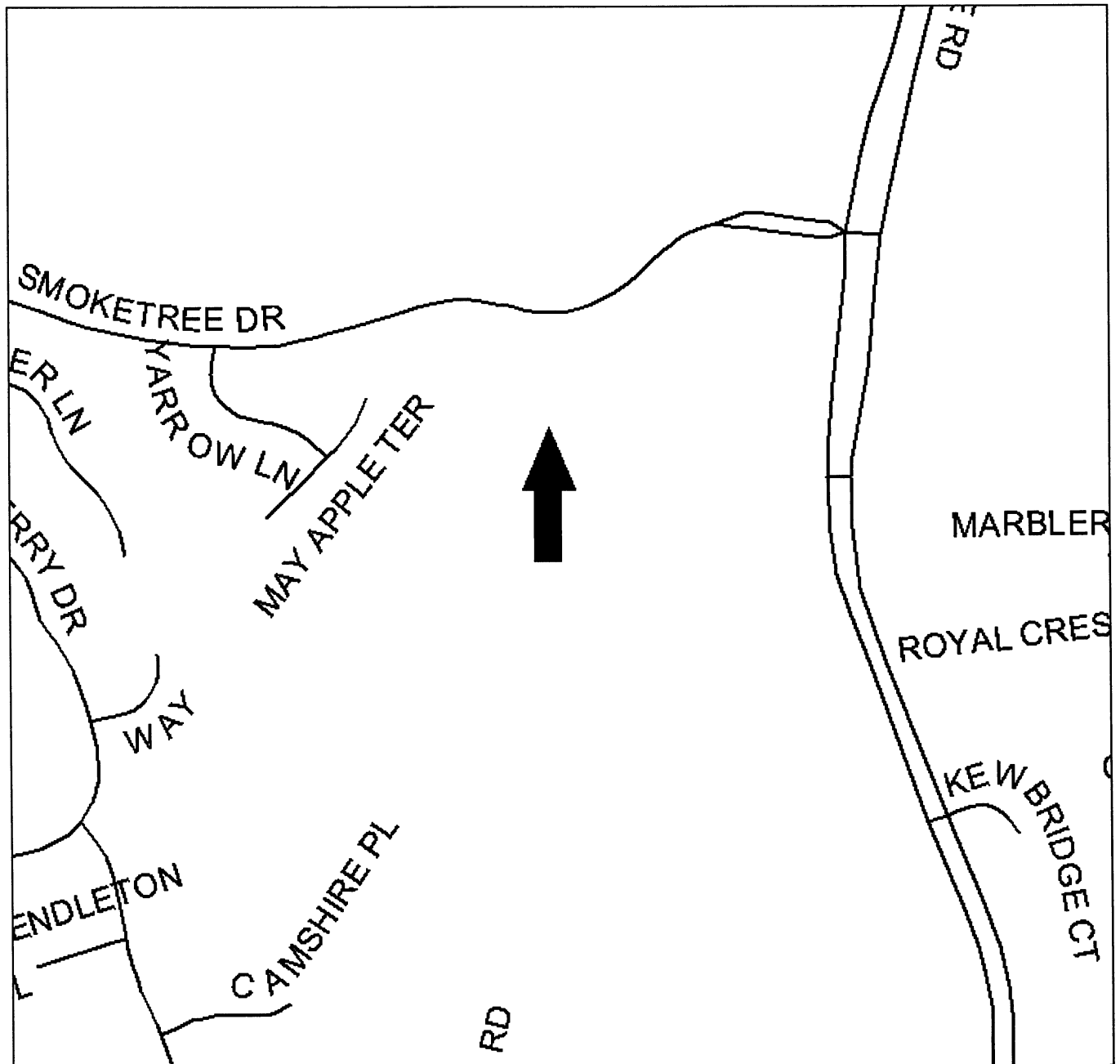
No

#

**000111**

# VICINITY SKETCH

REQUEST TO INSTALL A PRIVATE SEWER SERVICE WITHIN  
A PRIVATE EASEMENT TO SERVE PROPERTY AT 426 AND  
428 COURTHOUSE ROAD



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000112

NAD 83  
Z

**SMOKETREE DRIVE**  
(80' R/W) (ST. RTE. 2770)  
(DB 1250 PG 397 & PB 28 PG 75-76)

999.82' TO THE  
W/L OF COURTHOUSE  
ROAD. EXT'D

R=340.00' L=68.82'  
CH=68.70' CH BRG=S81°15'12"E  
T=34.53' DELTA=11°35'50"

LOT 1

**SMOKETREE  
SECTION 0**

**LOT 2**

(PB 146 PG 81)

LOT 3

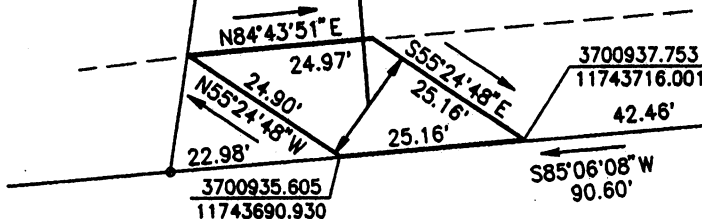
OWNER: BUILDER RESOURCE AND  
DEVELOPMENT CO. L.P.  
DB 5980 PG 631  
PB 146 PG 81  
11025 SMOKETREE DRIVE  
PIN No. 743-700-6998-00000

N08°20'01"E  
142.87'

123.19'  
S00°46'17"E

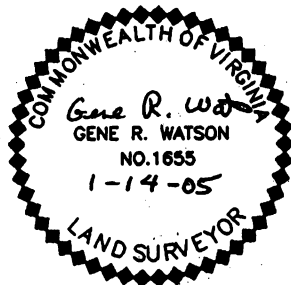
EXISTING 16' SEWER  
ESM'T. (PB 146 PG 81)

**16' PRIVATE SEWER  
EASEMENT 0.009 ACS.**



TRUSTEES LIVING WORD MINISTRIES  
DB 2690 PG 846  
PIN No. 743-700-7955-00000  
426 & 428 COURTHOUSE RD.

SITE PLAN No. 05PR0191  
UTIL PROJ. No. 04-0452



**PLAT SHOWING A 16' PRIVATE SEWER  
EASEMENT ACROSS THE PROPERTY OF  
LOT 2 SECTION 0 SMOKETREE IN THE  
CLOVER HILL DISTRICT, CHESTERFIELD  
COUNTY, VIRGINIA**

SCALE 1" = 20'

JN 4672SEW

**GENE WATSON & ASSOCIATES, P.C.**  
4221 BONNIE BANK ROAD  
RICHMOND VIRGINIA  
804-271-8038

REV.: 01-14-05  
DATE: 01-05-05

FILE: CCT-4476SEW

000113



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.e.

**Subject:** Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 12501 Hull Street Road

**County Administrator's Comments:**

*Recommended Approval*

**County Administrator:** \_\_\_\_\_

*LJR*

**Board Action Requested:** Grant Mitchell J. Tedeschi permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Mitchell J. Tedeschi has requested permission to install a private sewer service within a private easement to serve property at 12501 Hull Street Road. This request has been reviewed by staff and approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



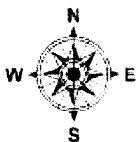
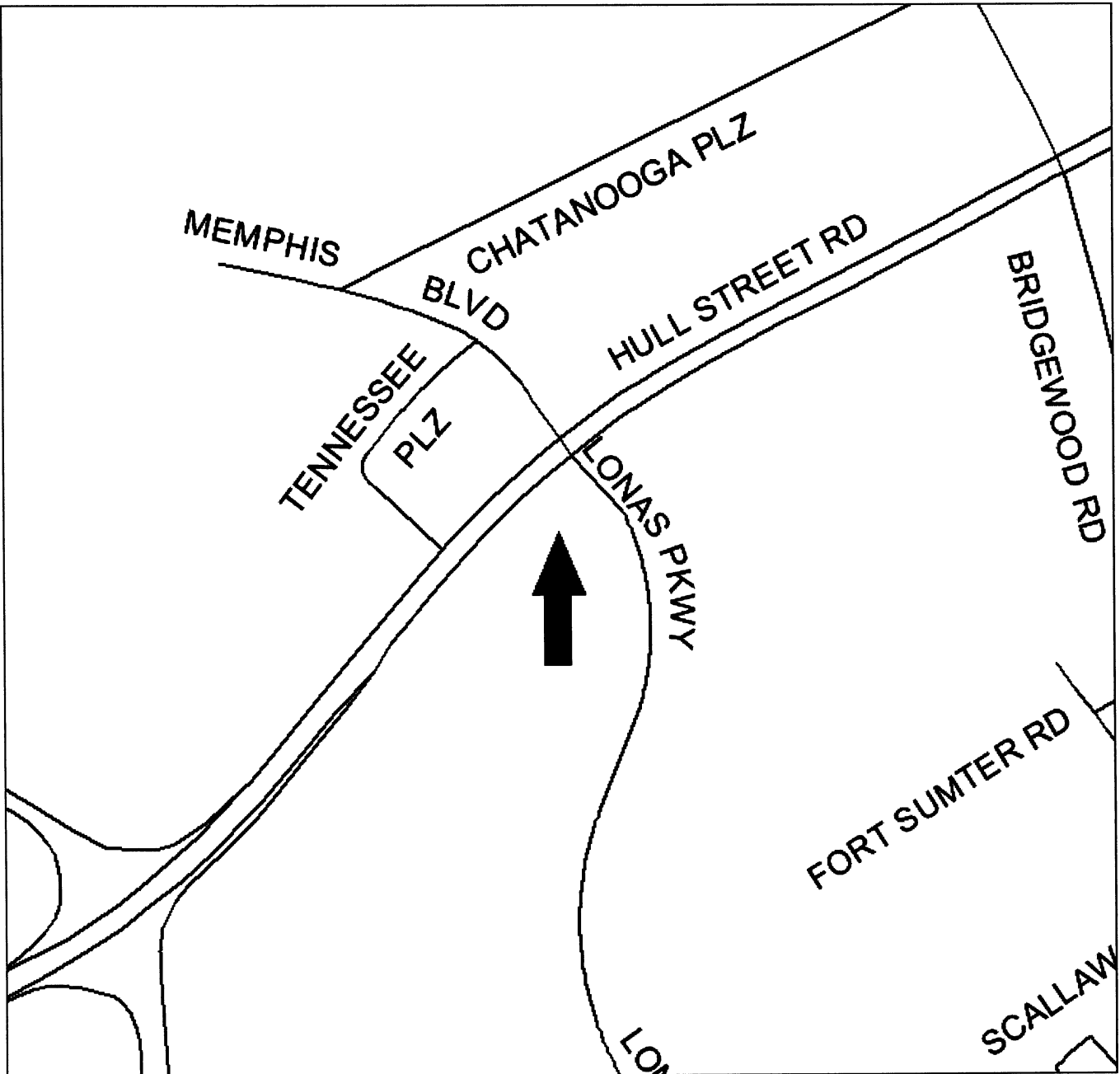
No

#

**000114**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER  
SERVICE WITHIN A PRIVATE EASEMENT TO SERVE  
PROPERTY AT 12501 HULL STREET ROAD



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000115







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.f.

**Subject:** Request Permission to Install a Private Sewer Force Main Line Within a Sixteen-Foot Alley to Serve Property at 2813 Normandale Avenue

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LBK*

**Board Action Requested:** Grant Earnest L. Morgan and Margaret C. Morgan permission to install a private sewer force main within a 16' alley subject to the execution of a license agreement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Earnest L. Morgan and Margaret C. Morgan have requested permission to install a private sewer force main line within a 16' alley to serve property at 2813 Normandale Avenue. This request has been reviewed by staff and approval is recommended.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

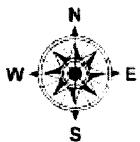
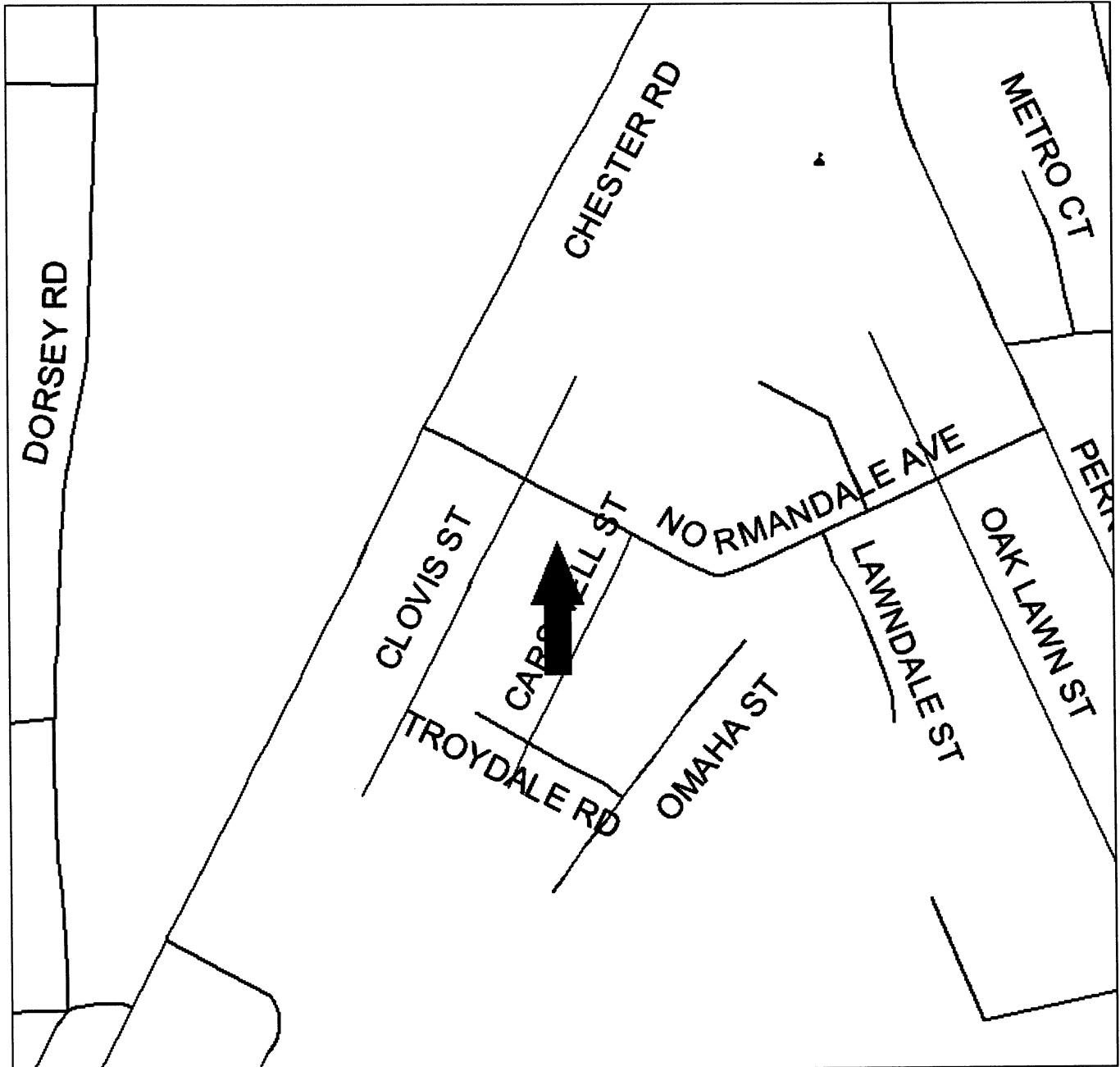


No

#  
**000117**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER  
FORCE MAIN LINE WITHIN A 16' ALLEY TO SERVE  
PROPERTY AT 2813 NORMANDALE AVENUE

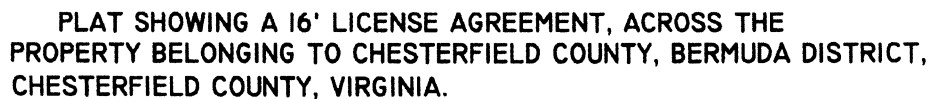


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000118



000119



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.g.

**Subject:** Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 619 Village Gate Drive

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JPH*

**Board Action Requested:** Grant Martin P. Schwind Contractor, Inc., permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Martin P. Schwind Contractor, Inc., has requested permission to install a private sewer service within a private easement to serve property at 619 Village Gate Drive. This request has been reviewed by staff and approval is recommended.

**District:** Midlothian

Preparer: \_\_\_\_\_ John W. Harmon

Title: \_\_\_\_\_ Right of Way Manager

**Attachments:**



Yes

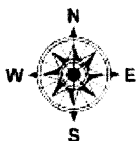
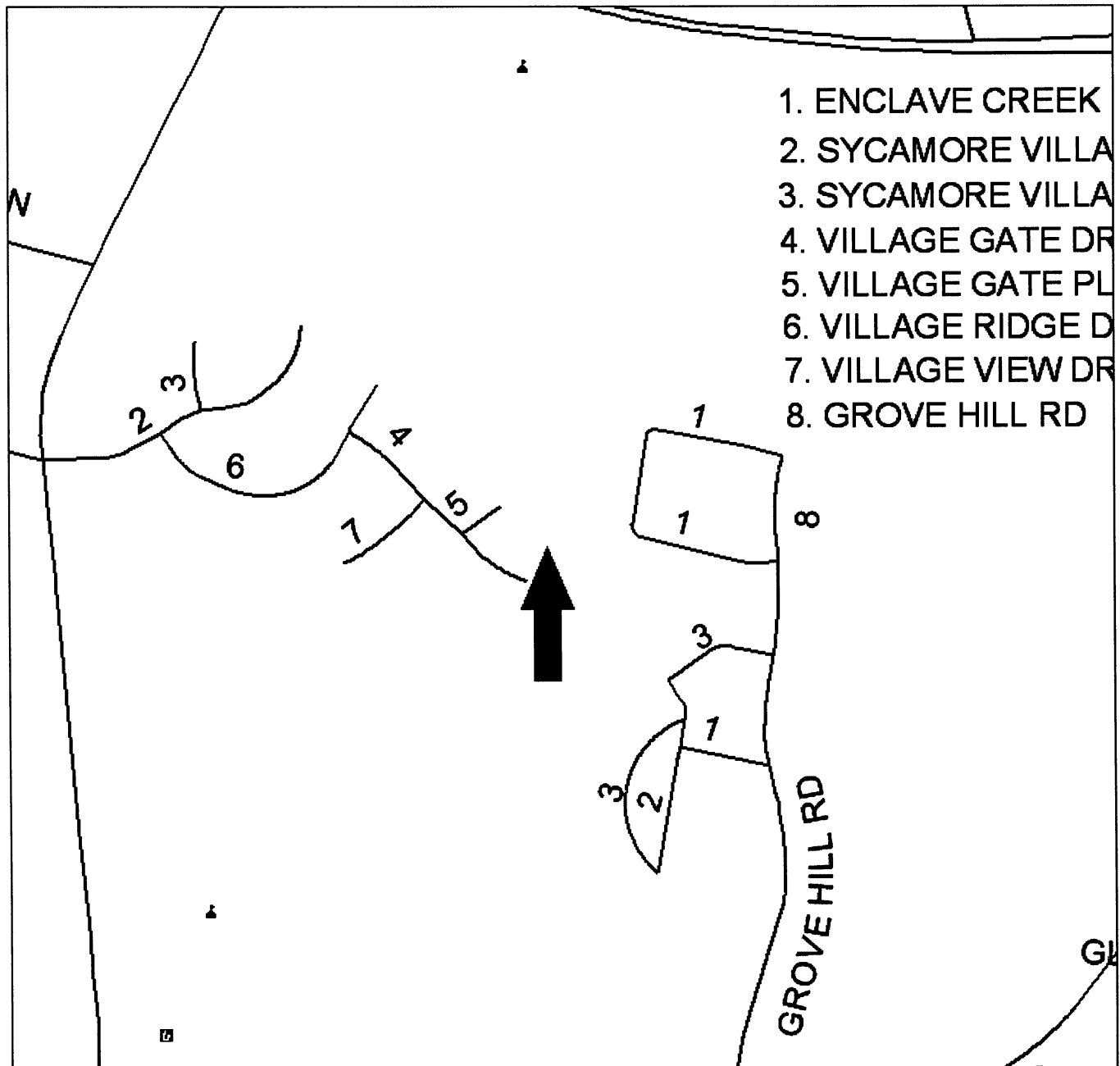


No

# 000120

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER  
SERVICE WITHIN A PRIVATE EASEMENT TO SERVE  
PROPERTY AT 619 VILLAGE GATE DRIVE

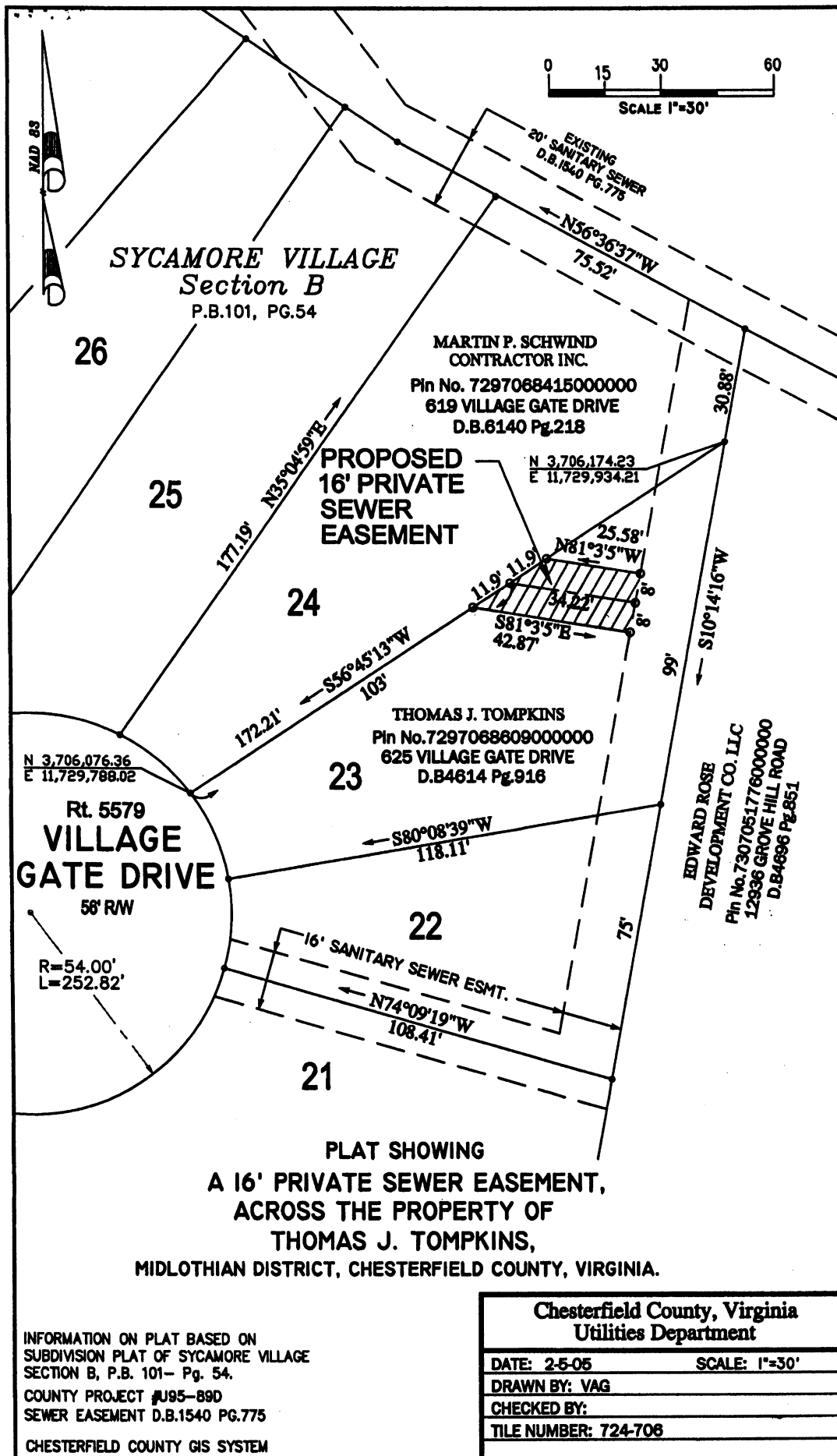


Chesterfield County Department of Utilities

1 inch equals 416.67 feet



000121



000122



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.6.h.

**Subject:** Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 3920 Gill Street

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LYK*

**Board Action Requested:** Grant James Vernon Daniels, permission to install a private sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

James Vernon Daniels has requested permission to install a private sewer service within a private easement to serve property at 3920 Gill Street. This request has been reviewed by staff and approval is recommended.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



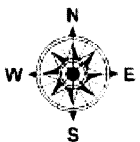
No

#

**000123**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER  
SERVICE WITHIN A PRIVATE EASEMENT TO SERVE  
PROPERTY AT 3920 GILL STREET



Chesterfield County Department of Utilities

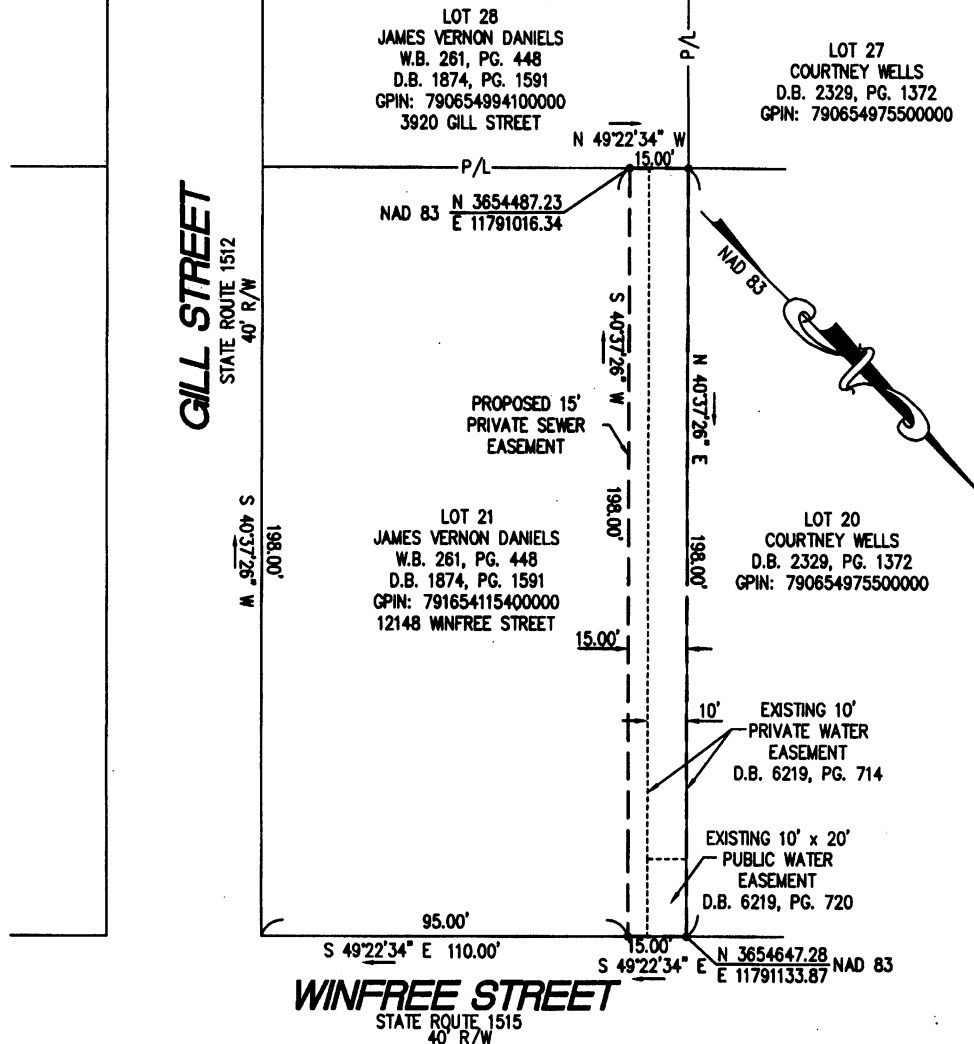


1 inch equals 416.67 feet

000124



REFERENCE:  
THE VILLAGE OF CHESTER  
P.B. 1, PG. 311  
P.B. 2, PG. 306  
P.B. 5, PG. 116



PLAT SHOWING A  
**A 15' PRIVATE SEWER EASEMENT  
ACROSS LOT 21, BLOCK B2 ON THE PLAN OF  
THE VILLAGE OF CHESTER**  
BERMUDA DISTRICT • CHESTERFIELD COUNTY, VIRGINIA



P.O. BOX 118  
CHESTERFIELD, VA 23832  
(804) 748-9481

COPYRIGHT © VIRGINIA SURVEYS  
All rights reserved.

PROJECT NO.: 2004-0418

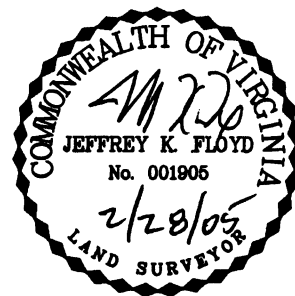
0 40 80  
SCALE IN FEET

REVISED: 2-28-05

DATE: 1-21-05

CERTIFIED BY JEFFREY K. FLOYD

VIRGINIA CERTIFICATE NO. 001905



SCALE: 1"=40'

JOB NO. 04097396

0125



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.7.a.

**Subject:** Acceptance of Parcels of Land Along the North Right of Way Line of West Hundred Road from George P. Emerson, Jr.

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JWH*

**Board Action Requested:** Accept the conveyance of two parcels of land containing a total of 0.054 acres along the north right of way line of West Hundred Road (State Route 10) from George P. Emerson, Jr., and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of these parcels conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

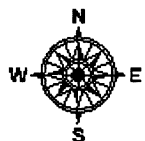
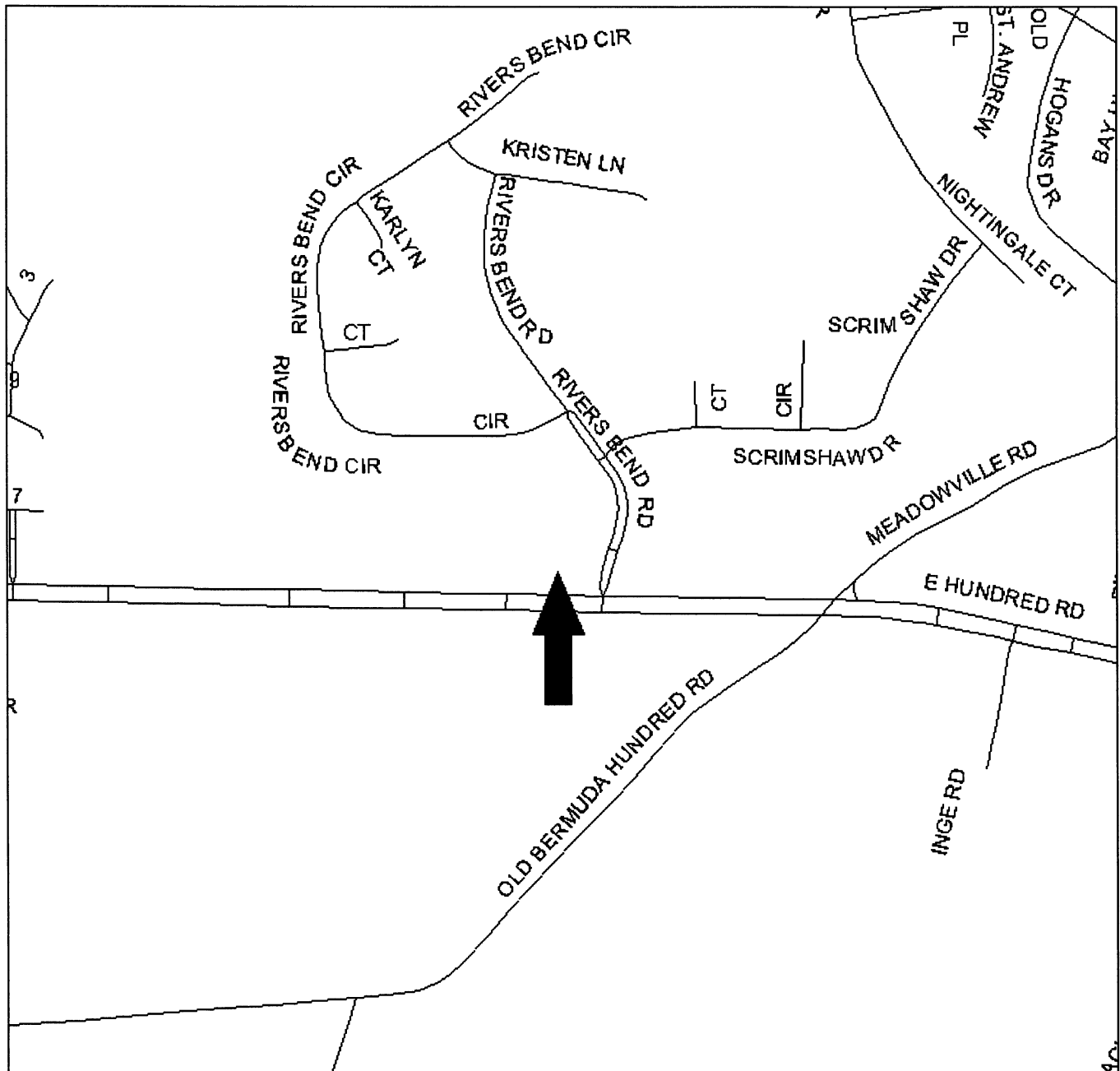


No

# 000126

# VICINITY SKETCH

**ACCEPTANCE OF PARCELS OF LAND ALONG  
THE NORTH RIGHT OF WAY LINE OF WEST  
HUNDRED ROAD FROM GEORGE P EMERSON JR**



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000127

J:\SDSK\PROJ\0002524.dwg(2002524\_ESMT\_PLATS.dwg, ROW, 2/21/2005 8:26:05 AM, lvaughan, 1:1)

WILLIAM D. & JOANN M. COLE  
GPIN# 81265345060000  
D.B. 3116, PG. 229  
# 216 WEST HUNDRED ROAD  
LOT 12

GEORGE P. & DARLENE EMERSON, JR.  
GPIN# 812653370700000  
D.B. 4373, PG. 470  
# 13030 RIVER'S BEND ROAD  
LOT 13

GEORGE P. EMERSON, JR.  
GPIN# 812653670700000  
D.B. 3136, PG. 914  
# 13012 RIVER'S BEND ROAD  
LOT 14

GEORGE P. EMERSON, JR.  
GPIN# 812653731100000  
D.B. 3136, PG. 914  
# 13008 RIVER'S BEND ROAD

OLIVER D. RUDY, TRUSTEE  
GPIN# 812653933000000  
D.B. 1786, PG. 878  
# 13004 RIVER'S BEND ROAD

RIVER'S BEND  
SEC A  
P.B. 8, PG. 105

RIVER'S BEND ROAD  
STATE ROUTE 4855  
VARIABLE WIDTH R/W

N 3652869.59  
E 11812512.37

PARCEL A  
0.05 ACRE

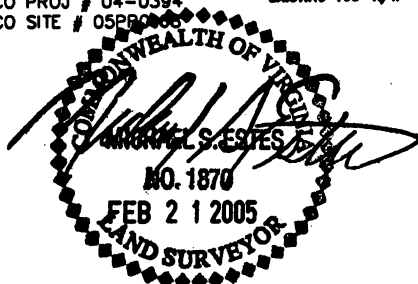
WEST HUNDRED ROAD  
STATE ROUTE #10

PARCEL B  
0.05 ACRE

PARCEL C  
0.004 ACRE

CO PROJ # 04-0394  
CO SITE # 05PR0000

EXISTING 180' R/W - ULTIMATE 200' R/W



GRAPHIC SCALE



( IN FEET )  
1 inch = 50 ft.

PLAT

of  
3 PARCELS OF LAND TO BE  
DEDICATED TO CHESTERFIELD COUNTY  
FROM

ACROSS THE PROPERTIES OF  
GEORGE P. & DARLENE  
EMERSON, JR.

BERMUDA DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA

SCALE : 1" = 50'

FEBRUARY 16, 2005

**Townes**  
SITE ENGINEERING

9850 LORI ROAD, SUITE 201  
CHESTERFIELD, VIRGINIA 23832  
PHONE (804) 748-9011 FAX: (804) 748-2590  
Email: townes@ccctownes.com

DRAWN BY: HAV  
APPROVED BY:

000128



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.7.b.

**Subject:** Acceptance of a Parcel of Land Along the North Right of Way Line of West Hundred Road from George P. Emerson, Jr. and Darlene B. Emerson

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.05 acres along the north right of way line of West Hundred Road (State Route 10) from George P. Emerson, Jr. and Darlene B. Emerson, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

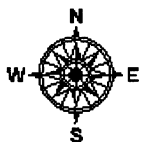
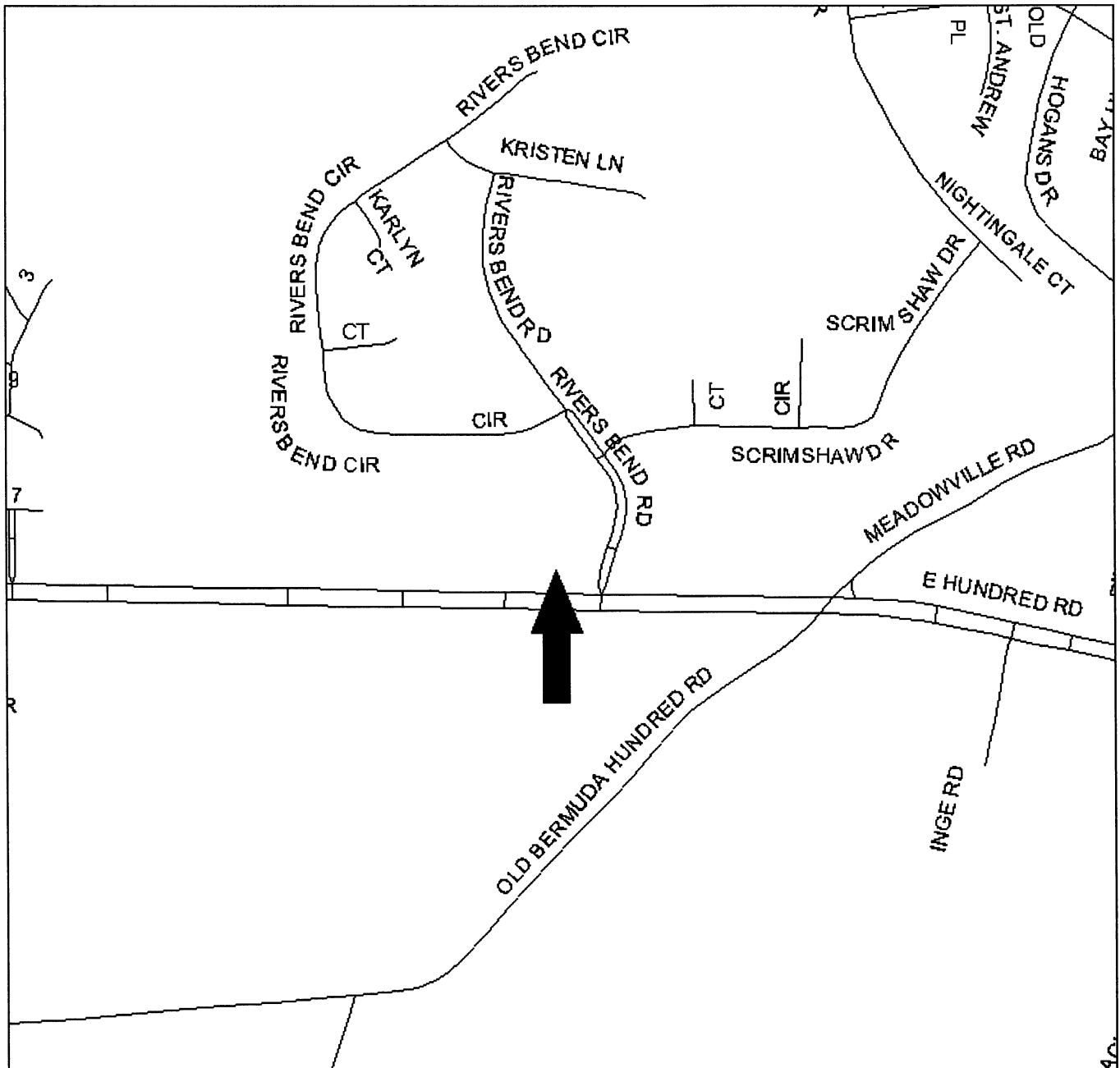


No

#000129

# VICINITY SKETCH

**ACCEPTANCE OF A PARCEL OF LAND ALONG THE  
NORTH RIGHT OF WAY LINE OF WEST HUNDRED ROAD  
FROM GEORGE P EMERSON JR & DARLENE B EMERSON**



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000130

J:\SDSK\PROJ\0002524.dwg 2002524\_ESMT\_PLATS.dwg, ROW, 2/21/2005 8:26:05 AM, hvvaughan, 1:1

WILLIAM D. & JOANN M. COLE  
GPN# 81265345060000  
D.B. 3116, PG. 229  
# 216 WEST HUNDRED ROAD  
LOT 12

GEORGE P. & DARLENE EMERSON, JR.  
GPN# 81265357070000  
D.B. 4373, PG. 470  
# 13030 RIVER'S BEND ROAD  
LOT 13

GEORGE P. EMERSON, JR.  
GPN# 81265367070000  
D.B. 3136, PG. 914  
# 13012 RIVER'S BEND ROAD  
LOT 14

GEORGE P. EMERSON, JR.  
GPN# 81265373110000  
D.B. 3136, PG. 914  
# 13008 RIVER'S BEND ROAD  
OLIVER D. RUDY, TRUSTEE  
GPN# 812653933000000  
D.B. 1786, PG. 878  
# 13004 RIVER'S BEND ROAD

R=268.84  
L=163.17  
Δ=34°46'34"  
CHD=160.68  
CHD BRG=400°23'13"W

RIVER'S BEND  
SEC A  
P.B. 8, PG. 105

RIVER'S BEND ROAD  
STATE ROUTE 4855  
VARIOUS WIDTH R/W

N 3652869.59  
E 11812512.37

PARCEL A  
0.05 ACRE

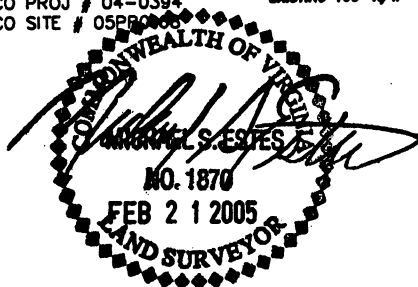
WEST HUNDRED ROAD  
STATE ROUTE #10

PARCEL B  
0.05 ACRE

PARCEL C  
0.004 ACRE

CO PROJ # 04-0394  
CO SITE # 05PR0000

EXISTING 100' R/W - ULTIMATE 200' R/W



GRAPHIC SCALE



( IN FEET )  
1 inch = 50 ft.

PLAT

OF  
3 PARCELS OF LAND TO BE  
DEDICATED TO CHESTERFIELD COUNTY  
FROM

ACROSS THE PROPERTIES OF  
GEORGE P. & DARLENE  
EMERSON, JR.

BERMUDA DISTRICT  
CHESTERFIELD COUNTY, VIRGINIA

SCALE : 1" = 50'

FEBRUARY 16, 2005

**Townes**

SITE ENGINEERING  
9850 LORI ROAD, SUITE 201  
CHESTERFIELD, VIRGINIA 23832  
PHONE: (804) 748-9011 FAX: (804) 748-2590  
Email: townes@cctownes.com

DRAWN BY: HAV  
APPROVED BY:

000131



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.7.c.

**Subject:** Acceptance of a Parcel of Land Along the North Right of Way Line of Rivers Bend Boulevard from RB II, LLC

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *LGR*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.029 acres along the north right of way line of Rivers Bend Boulevard (State Route 4840) from RB II, LLC, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



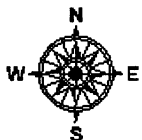
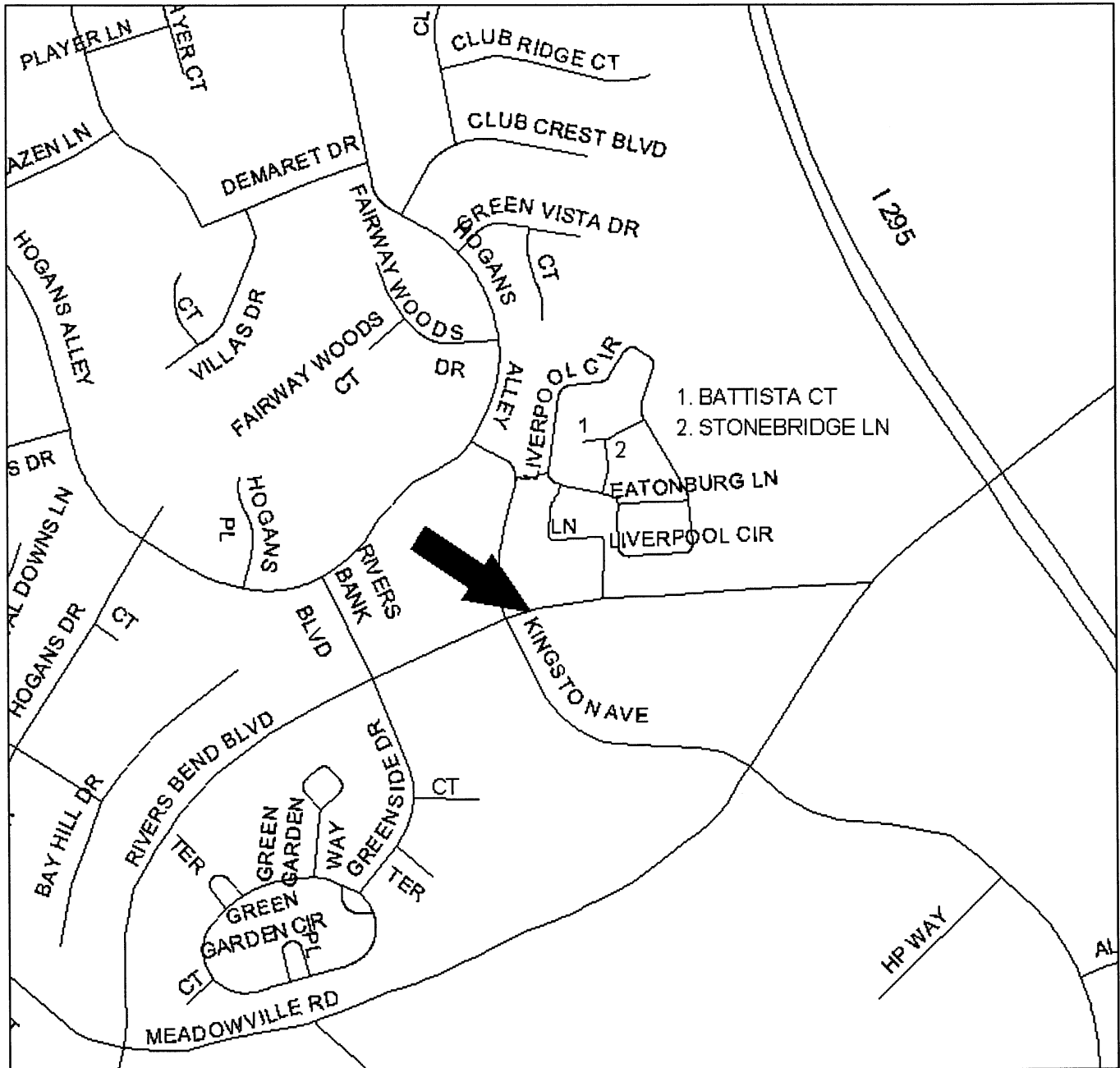
No

# 000132



# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG THE NORTH RIGHT  
OF WAY LINE OF RIVERS BEND BOULEVARD FROM RB II, LLC



Chesterfield County Department of Utilities

1 inch equals 668.33 feet



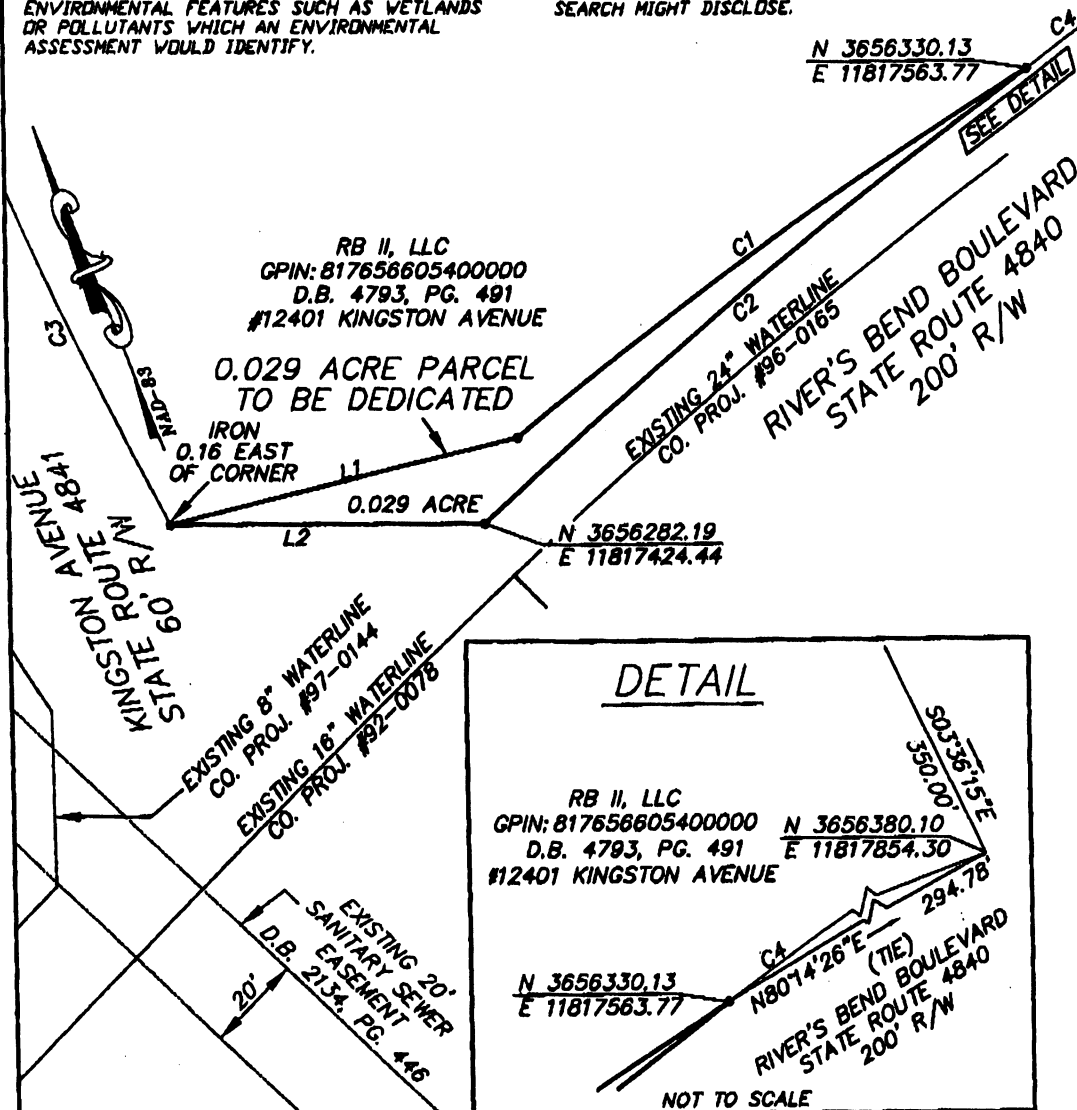
000133

CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA	TANGENT	CHD. BRG.	CHORD
C1	130.73	1028.00	7°18'01"	65.45	S75°06'27"W	130.64
C2	147.42	1375.89	8°08'20"	73.78	S71°00'44"W	147.35
C3	488.07	1052.59	26°34'02"	248.50	S06°48'21"W	483.71
C4	295.35	1374.70	12°18'35"	148.24	S80°14'28"W	294.78

LINE TABLE		
LINE	LENGTH	BEARING
L1	74.00	S83°01'48"E
L2	64.73	N88°51'28"W

THIS SURVEY WAS MADE FOR THE PURPOSE OF IDENTIFYING LEGAL BOUNDARIES. THIS SURVEY DOES NOT PURPORT TO IDENTIFY ENVIRONMENTAL FEATURES SUCH AS WETLANDS OR POLLUTANTS WHICH AN ENVIRONMENTAL ASSESSMENT WOULD IDENTIFY.

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.



J:\5DSXPROJ\012001607.dwg, 2/10/2005 9:37:14 AM



( IN FEET )  
 1 inch = 30 ft.

COUNTY PROJECT: #02-0060  
 SITE PLAN: #04PRO263

**PLAT**  
 SHOWING  
 0.029 ACRE OF LAND  
 LYING ON THE NORTHEAST INTERSECTION  
 OF KINGSTON AVENUE AND RIVER'S BEND BLVD.  
 #12401 KINGSTON AVENUE  
 BERMDA DISTRICT  
 CHESTERFIELD COUNTY, VIRGINIA

SCALE = 1" = 30'

JANUARY 31, 2005  
 REV. FEBRUARY 10, 2005

**Townes**  
 SITE ENGINEERING  
 9850 LORI ROAD, SUITE 201  
 CHESTERFIELD, VIRGINIA 23832  
 PHONE (804) 748-9011 FAX (804) 748-2590  
 Email: townes@ccctownes.com

DRAWN BY: JBT  
 APPROVED BY:

000134



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.7.d.

**Subject:** Acceptance of a Parcel of Land at the Western Terminus of Twin Cedars Road from The Reeds Landing Corporation

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Accept the conveyance of a parcel of land containing 0.047 acres at the western terminus of Twin Cedars Road (State Route 4932) from The Reeds Landing Corporation, and authorize the County Administrator to execute the deed.

**Summary of Information:**

Staff requests that the Board of Supervisors accept the conveyance of a parcel of land containing 0.047 acres for Twin Cedars Road (State Route 4932). This dedication is for the development of Stoney Glen South, Section 6.

Approval is recommended.

**District:** Bermuda

**Preparer:** John W. Harmon

**Title:** Right of Way Manager

**Attachments:**



Yes

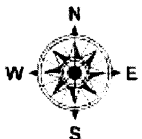
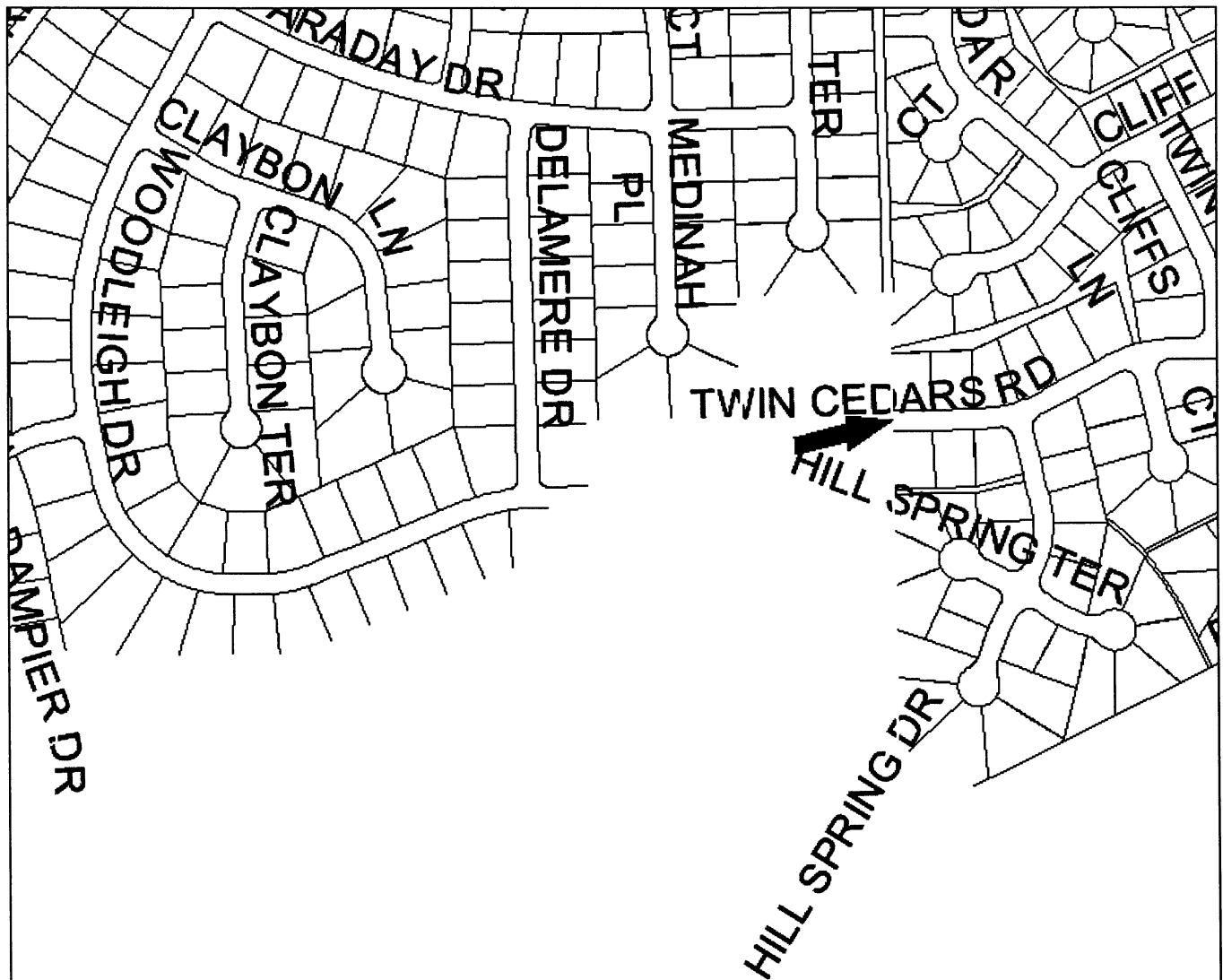


No

# 000135

# VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND AT THE  
WESTERN TERMINUS OF TWIN CEDARS ROAD  
FROM THE REEDS LANDING CORPORATION

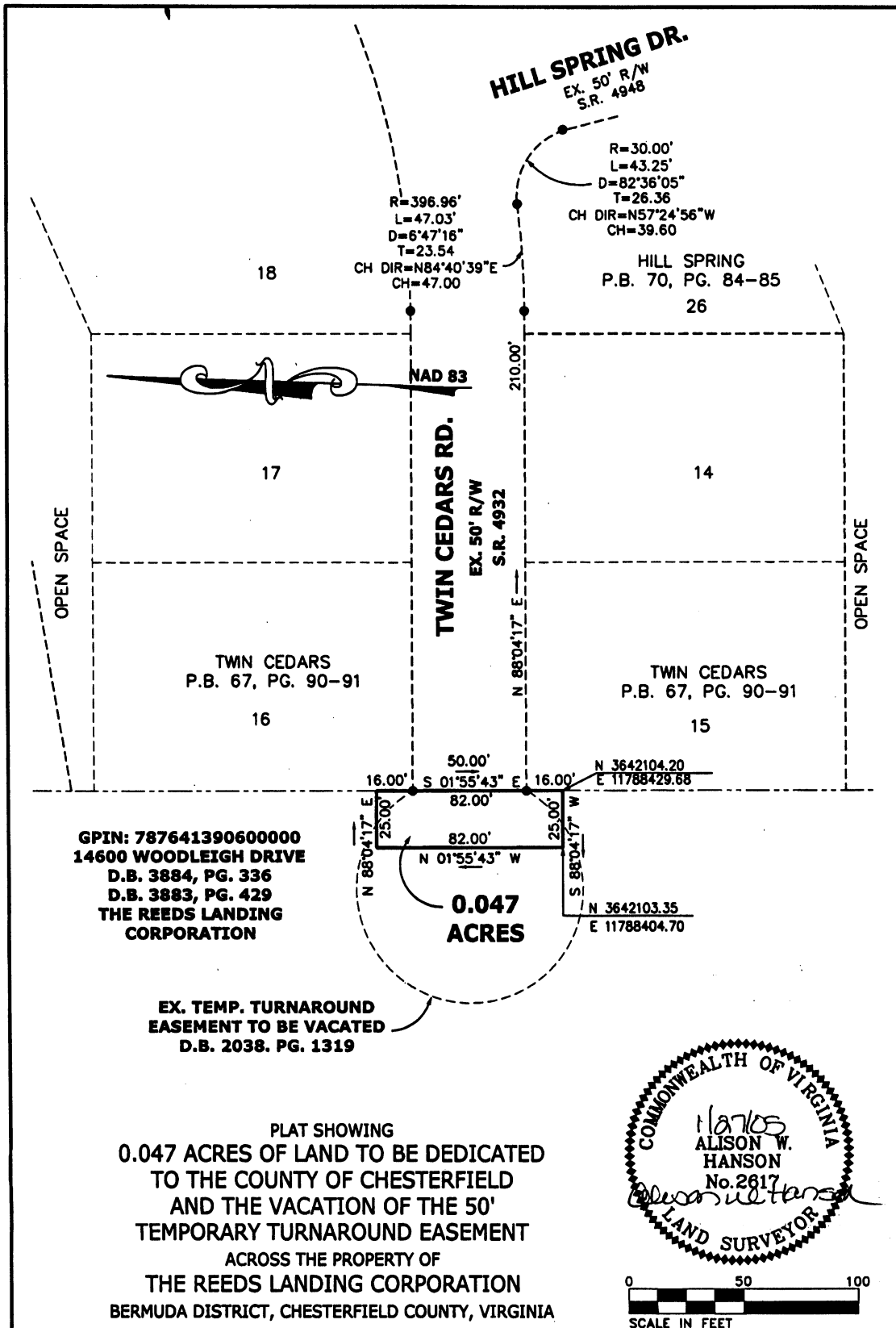


Chesterfield County Department of Utilities



1 inch equals 367.95 feet

000136



VIRGINIA   NORTH CAROLINA   WEST VIRGINIA		CNTY PROJ. NO. 04-0069	
THIS DRAWING PREPARED AT THE PRINCE GEORGE OFFICE 4260 Crossings Blvd   Prince George, VA 23875 TEL 804.541.6600 FAX 804.751.0798 www.timmons.com		DATE: JAN. 27, 2005	SCALE: 1"=50'
YOUR VISION ACHIEVED THROUGH OURS.		REV:	J.N.: 19300_6
Site Development	Residential	Infrastructure	Technology
DRAWN BY: A HANSON		CHECK BY: M NAULTY	

**TIMMONS GROUP**



000137



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.8.a.

**Subject:** Request to Quitclaim a Portion of a Variable Width Virginia Department of Transportation Sight Distance Easement Across the Property of 360 Toyota, L.L.C.

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *JWH*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a portion of a variable width VDOT sight distance easement across the property of 360 Toyota, L.L.C.

**Summary of Information:**

360 Toyota, L.L.C. has requested the quitclaim of a variable width VDOT sight distance easement across the property as shown on the attached plat. Staff has reviewed the request and approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



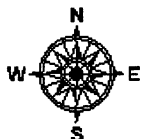
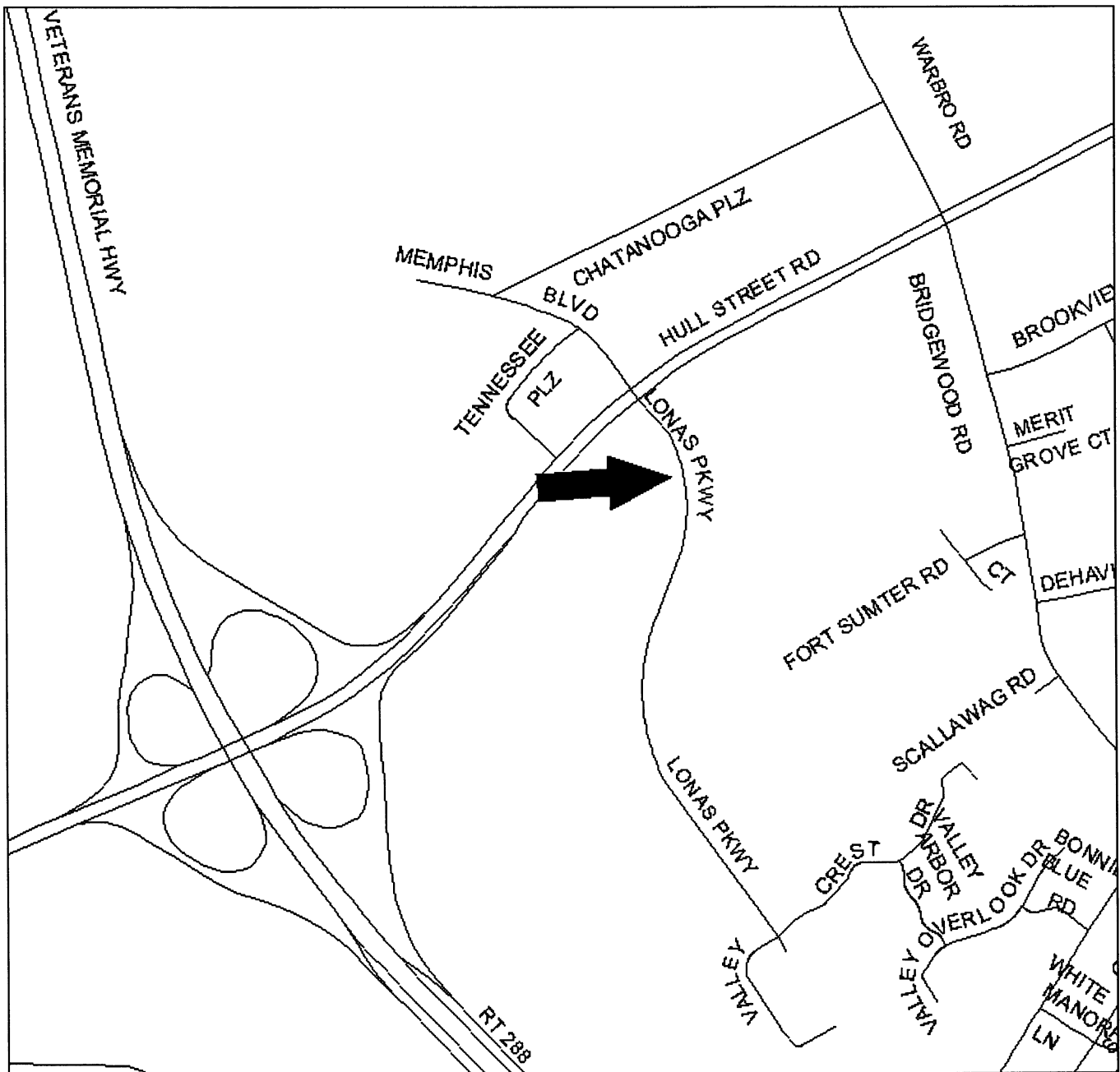
No

#

**000138**

# VICINITY SKETCH

**REQUEST TO QUITCLAIM A PORTION OF A VARIABLE WIDTH  
VIRGINIA DEPARTMENT OF TRANSPORTATION SIGHT DISTANCE  
EASEMENT ACROSS THE PROPERTY OF 360 TOYOTA LLC**



Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000139







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.8.b.

**Subject:** Request to Quitclaim a Temporary Turnaround Easement Across the Property of The Reeds Landing Corporation

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *LPH*

**Board Action Requested:** Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate a temporary turnaround easement across the property of The Reeds Landing Corporation.

**Summary of Information:**

Timmons Group has requested the quitclaim of a temporary turnaround easement across the property of The Reeds Land Corporation as shown on the attached plat. Staff has reviewed the request and approval is recommended.

**District:** Bermuda

**Preparer:** \_\_\_\_\_ John W. Harmon

**Title:** \_\_\_\_\_ Right of Way Manager

**Attachments:**



Yes

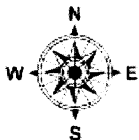
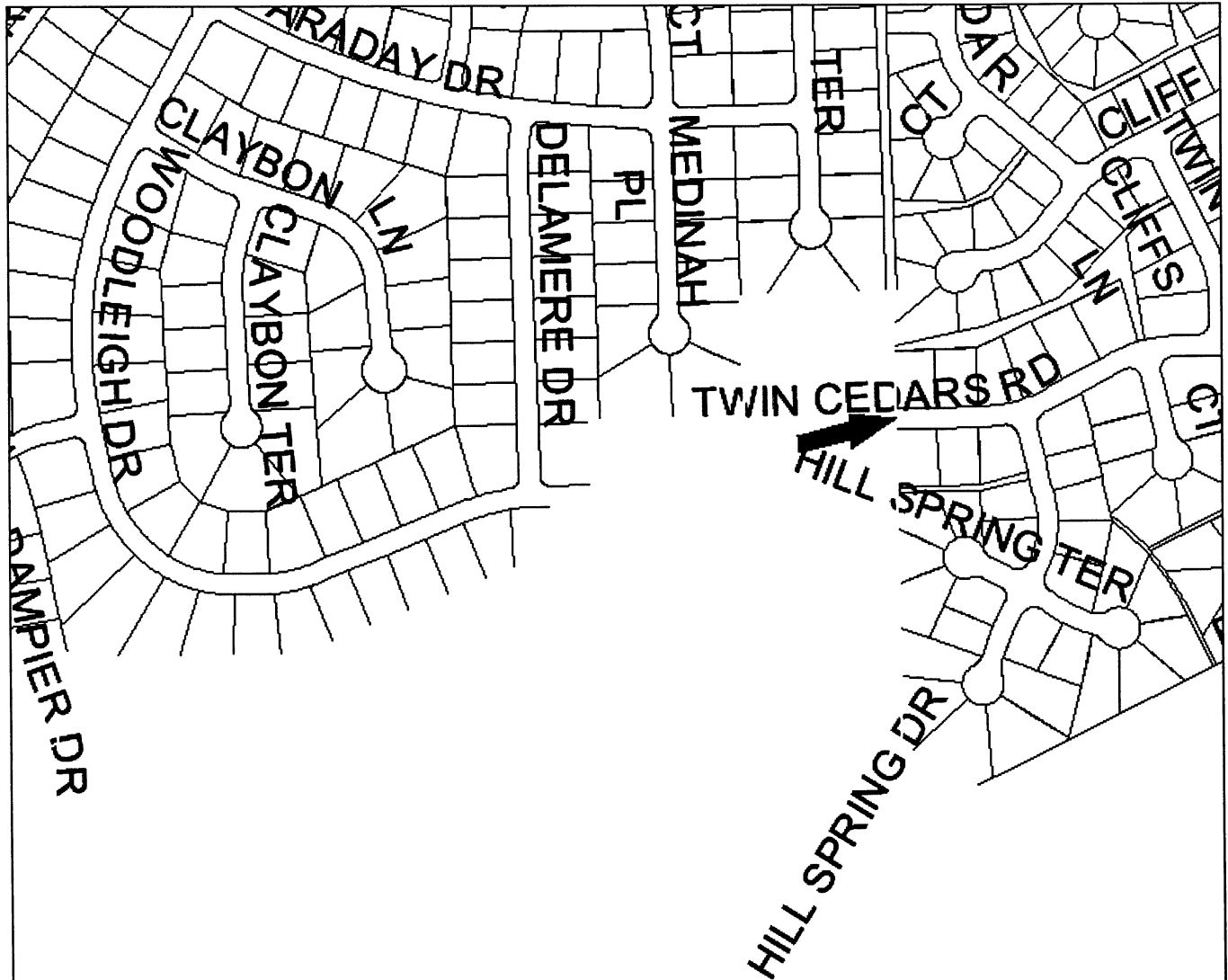


No

# 000141

# VICINITY SKETCH

REQUEST TO QUITCLAIM A TEMPORARY  
TURNAROUND EASEMENT ACROSS THE PROPERTY  
OF THE REEDS LANDING CORPORATION

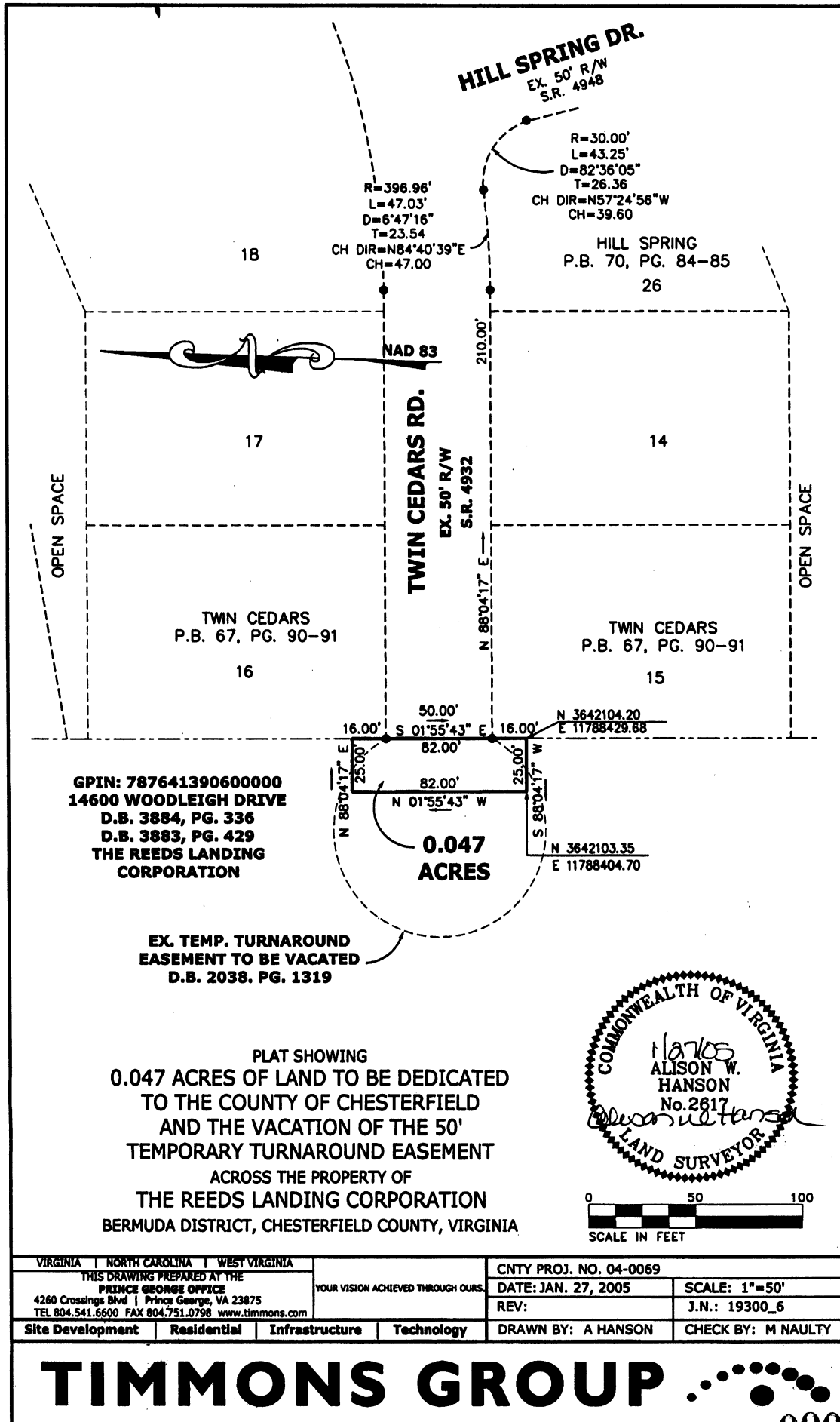


Chesterfield County Department of Utilities



1 inch equals 367.95 feet

000142



VIRGINIA   NORTH CAROLINA   WEST VIRGINIA				CNTY PROJ. NO. 04-0069	
THIS DRAWING PREPARED AT THE PRINCE GEORGE OFFICE 4260 Crossings Blvd   Prince George, VA 23875 TEL 804.541.6600 FAX 804.751.0798 www.timmons.com				DATE: JAN. 27, 2005	SCALE: 1"=50'
YOUR VISION ACHIEVED THROUGH OURS.				REV:	J.N.: 19300_6
Site Development	Residential	Infrastructure	Technology	DRAWN BY: A HANSON	CHECK BY: M NAULTY

**TIMMONS GROUP**

000143



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.9.

**Subject:**

Appropriation of Funds for the Bailey Bridge Road Shoulder Project

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JJR*

**Board Action Requested:** Appropriation of an additional \$135,652 in anticipated VDOT reimbursements for the Bailey Bridge Road (Deer Run Drive to Spring Run Road) Shoulder Project, and authorization to enter into the necessary environmental permits and award a construction contract.

**Summary of Information:**

Annually, the county identifies high accident locations and submits these locations to VDOT in an effort to obtain federal safety funding.

Federal safety funds have been allocated to shoulder improvements along Bailey Bridge Road between Deer Run Drive to Spring Run Road.

In 2002, the Board appropriated \$400,000 in anticipated VDOT reimbursements towards the Bailey Bridge Road (Deer Run Drive to Spring Run Road) Shoulder Project. The County has developed plans for the project and determined that additional funds were needed. Supplemental federal safety funds have been secured and anticipated VDOT reimbursements in the amount of \$135,652 need to be appropriated.

**Preparer:** R.J. McCracken  
Agen589

**Title:** Director of Transportation

**Attachments:**



Yes



No

#**000144**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

---

**Page 2 of 3**

The Board has authorized the County Administrator to enter into the customary VDOT/County agreements for the administration of the project. In order to implement the project, the Board is requested to authorize the County Administrator to enter into the necessary environmental permits and award a construction contract.

**Recommendation:** Staff recommends the Board:

- 1) Appropriate \$135,652 in anticipated VDOT reimbursements for the Bailey Bridge Road (Deer Run Drive to Spring Run Road) Shoulder Project;
- 2) Authorize the County Administrator to enter into the necessary environmental permits and award a construction contract, up to \$434,652 to the lowest responsible bidder.

**District:** Matoaca

**000145**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 3 of 3**

**Meeting Date: March 9, 2005**

---

**Budget and Management Comments:**

This item involves a request to appropriate an anticipated VDOT reimbursement in the amount of \$135,652 for Bailey Bridge Road (Deer Run Drive to Spring Run Road) Shoulder Project and authorization to enter into a contract with the lowest responsible bidder. This change will result in the project budget totaling \$535,652.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000146**

**Bailey Bridge Road  
Deer Run Drive to Spring Run Road  
Shoulder Project**

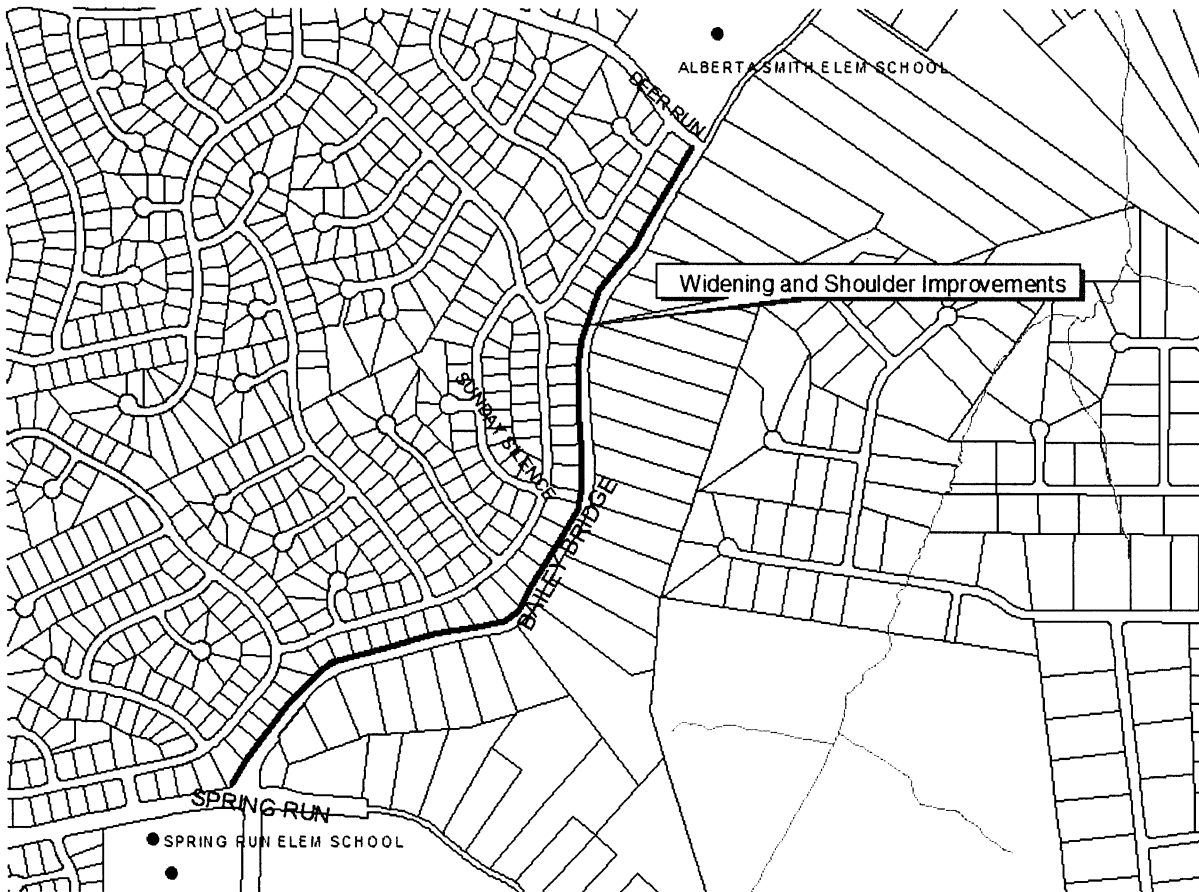
	<b>ESTIMATED COST</b>
Preliminary Engineering	\$ 41,000
Right of Way	\$0
Utility Adjustments	\$0
Construction	\$360,000
Construction Contingency	\$ 74,652
Construction Administration and Inspection	\$ 60,000
<b>Total</b>	<b>\$535,652</b>

**REVENUE**

<b>SOURCE &amp; DATE</b>	<b>AMOUNT</b>
VDOT Reimbursements 9/18/02	\$400,000
VDOT Reimbursements 3/9/05	\$135,652
<b>Total</b>	<b>\$535,652</b>

**000147**

# Bailey Bridge Road Shoulder Project from Deer Run Drive to Spring Run Road







**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.10.a.

**Subject:**

Set Public Hearing to Consider an Ordinance Providing for the Removal and Disposal of Unattended or Immobile Motor Vehicles

**County Administrator's Comments:** *Recommend April 13*

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

The Board is requested to schedule a public hearing for April 13 at 7:00 p.m. to consider the attached ordinance.

**Summary of Information:**

Currently, the Police Department has the authority under state law to remove and dispose of motor vehicles which are immobile or left unattended on primary highways. As part of its Community Policing Program, the Police Department is requesting the authority to remove and dispose of vehicles when left unattended on other roads, such as subdivision roads, or on private property. State enabling law permits the Board to adopt an ordinance granting the Police Department such authority.

The attached ordinance provides this authority. Under the ordinance, any such vehicle may be towed when it constitutes a traffic hazard; when it is illegally parked; when it is left unattended for 10 days or more; or when it is immobilized by weather conditions or other emergency situations. In such circumstances, the Police Department will contact the vehicle's owner, explain the law to the owner and work with the owner to attempt to gain voluntary removal of the vehicle. The Police Department will only tow vehicles when it is apparent that the owner will not cooperate voluntarily. Such vehicles would be towed pursuant to the County's already existing contracts with towing companies. The towing companies would collect the costs of towing and storage from the vehicles' owners, and dispose of any vehicles not claimed, all at no expense to the County.

**Preparer:** Steven L. Micas

**Title:** County Attorney

0505:68315.1(68314.1)

**Attachments:**



Yes



No

# 000149

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY ENACTING  
SECTION 13-64, PROVIDING FOR THE REMOVAL AND  
DISPOSAL OF UNATTENDED OR IMMOBILE MOTOR VEHICLES  
FROM PUBLIC OR PRIVATE PROPERTY

BE IT ORDAINED by the Board of Supervisors of Chesterfield County.

(1) *That Section 13-64 of the Code of the County of Chesterfield, 1997, as amended, is hereby enacted to read as follows:*

**Sec. 13-64 Removal and disposal of unattended or immobile motor vehicles.**

(a) The County, its agents or employees, may remove to a storage area for safekeeping any motor vehicle that:

- (1) Is left unattended on a public highway or other public property and constitutes a traffic hazard;
- (2) Is illegally parked;
- (3) Is left unattended for more than ten days either on public property or on private property without the permission of the property owner, lessee or occupant; or
- (4) Is immobilized on a public roadway by weather conditions or other emergency situations.

(b) For purposes of this section, the term motor vehicle shall also include trailers, semi-trailers and any part or parts of a motor vehicle, trailer or semi-trailer.

(c) Removal shall be carried out by or under the direction of the Chief of the Police Department or his designee, who shall be a law enforcement officer.

(d) No motor vehicle shall be removed from private property without the written request of the owner, lessee or occupant of the premises. However, upon such request such motor vehicle shall be removed upon a showing by the owner, lessee or occupant that it has complied with the posting requirements of Va. Code § 1215. Additionally, the person making such written request shall indemnify the County against any loss or expense incurred by reason of removal, storage or sale of the motor vehicle.

(e) As promptly as possible after removal of the motor vehicle, the Chief of the Police Department or his designee shall report the removal of the motor vehicle to the office of the Commander of the Police Department's Uniformed Operations. Additionally, the Chief of Police or his designee shall report the removal to the owner of the motor vehicle.

(f) Before reclaiming possession of the motor vehicle, the owner thereof shall pay to the County or other party entitled thereto all costs incurred for its removal and storage. If the owner fails or refuses to pay the cost or if his identity or whereabouts is unknown and unascertainable after a diligent search has been made, and after notice to him at his last known address and to the holder of any lien of record with the Office of the Department of Motor Vehicles against the motor vehicle, the vehicle shall be treated as abandoned under the provisions of Va. Code § 46.2-1200 et.seq.

(g) Any motor vehicle that (i) lacks either a current license plate or sticker; or a valid state safety inspection certificate or sticker; and (ii) has been in a specific location for four days without being moved shall be deemed abandoned and shall be treated as abandoned under the provisions of Va. Code § 46.2-1200 et.seq.

(h) Disposal of any motor vehicle not claimed by the owner or sold pursuant to provision of state law shall be performed in accordance with Va. Code § 46.2-1205.

*(2) This ordinance shall be effective upon adoption.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.10.b.

**Subject:**

Set a Public Hearing to Consider the Appropriation of \$700,000 in Anticipated Federal Emergency Management Agency Reimbursement for Debris Hauling for Hurricane Isabel

**County Administrator's Comments:** *Recommend March 23*

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely belonging to the County Administrator, is written over the line.

**Board Action Requested:**

Staff requests the Board of Supervisors set March 23, 2005 for a public hearing to consider the appropriation of up to \$700,000 in anticipated FEMA reimbursement for debris hauling for Hurricane Isabel.

**Summary of Information:**

This item requests that the Board of Supervisors set a public hearing to consider the appropriation of up to \$700,000 in anticipated FEMA reimbursement for the final debris hauling expenses that have been incurred during FY2005 due to Hurricane Isabel.

In the fall of 2004, staff completed the removal of all debris created from Hurricane Isabel and incurred costs associated with the removal. During FY2004, the Waste and Resource Recovery Department expended a total of \$10,019,107 (which will bring the total cost just in the Waste and Resource Recovery debris removal center to \$10,719,107). The required local match of approximately \$950,000 for FY2004 expenses was covered by a transfer from the County's Reserve for Capital Projects. Staff will identify the estimated FY2005 local match of \$55,080 during the year-end process.

**Preparer:** Rebecca T. Dickson

**Title:** Director, Budget and Management

**Attachments:**

☐

Yes

☒

No

#

**000152**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 8.A.11.a.

**Subject:**

Transfer of \$6,000 in Matoaca District Improvement Funds to the Chesterfield County School Board to Purchase a Wrestling Mat for Manchester High School

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in black ink, appearing to be "JCR", written over a horizontal line.

**Board Action Requested:**

The Board of Supervisors is requested to transfer \$6,000 in Matoaca District Improvement Funds to the Chesterfield County School Board to purchase a wrestling mat for Manchester High School.

**Summary of Information:**

Supervisor Humphrey has requested that the Board transfer \$6,000 from the Matoaca District Improvement Fund to the Chesterfield County School Board to purchase a wrestling mat for Manchester High School. This request was originally made by the Manchester High School Athletic Boosters. The Board is not authorized to give public funds to organizations like the Boosters. The Board can, however, transfer funds to the Chesterfield County School Board to purchase athletic equipment to be used by a County high school as part of the school's physical education program. The mat must be purchased by the school system in accordance with the Virginia Public Procurement Act.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**Preparer:** \_\_\_\_\_ Rebecca T. Dickson

**Title:** Director of Budget and Management

0425:68343.1

**Attachments:**



Yes



No

#

**000153**

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request?

Roger Cassem, D.S.A.  
Manchester High School  
Athletic Department

2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)

3. What is the amount of funding you are seeking?

\$6,000.00

4. Describe in detail the funding request and how the money, if approved, will be spent.

This amount is to  
assist in the purchase of new wrestling mats  
for the wrestling program and the installation of a  
scoreboard on the baseball and softball fields.

5. Is any County Department involved in the project, event or program for which you are seeking funds?

NO

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Gate receipts from  
the athletic department,  
team fundraisers, parent  
donations.

0407:23380.1

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No ☒

Is the organization non-profit?

Yes ☒

No

Is the organization tax-exempt?

Yes ☒

No

8. What is the address of the applicant making this funding request?

12601 Bailey Bridge Rd.  
Midlothian, VA 23112

9. What is the telephone number, fax number, e-mail address of the applicant?

804-739-6283 office  
739-6340 Fax  
roger\_cassem@ccpsnet.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman or vice-chairman of the organization.

Roger N. Cassem  
Signature

Director of Student Activities  
Title (if signing on behalf of an organization)

Roger N. Cassem  
Printed Name



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2


**Meeting Date:** March 9, 2005

**Item Number:** 8.A.11.b.

**Subject:**

Transfer of District Improvement Funds to the Chesterfield County School Board for Post Prom Celebrations

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

The Board is requested to transfer \$1800 from the Bermuda District Improvement Fund, \$2300 from the Clover Hill District Improvement Fund, \$1800 from the Dale District Improvement Fund, \$2300 from the Matoaca District Improvement Fund, and \$2300 from the Midlothian District Improvement Fund to the Chesterfield County School Board for drug and alcohol free post-prom celebrations subject to the conditions described below.

**Summary of Information:**

Each Supervisor has requested the Board to transfer funds from their respective District Improvement Fund to the Chesterfield County School Board for drug and alcohol free post-prom celebrations at various local area high schools. The requested amounts from each fund are as follows:

Bermuda: \$1,000 for Thomas Dale High School, \$500 for L.C. Bird High School, \$200 for Chesterfield Community High School and \$100 for the Maggie L. Walker Governor's School

**Total: \$1800**

**Preparer:** Rebecca T. Dickson

**Title:** Director, Budget and Management  
0425:68346.1

**Attachments:**



Yes



No

# **000156**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

---

Clover Hill: \$1,000 for Monacan High School, \$1,000 for Clover Hill High School \$200 for Chesterfield Community High School and \$100 for the Maggie L. Walker Governor's School

**Total: \$2300**

Dale: \$1,000 for Meadowbrook High School, \$500 for L.C. Bird High School, \$200 for Chesterfield Community High School and \$100 for the Maggie L. Walker Governor's School

**Total: \$1800**

Matoaca: \$1,000 for Manchester High School, \$1,000 for Matoaca High School, \$200 for the Chesterfield Community High School and \$100 for the Maggie L. Walker Governor's School

**Total: \$2300**

Midlothian: \$1,000 for James River High School, \$1,000 for Midlothian High School, \$200 for the Chesterfield Community High School and \$100 for the Maggie L. Walker Governor's School

**Total: \$2300**

A portion of this request is from the Maggie L. Walker Governor's School, which is located in Richmond and includes 200 Chesterfield County students. Since the Governor's School is a regional public school facility and is legally independent of the Chesterfield County School Board, the School Board will have to take action to authorize the transfer of the total \$500 payment to the Governor's School. Accordingly, if the Board of Supervisors approves the transfer of the funds to the School Board, the money cannot be given to the Governor's School unless the School Board also takes action to approve the transfer to the Governor's School.

The remaining requests for funds originally came from each school's PTSA or Prom Committee. The County is not legally authorized to transfer funds to these organizations or committees. The County is authorized to transfer funds to the School Board but only if the transfer is contingent on the money being placed in capital projects or school operating accounts to be applied to appropriate school-funded post-prom activities. The school system must also write checks directly to vendors who will be supplying goods or services to post-prom events and these goods and services must be purchased in accordance with the Virginia Public Procurement Act.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000157**

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Manchester High School PTSA
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. Parent Teacher Student Association. Bylaws are currently being updated
3. What is the amount of funding you are seeking? \$1,000.00 - 5,000.00
4. Describe in detail the funding request and how the money, if approved, will be spent. Our entertainment amount is \$7,000.00. We have hired Austin's Entertainment. We would like to put this money towards Austin's. We are also raising money for decorating, food and prizes
5. Is any County Department involved in the project, event or program for which you are seeking funds? NO

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

We are fundraising from local companies  
and individuals. There is a possibility  
that we may not have enough funds to  
run the Post-Prom as in previous years.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes           

No   ✓  

Is the organization non-profit?

Yes   ✓  

No           

Is the organization tax-exempt?

Yes   ✓  

No           

8. What is the address of the applicant making this funding request?

13120 Hensley Rd.  
Midlothian, Va 23112

9. What is the telephone number, fax number, e-mail address of the applicant?

739-6114  
921-2539 - Cell  
Kimwalker2@comcast.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Kim Walker

Signature

President

Title (if signing on behalf of an organization)

Kim Walker

Printed Name

2/3/05

Date

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Chesterfield Community H.S.
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. At-Risk High School for  
Chesterfield County Public Schools
3. What is the amount of funding you are seeking? \$ 1,000
4. Describe in detail the funding request and how the money, if approved, will be spent. The funds will be used for our prom to offset  
the costs of decorations, DJ, and the expense of  
the prom place. Since we are an alternative school  
our fundraisers are not profitable and we cannot afford the  
huge expense of an after-prom, therefore we try to make our  
prom as appealing as possible to encourage our students to attend.
5. Is any County Department involved in the project, event or program for which you are seeking funds? NO

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Ticket Sales and Community donations  
which may include businesses and parents.

The main demographic location of our Students fall  
in the Poverty level.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

Is the organization non-profit?

Yes

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

12400 Branders Bridge Rd.  
Chester, VA 23831

9. What is the telephone number, fax number, e-mail address of the applicant?

768-6156  
768-6171  
dawn-lentz@ccpsnet.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

  
Signature

Prom. Sponsor

Title (If signing on behalf of an organization)

Dawn Lentz

Printed Name

1/31/05

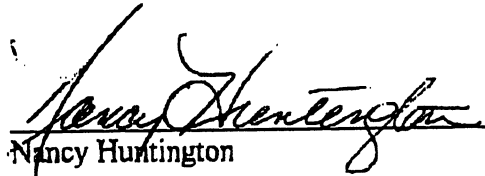
Date

## DISTRICT IMPROVEMENT FUNDS APPLICATION

1. What is the name of the applicant (person or organization) making this funding request? Thomas Dale High School PTSA, After Prom
2. If an organization is the applicant, what is the nature and purpose of the organization? To support and speak on behalf of children and youth in schools, in the community and before governmental bodies and other organizations that make decisions affecting children.
3. What is the amount of the funding you are seeking? \$1,000  
The total estimated amount for The 2005 After Prom is \$15,100.00.
4. Describe in detail the funding request and how the money, if approved will be spent. The After Prom is a safe all night drug and alcohol free place for the Thomas Dale junior and senior students and their dates to meet and celebrate the night of Prom with all their friends. Our theme this year is "A Knight to Treasure" entertainment will include karaoke person, caricaturists, temporary tattoo's inflatable games from Austin's, active games, games of chance, prizes are given all night and the grand prizes are given at the end of the evening. We plan to have an American Idol activity called Treasure Idols. Food and refreshments to serve 600 plus students and approx 100 parent volunteers. There is also printing, postage and decorating expenses.
5. Is any County Department involved in the project, event or program for which you Seeking funds? No
6. If this request for funding will not fully fund your activity or program, what other Individuals or organizations will provide the remainder of the funding? We have various fundraisers planned this year, in the Fall we held a Fall Bazaar at Thomas Dale, Yard Sale on the front field, Santa Breakfast in December, donation letters to local businesses for donations, donation letters mailed to all parents of Thomas Dale students and follow up with a phone-a-thon. We also organize a ski trip, which makes very little money, but has become a tradition the students look forward to. Parents worked the concession stand during the football season at U of R.
7. If applicant is an organization, answer the following:  
Is the organization a corporation? No  
Is the organization a non-profit? Yes  
Is the organization tax-exempt? Yes
8. What is the address of the applicant making this funding request  
Thomas Dale High School PTSA  
3626 W. Hundred Road  
Chester, VA 23831  
Would it be possible for you to use my home address should the request be granted?  
Nancy Huntington 12904 Scrimshaw Circle, Chester, VA 23836

000162

9. What is the telephone number, fax number, e-mail address of the applicant?  
Home 530-3954, fax number 530-3278, e-mail nanjhuntington@hotmail.com

  
Nancy Huntington

Treasurer of Thomas Dale PTSA/After Prom Chair

2/2/05  
Date

000163

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Meadowbrook H.S. PTSA
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. The PTSA's purpose is to promote the welfare of our children through the community, parents and teachers all working together for one purpose. The PTSA also secures adequate laws for the care and protection of our youth.
3. What is the amount of funding you are seeking? \$1,000
4. Describe in detail the funding request and how the money, if approved, will be spent. The funds will be used to offset the costs of After-Prom such as the entertainment which is very costly. This will help keep the ticket sale prices affordable to encourage students to attend, therefore keeping them off of the streets and providing a safe, drug-free and alcohol-free place for them to be at <sup>on</sup> Prom night.
5. Is any County Department involved in the project, event or program for which you are seeking funds? NO



6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  
Ticket Sales, Business and parent Contributions  
and fundraisers which are not successful due  
to the demographic location of Meadowbrook H.S.
7. If applicant is an organization, answer the following:
- |                                    |                       |                      |
|------------------------------------|-----------------------|----------------------|
| Is the organization a corporation? | Yes <u>          </u> | No <u>  ✓  </u>      |
| Is the organization non-profit?    | Yes <u>  ✓  </u>      | No <u>          </u> |
| Is the organization tax-exempt?    | Yes <u>  ✓  </u>      | No <u>          </u> |
8. What is the address of the applicant making this funding request?  
4901 Cogbill Rd.  
Richmond, VA 23234
9. What is the telephone number, fax number, e-mail address of the applicant?  
768-6156  
768-6171  
Carol-Scheivert@ccps.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Carol Scheivert  
Signature

2<sup>nd</sup> Vice-president  
Title (If signing on behalf of an organization)

Carol Scheivert  
Printed Name

1/31/05  
Date

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Brenda White LLC Bird PTSA/Post Prom
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. To provide a safe & substance-free celebration following the Prom, where students as a large group may gather for the entire night.
3. What is the amount of funding you are seeking? ~~\$2,000~~ \$1,000
4. Describe in detail the funding request and how the money, if approved, will be spent. Food, entertainment (Karaoke, games, inflatables), decorations & prizes.
5. Is any County Department involved in the project, event or program for which you are seeking funds? No

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Phone-A-Thon to parents, corporate donations,  
recycling programs, various "sales" during  
school.

7. If applicant is an organization, answer the following: (PTSA)

Is the organization a corporation?

Yes

No

X

Is the organization non-profit?

Yes

X

No

Is the organization tax-exempt?

Yes

X

No

8. What is the address of the applicant making this funding request?

L.C. Bird High School  
10301 Courthouse Rd.  
Chesterfield, VA 23832

9. What is the telephone number, fax number, e-mail address of the applicant?

(H) 796-9056 (H) 14108 Granite Pointe Ct.  
(F) 706-1933 Chesterfield, VA 23838  
bwsoccer@comcast.net

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Brenda S. White  
 Signature

Past Prom Chairperson  
 Title (if signing on behalf of an organization)

Brenda S. White  
 Printed Name

2/7/05  
 Date

## DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Matoaca High School After Prom (Committee of the PTSA)
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. The purpose of the After Prom Committee  
is to provide a night of celebration in a safe, alcohol-free  
and drug-free environment. Please see the PTSA bylaws for  
their purpose.
  
3. What is the amount of funding you are seeking? \$2,000 <sup>\$1,000</sup>
  
4. Describe in detail the funding request and how the money, if approved, will be spent. The funding received will be used toward the game rentals,  
entertainment, DJ, prizes and refreshments.
  
5. Is any County Department involved in the project, event or program for which you are seeking funds? Yes. In the past, the high school and middle school resource  
officers have attended event. We will request their attendance  
this year as well.

FROM : TRD

FAX NO. : 8047963478

Feb. 10 2005 10:00AM P2

FAX: 8048286129

PAGE 1/ 1

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  
We solicit donations from local businesses and parents. We hold various fundraisers throughout the school year.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

X

Is the organization non-profit?

Yes

X

No

Is the organization tax-exempt?

Yes

X

No

8. What is the address of the applicant making this funding request?

17700 Longhouse LaneChesterfield, VA 23838

9. What is the telephone number, fax number, e-mail address of the applicant?

Telephone - 796-3287Fax - 796-3478Email - MatoacaPTSA@aol.com

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Matoaca High School PTSA by Melissa A. Damiano  
Signature

President

Title (If signing on behalf of an organization)

Melissa A. DAMIANO

Printed Name

2/10/05

Date

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? James River High School PTSA / Post-Prom Committee
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. Post Prom Committee -  
A Standing Committee of the PTSA
3. What is the amount of funding you are seeking? \$1,000.<sup>00</sup>
4. Describe in detail the funding request and how the money, if approved, will be spent. This money will be used to provide a  
safe drug & alcohol-free after prom party for  
the students. We plan to rent large inflatables  
from Austins.
5. Is any County Department involved in the project, event or program for which you are seeking funds? Resource officer

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Parental and corporate donations

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes       

No ✓

Is the organization non-profit?

Yes ✓

No       

Is the organization tax-exempt?

Yes ✓

No       

8. What is the address of the applicant making this funding request?

3312 King's Farm Drive  
Midlothian, Virginia 23113

9. What is the telephone number, fax number, e-mail address of the applicant?

794-6879  
358-5001  
Clardwnh16@aol.com

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Sandra N. Clarke  
Signature

Chairman, Post Prom  
Title (if signing on behalf of an organization)

Sandra N. Clarke  
Printed Name

Jan. 31, 2005  
Date

Rec'd  
2/8/05

# **DISTRICT IMPROVEMENT FUNDS APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Clover Hill High School  
CHHS Post Prom
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. CHHS PP Committee is a group of parent volunteers whose purpose is to provide a safe, alcohol + drug-free celebration after the prom for the teenagers of CHHS. In support of our God, we also provide drug & alcohol awareness for the parents of CHHS students + the community at large.
3. What is the amount of funding you are seeking? \$1000.00 - \$1800.00
4. Describe in detail the funding request and how the money, if approved, will be spent. We request this funding to assist our organization with the \$2500.00 rental fee charged by Robious Sports & Fitness Center for rental of their facility for our Post Prom celebration. See "Background Information" submitted with this application.
5. Is any County Department involved in the project, event or program for which you are seeking funds? No



6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Parents and business donations,  
community grants and ticket sales.

7. If applicant is an organization, answer the following:

Is the organization a corporation?	Yes _____	No <u>X</u>
Is the organization non-profit?	Yes <u>X</u>	No _____
Is the organization tax-exempt?	Yes <u>X</u>	No _____

8. What is the address of the applicant making this funding request?

CHHS Post Prom Committee  
90 Margi Wright  
5809 Oak Knoll Rd  
Midlothian, VA 23112

9. What is the telephone number, fax number, e-mail address of the applicant?

Margi Wright  
home 739-2813  
email margi@i-gistixusa.com  
fax 739-9790

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Margi Wright  
Signature  
CHHS Post Prom Committee  
Co. Chairman  
Title (If signing on behalf of an organization)

Margi Wright  
Printed Name

2-05-05  
Date

# DISTRICT IMPROVEMENT FUNDS APPLICATION

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

- Post Prom Committee 2005
1. What is the name of the applicant (person or organization) making this funding request? Post Prom Committee  
Midlothian High School
  2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. MHS PTSA Post Prom Committee  
raises money and conducts a drug & alcohol  
free event for the juniors and seniors after  
the prom.
  3. What is the amount of funding you are seeking? \$1000.00
  4. Describe in detail the funding request and how the money, if approved, will be spent. The money will be spent to provide an  
after prom all night drug & alcohol free event  
for our high school's juniors & seniors and  
their guests.
  5. Is any County Department involved in the project, event or program for which you are seeking funds? NO

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

We have a phone-a-thon to solicit funds from families of MHS. We also solicit monetary support and prizes from local businesses.

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No

Is the organization non-profit?

Yes ☒

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

14221 Heathfield Drive  
Midlothian, VA 23113

9. What is the telephone number, fax number, e-mail address of the applicant?

379-4151 (h)  
840-1989 (c)  
Tsaiert@aol.com

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Sandra J Albert  
Signature

Chairman Post Prom Midlothian HS  
Title (if signing on behalf of an organization) PTSA

Sandra J Albert  
Printed Name

2/3/05  
Date

cc: Christine Wilson  
Principal, MHS

Rec'd  
2/8/05**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Monacan PTSA Post Prom
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. Non-profit, drug & alcohol free event sponsored to offer a safe environment for the students of Monacan High School & their guests in the early morning hours following the JR/SR Prom.
3. What is the amount of funding you are seeking? \$5,000 <sup>\$11,000</sup>
4. Describe in detail the funding request and how the money, if approved, will be spent. Money will be spent for Rental:  
Fantasy World, Entertainment: Amusements  
Robious Sports/Racquet Club: Facility
5. Is any County Department involved in the project, event or program for which you are seeking funds? NO.

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

Parents: Phone-a-thon

Community Donations (please see attached from 04)

Community Fund Raisers @ Sam's Club + Ukrops

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No α.

Is the organization non-profit?

Yes

No

Is the organization tax-exempt?

Yes

No

8. What is the address of the applicant making this funding request?

Monacan PTSA Post Prom c/o Monacan High School

11501 Smoke Tree Drive

Richmond, VA. 23236

9. What is the telephone number, fax number, e-mail address of the applicant?

Barbara Coen, Co-Chair

804-379-9203 phone

804-379-9204 fax

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Barbara Coen

Signature

Co-Chair Monacan PTSA Post Prom

Title (If signing on behalf of an organization)

Barbara Coen

Printed Name

2.6.05

Date

Attn: Kim Conley

Rec'd  
2/8/05

# **DISTRICT IMPROVEMENT FUNDS APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? Maggie Walker Governor's School PTSA
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application. Basically "To promote the welfare of children + youth in home, school, community + place of worship" "To raise the standards of home life" - please see attached for additional purposes. - I believe you have our bylaws on file but I will be glad to mail them to you.
  
3. What is the amount of funding you are seeking? \$1,000 \$500
  
4. Describe in detail the funding request and how the money, if approved, will be spent. To fund Post Prom Celebration  
help
  
5. Is any County Department involved in the project, event or program for which you are seeking funds? No

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?

PTSA; Donations

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes

No ☒

Is the organization non-profit?

Yes ☒

No ☒

Is the organization tax-exempt?

Yes ☒

No

8. What is the address of the applicant making this funding request?

MLWGS PTSA

1000 No. Lombardy St.

Richmond, VA 23220

9. What is the telephone number, fax number, e-mail address of the applicant?

354-6800

Fax 354-6939

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.

Emily Thrown

Signature

President, PTSA

Title (if signing on behalf of an organization)

Emily Thrown

Printed Name MLW PTSA

2/7/05

Date



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 9.

**Subject:**

Citizen Request to Address the Board Under "Hearings of Citizens on  
Unscheduled Matters"

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

**Summary of Information:**

In accordance with Board procedures, Cathy M. Kirk has requested the opportunity to speak to the Board to address (1) "... a possible violation of my first amendment rights to free speech and assembly" and (2) the application of the deferral policy adopted by the Board of Supervisors on February 11, 2004.

**Preparer:** Steven L. Micas

**Title:** County Attorney  
0800:68371.1

**Attachments:**



Yes



No

# **000180**



15712 Fire Light Place  
Moseley, VA 23120  
March 3, 2005  
Lisa Elko, Chesterfield Co. BOS clerk

### **REQUEST TO ADDRESS BOARD OF SUPERVISORS**

Dear Lisa Elko, Chesterfield Co. BOS clerk,

I am requesting to speak on the March 9, 2005 Board of Supervisor's agenda. I will address my comments to a possible violation of my first amendment rights to free speech and assembly at the February 23, 2005 Board of Supervisor's meeting. In addition, I would like to express my concern regarding the deferral policy passed by the Board of Supervisors on February 11, 2004 and subsequent procedures by the Board to not implement this policy.

Please notify me in writing as soon as possible regarding this request to address the BOS.

Regards,  
Cathy M. Kirk  
H: 639-9362  
M: 301-4562  
clmkirk@aol.com



**000181**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**


Page 1 of 3

**Meeting Date:** March 9, 2005

**Item Number:** 10.A.

**Subject:** Developer Water and Sewer Contracts

**County Administrator's Comments:**

**County Administrator:** 

**Board Action Requested:** The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

**Summary of Information:**

The following water and sewer contracts were executed by the County Administrator:

1. Contract Number: 01-0139  
Project Name: Midlothian Wood Condos - LeGordon Drive  
Developer: Tascon-Midlothian Wood, LLC  
Contractor: Piedmont Construction Company, Incorporated  
Contract Amount: Water Improvements - \$138,200.00  
Wastewater Improvements - \$150,000.00  
District: Midlothian

Preparer: Craig S. Bryant

Title: Director of Utilities

**Attachments:**

☐

Yes

☒

No

#000182

2. Contract Number: 03-0048  
Project Name: Edgewater at The Reservoir - Commercial  
Developer: Reservoir Land Associates  
Contractor: R.M.C. Contractors, Incorporated  
Contract Amount: Water Improvements - \$33,575.00  
Wastewater Improvements - \$49,409.00  
District: Matoaca
3. Contract Number: 03-0106  
Project Name: Castro Dentist Office - 2930 West Hundred Road  
Developer: SAC Properties, LLC  
Contractor: Duke Contracting of Virginia, Incorporated  
Contract Amount: Water Improvements - \$6,130.00  
District: Bermuda
4. Contract Number: 03-0327  
Project Name: Harrowgate Place, Section 4  
Developer: Savage and Lennon, Incorporated  
Contractor: R.M.C. Contractors, Incorporated  
Contract Amount: Water Improvements - \$3,300.00  
Wastewater Improvements - \$23,674.00  
District: Bermuda
5. Contract Number: 04-0003  
Project Name: Waterford Social Security Building  
Developer: Bill Neff, Sr.  
Contractor: Enviroscope, Incorporated  
Contract Amount: Water Improvements - \$23,000.00  
Wastewater Improvements - \$9,000.00  
District: Clover Hill

6. Contract Number: 04-0025  
Project Name: Gentle Touch Car Wash - Hull Street Road  
  
Developer: Gentle Touch Car Wash  
  
Contractor: H & B Construction Company, Incorporated  
  
Contract Amount: Water Improvements - \$18,403.00  
Wastewater Improvements - \$30,417.45  
  
District: Clover Hill
7. Contract Number: 04-0151  
Project Name: Sommerville Industrial Park,  
Lot Numbers 27C and 27D  
  
Developer: Romag LLC  
  
Contractor: Gleghorn Excavating Incorporated  
  
Contract Amount: Water Improvements - \$23,100.00  
Wastewater Improvements - \$22,500.00  
  
District: Midlothian



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 10.B.

**Subject:**

Status of General Fund Balance, Reserve for Future Capital Projects,  
District Improvement Fund, and Lease Purchases

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *LB*

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lane B. Ramsey

**Title:** \_\_\_\_\_ County Administrator

**Attachments:**



Yes



No

#

**000185**

CHESTERFIELD COUNTY  
GENERAL FUND BALANCE  
March 09, 2005

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/04	FY2005 Actual Beginning Fund Balance		\$49,403,714
07/01/04	Hurricane Isabel accrual	(3,379,255)	\$46,024,459
07/01/04	FY2005 Adjusted Beginning Fund Balance		\$46,024,459
07/01/04	FY05 Addition to Fund Balance	750,000	\$46,774,459
11/23/04	Designate excess revenue (County) for non-recurring items in FY2006	(2,163,220)	\$44,611,239
11/23/04	Designate excess expenditures (County) for non-recurring items in FY2006	(226,540)	\$44,384,699
11/23/04	Designate excess expenditures (Schools) for non-recurring items in FY2005	(3,077,862)	\$41,306,837
11/23/04	FY04 Results of Operations - restore CSA fund balance shortfall for use in FY2005	(90,237)	\$41,216,600
11/23/04	FY04 Results of Operations - Bond referendum expenditures in FY2005	(60,000)	\$41,156,600
11/23/04	FY04 Results of Operations - Pay plan adjustments in three departments in FY2005	(257,800)	\$40,898,800

CHESTERFIELD COUNTY  
RESERVE FOR FUTURE CAPITAL PROJECTS  
TRADITIONALLY FUNDED BY DEBT  
March 9, 2005

Board Meeting Date	Description	Amount	Balance
<b>FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002</b>			
4/10/2002	FY03 Budgeted Addition	8,600,000	10,111,312
4/10/2002	FY03 Capital Projects	(7,277,800)	2,833,512
8/28/2002	Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment	(140,000)	2,693,512
<b>FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003</b>			
4/9/2003	FY04 Budgeted Addition	9,354,000	12,047,512
4/9/2003	FY04 Capital Projects	(8,559,300)	3,488,212
7/23/2003	National search for a developer to revitalize the Cloverleaf Mall area	(44,000)	3,444,212
10/22/2003	Debris pick-up program due to Hurricane Isabel	(1,000,000)	2,444,212
4/14/2004	To General Services for building unexpected repairs and maintenance items incurred during FY04	(125,000)	2,319,212
4/14/2004	Trf to Sheriff for start-up expenses and capital for new replacement jail project	(260,000)	2,059,212
4/14/2004	Designate funding for police vehicles associated with the new COPS grant. Funds to be transferred to Police in FY2006	(500,000)	1,559,212
<b>FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004</b>			
4/14/2004	FY05 Budgeted Addition	9,600,000	11,122,692
4/14/2004	FY05 Capital Projects	(8,496,900)	2,625,792
7/28/2004	Pre-development studies for Cloverleaf Mall	(65,000)	2,560,792
8/11/2004	Deposit on acquisition of the mall buildings at Cloverleaf Mall	(250,000)	2,310,792
9/3/2004	Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations	(59,600)	2,251,192
10/13/2004	Operating costs associated with Cloverleaf Mall for 2004/2005	(500,000)	1,751,192
10/13/2004	Debt Service costs associated with IDA loan for Cloverleaf Mall	(300,000)	1,451,192
10/13/2004	Other Cloverleaf Mall operating costs (including costs associated with the acquisition of additional property)	(250,000)	1,201,192
11/10/2004	Woodmont Drive road and waterline repairs resulting from damage from Tropical Storm Gaston	(30,455)	1,170,737

000187

**DISTRICT IMPROVEMENT FUNDS**  
**March 9, 2005**

<u>District</u>	<u>Prior Years Carry Over*</u>	<u>FY2005 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 3/09 Agenda</u>	<u>Balance Pending Board Approval</u>
<b>Bermuda</b>	\$11,647	\$48,500	\$29,123	\$4,104	\$26,921
<b>Clover Hill</b>	43,363	48,500	39,751	2,300	49,812
<b>Dale</b>	75,769	48,500	36,365	1,800	86,103
<b>Matoaca</b>	58,871	48,500	27,725	8,300	71,346
<b>Midlothian</b>	34,064	48,500	38,684	2,300	41,580
<b>County Wide</b>	0	13,500	0	0	13,500

000188



Prepared by  
Accounting Department  
February 28, 2005

## SCHEDULE OF CAPITALIZED LEASE PURCHASES

### APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 02/28/05</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$12,075,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	10,965,000
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	5,239
11/00	School Copier Lease #3 – Chester Middle School	20,268	09/05	2,885
09/01	School Server Lease	278,372	07/05	58,647
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	5,780,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	21,970,000	11/24	21,970,000
10/04	Cloverleaf Mall Redevelopment Project	9,225,000	10/06	9,225,000
11/04	School Archival/Retrieval System Lease	21,639	01/08	19,698
12/04	Energy Improvements at County Facilities	1,519,567	12/17	1,519,567
12/04	Energy Improvements at School Facilities	<u>427,633</u>	12/10	<u>427,633</u>
TOTAL APPROVED AND EXECUTED		<u>\$69,407,747</u>		<u>\$62,048,669</u>

### PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
None	

**000189**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 10.C.

**Subject:**

Roads Accepted into the State Secondary System

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lisa H. Elko

**Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:**



Yes



No

#

000190

# Report of Changes to the Secondary System of State Highways

17-Feb-05  
5

## County of Chesterfield

Street Names grouped by Project/Subdivision			Route	Street Termini	Length Miles	Date BOS Resolution	Effective
<b>System Change: Addition</b>							
<b>Chesdin Landing, Section 5</b>							
Corapeake Place			05775	From: Chesdin Green Wy., ( Rt. 4496) To: Cul-de-sac	0.11	11/23/2004	1/18/2005
Corapeake Terrace			05774	From: Chesdin Green Wy., ( Rt. 4496) To: Cul-de-sac	0.68	11/23/2004	1/18/2005
<b>Chester Run, Section A</b>							
Lilking Court			05784	From: Lilking Rd., ( Rt. 5783) To: Cul-de-sac	0.08	10/27/2004	1/18/2005
Lilking Road			05783	From: Stebbins St., ( Rt. 1530) To: Lilking Ct., ( Rt. 5784)	0.07	10/27/2004	1/18/2005
Lilking Road			05783	From: Lilking Ct., ( Rt. 5783) To: Cul-de-sac	0.11	10/27/2004	1/18/2005
Stebbins Street			01530	From: Percival St., ( Rt.1510) To: Lilking Rd., ( Rt.5783)	0.07	10/27/2004	1/18/2005
Stebbins Street			01530	From: Lilking Rd., ( Rt. 5783) To: Cul-de-sac	0.12	10/27/2004	1/18/2005
<b>Hampton Park, Section 18</b>							
Hampton Valley Circle			05773	From: Hampton Valley Dr., ( Rt. 5689) To: Cul-de-sac	0.03	12/15/2004	1/18/2005
Hampton Valley Drive			05689	From: Hampton Valley Tn., ( Rt. 5771) To: Hampton Valley Mw., ( Rt. 5772)	0.13	12/15/2004	1/18/2005
Hampton Valley Drive			05689	From: .01 Mi. S Of Hampton Valley Tr., ( Rt. 5692) To: Hampton Valley Tn., ( Rt. 5771)	0.05	12/15/2004	1/18/2005
Hampton Valley Drive			05689	From: Hampton Valley Mw., ( Rt. 5772) To: .04 Mi. S Of Hampton Valley Mw., ( Rt. 5772)	0.04	12/15/2004	1/18/2005
Hampton Valley Mews			05772	From: Hampton Valley Dr., ( Rt. 5689) To: Cul-de-sac	0.04	12/15/2004	1/18/2005
Hampton Valley Turn			05771	From: Hampton Valley Dr., ( Rt. 5689) To: Cul-de-sac	0.04	12/15/2004	1/18/2005
<b>Second Branch, Section 4</b>							
Balta Court			05818	From: Balta Rd., ( Rt. 4609) To: Cul-de-sac	0.09	12/15/2004	1/18/2005
Balta Road			04609	From: Marek Dr., ( Rt. 5819) To: .09 Mi. E. Of Marek Dr., ( Rt. 5819)	0.09	12/15/2004	1/18/2005

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on February 17, 2005

000191

# Report of Changes to the Secondary System of State Highways

17-Feb-05

6

## County of Chesterfield

Street Names grouped by Project/Subdivision			Route	Street Termini	Length Miles	Date BOS Resolution	Effective
System Change: Addition							
Second Branch, Section 4							
Balta Road			04609	From: Janeka Dr., ( Rt. 5817) To: Marek Dr., ( Rt. 5819)	0.14	12/15/2004	1/18/2005
Balta Road			04609	From: .01 Mi. S Of Devette Dr., ( Rt. 5236) To: Janeka Dr., ( Rt. 5817)	0.06	12/15/2004	1/18/2005
Hulsey Drive			05820	From: Marek Dr., ( Rt. 5819) To: Cul-de-sac	0.14	12/15/2004	1/18/2005
Janeka Drive			05817	From: Balta Rd., ( Rt. 4609) To: Cul-de-sac	0.10	12/15/2004	1/18/2005
Marek Drive			05819	From: Balta Rd., ( Rt. 4609) To: Hulsey Dr., ( Rt. 5820)	0.11	12/15/2004	1/18/2005
Summer Lake, Section 2							
Kipper Drive			05829	From: Kipper Turn ( Rt. 5830) To: Cul-de-sac	0.05	12/15/2004	1/18/2005
Kipper Drive			05829	From: Summer Lake Dr. ( Rt. 5828) To: Kipper Tn. ( Rt. 5830)	0.03	12/15/2004	1/18/2005
Kipper Turn			05830	From: Kipper Dr. ( Rt. 5829) To: .05 M W Of Kipper Dr. ( Rt. 5829)	0.05	12/15/2004	1/18/2005
Kipper Turn			05830	From: .05 M W Of Kipper Dr. ( Rt. 5829) To: .13 M Nw Of Kipper Dr. ( Rt. 5829)	0.13	12/15/2004	1/18/2005
Summer Lake Circle			05827	From: Summer Lake Dr. ( Rt. 5828) To: .04 M W Of Summer Lake Dr. ( Rt. 5828)	0.04	12/15/2004	1/18/2005
Summer Lake Circle			05827	From: .04 M W Of Summer Lake Dr. ( Rt. 5828) To: .13 M Nw Of Summer Lake Dr. ( Rt. 5828)	0.13	12/15/2004	1/18/2005
Summer Lake Drive			05828	From: Summer Lake Mw. ( Rt. 5832) To: .09 M. E Of Summer Lake Mw. ( Rt. 5832)	0.09	12/15/2004	1/18/2005
Summer Lake Drive			05828	From: Jaydee Dr., ( Rt. 5664) To: .08 Mi S Of Jaydee Dr., (5664)	0.08	12/15/2004	1/18/2005
Summer Lake Drive			05828	From: Summer Lake Tn. ( Rt. 5831) To: .045 M S Of Summer Lake Tn. ( Rt. 5831)	0.05	12/15/2004	1/18/2005
Summer Lake Drive			05828	From: .05 M S Of Summer Lake Tn. ( Rt. 5831) To: .11 M S Of Summer Lake Tn. ( Rt. 5831)	0.06	12/15/2004	1/18/2005

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on February 17, 2005

000192

# Report of Changes to the Secondary System of State Highways

17-Feb-05

7

## County of Chesterfield

Street Names grouped by Project/Subdivision	Route	Street Termini	Length Miles	Date BOS Resolution	Effective
<b>System Change: Addition</b>					
<b>Summer Lake, Section 2</b>					
Summer Lake Drive	05828	From: .08 M S Of Jaydee Dr. ( Rt. 5664) To: .10 M S Of Jaydee Dr. ( Rt. 5664)	0.02	12/15/2004	1/18/2005
Summer Lake Mews	05832	From: Summer Lake Dr. ( Rt. 5828) To: .05 M N Of Summer Lake Dr., ( Rt. 5828)	0.05	12/15/2004	1/18/2005
Summer Lake Mews	05832	From: .05 M N Of Summer Lake Dr. ( Rt. 5828) To: .07 M S Of Summer Lake Mv ( Rt. 5832)	0.07	12/15/2004	1/18/2005
Summer Lake Turn	05831	From: Summer Lake Dr. ( Rt. 5828) To: Summer Lake Dr. ( Rt. 5828)	0.05	12/15/2004	1/18/2005
<b>Summer Lake, Section 3</b>					
Jaydee Court	05825	From: Jaydee Dr., ( Rt. 5664) To: Cul De Sac	0.22	12/15/2004	1/18/2005
Jaydee Drive	05664	From: Jaydee Tr., ( Rt. 5826) To: .09 M. W Of Jaydee Tr., ( Rt. 5826)	0.09	12/15/2004	1/18/2005
Jaydee Drive	05664	From: .06 M Sw Of Jaydee Pl.,( Rt. 5665) To: Jaydee Ct., ( Rt. 5825)	0.02	12/15/2004	1/18/2005
Jaydee Drive	05664	From: Jaydee Ct., ( Rt. 5825) To: Jaydee Tr., ( Rt. 5826)	0.06	12/15/2004	1/18/2005
Jaydee Terrace	05826	From: Jaydee Dr., ( Rt. 5664) To: Cul-de-sac	0.10	12/15/2004	1/18/2005
<b>Windy Creek, Section A1</b>					
Windy Creek Circle	05814	From: Windy Creek Ct., ( Rt. 5815) To: Windy Creek Wy., ( Rt. 5816)	0.05	12/15/2004	1/21/2005
Windy Creek Circle	05814	From: Windy Creek Wy., ( Rt. 5816) To: Windy Creek Dr., ( Rt. 5813)	0.06	12/15/2004	1/21/2005
Windy Creek Circle	05814	From: Dortonway Dr., ( Rt. 2767) To: Windy Creek Ct., ( Rt. 5815)	0.11	12/15/2004	1/21/2005
Windy Creek Court	05815	From: Windy Creek Cr., ( Rt. 5814) To: Cul-de-sac	0.03	12/15/2004	1/21/2005
Windy Creek Drive	05813	From: Windy Creek Cr., ( Rt. 5814) To: Dortonway Dr., ( Rt. 2767)	0.05	12/15/2004	1/21/2005
Windy Creek Drive	05813	From: Dortonway Dr., ( Rt. 2767) To: Windy Creek Pl., ( Rt. 5812)	0.05	12/15/2004	1/21/2005
Windy Creek Place	05812	From: Windy Creek Dr., ( Rt. 5813) To: Cul-de-sac	0.02	12/15/2004	1/21/2005

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on February 17, 2005

000193

# *Report of Changes to the Secondary System of State Highways*

17-Feb-05  
8

County of Chesterfield				Length Miles	Date BOS Resolution	Effective
Street Names grouped by Project/Subdivision						
System Change: Addition						
Windy Creek, Section A1						
Windy Creek Place	05812	From: Windy Creek Dr., ( Rt. 5813 )	To: Cul-de-sac	0.04	12/15/2004	1/21/2005
Windy Creek Way	05816	From: Windy Creek Cr., ( Rt. 5814 )	To: Cul-de-sac	0.03	12/15/2004	1/21/2005
Total Net Change in Mileage				4.13		

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on February 17, 2005

000194



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 11.

**Subject:**

Closed Session

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature, likely of the County Administrator, is written over the line.

**Board Action Requested:**

**Summary of Information:**

Closed session pursuant to § 2.2-3711(A)(7), Code of Virginia, 1950, as amended, for consultation with legal counsel regarding the judgment in the case of Scott V. Hechler v. County of Chesterfield.

**Preparer:** Steven L. Micas

**Title:** County Attorney  
0800:68356.1

**Attachments:**

☐

Yes

☒

No

#  
**000195**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 15.A.

**Subject:**

Resolution Recognizing the Generosity of the Brandermill Community

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely belonging to the County Administrator, is written over the line.

**Board Action Requested:**

Mr. Warren has requested that the Board of Supervisors adopt this resolution, recognizing the Brandermill community for its generous assistance to the Cook family in the aftermath of Tropical Storm Gaston.

**Summary of Information:**

This resolution will recognize Brandermill community for its generous assistance to the Cook family in the aftermath of Tropical Storm Gaston.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

**Attachments:**



Yes



No

#000196



RECOGNIZING THE GENEROSITY OF THE BRANDERMILL COMMUNITY

WHEREAS, Chesterfield County has a well-earned reputation as a caring community where neighbors come to each others' aid when the situation calls for it; and

WHEREAS, during Hurricane Isabel in September 2003, many Chesterfield County residents helped their neighbors by cutting and removing fallen trees; sharing food and water; providing transportation and providing other needed assistance; and

WHEREAS, in September 2004, Tropical Storm Gaston struck the county, and widespread flooding left numerous families homeless; and

WHEREAS, once again, faced with adversity, many Chesterfield County residents selflessly assisted others who were affected by the storm; and

WHEREAS, when Tropical Storm Gaston struck, the family of Richard and Sharon Cook lost all their possessions except for the clothing they were wearing; and

WHEREAS, 15-year-old Jenna and her 17-year-old foster brother, Joshua, did not even have shoes on when they were rescued from their apartment; and

WHEREAS, the family was helped through the generous contributions of the Brandermill community; and

WHEREAS, the Brandermill Adopt-A-Family program provided the Cook family with three rooms of bedroom furniture; living room furniture; a microwave oven; sheets; pillows; blankets; comforters; clock radios; utensils; dishes, pots and pans; and other items; and

WHEREAS, donations for the family amounted to more than \$4,000; and

WHEREAS, this was the most recent example of the kindness and generosity of the Brandermill community, which has come to the aid of others in need in the past.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 9<sup>th</sup> day of March 2005, publicly recognizes the extraordinary compassion, generosity and spirit of civic-mindedness of the Brandermill community, and expresses its appreciation, on behalf of all Chesterfield County residents, to the Brandermill community for its assistance to the Cook family and others in need who have benefited from its Adopt-A-Family efforts.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: March 9, 2005**

**Item Number: 15.B.**

**Subject:**

Resolution Recognizing Mr. Bradford Christopher Schultz, Troop 806, Sponsored by Woodlake United Methodist Church, Mr. Ravin Perry, Mr. Michael Keblusek and Mr. David Shapiro, all of Troop 811, Sponsored by the Episcopal Church of the Redeemer, Upon Attaining Rank of Eagle Scout

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

A handwritten signature in cursive script, likely belonging to the County Administrator, is written over the line.

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Staff has received requests for the Board to adopt resolutions recognizing Mr. Bradford Christopher Schultz, Troop 806, Mr. Ravin Perry, Mr. Michael Keblusek and Mr. David Shapiro, all of Troop 811, upon attaining the rank of Eagle Scout. All will be present at the meeting, accompanied by members of their families, to accept the resolutions.

Preparer: Lisa H. Elko

Title: Clerk to the Board

**Attachments:**



Yes



No

#  
**000198**

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to their community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law

Mr. Bradford Christopher Schultz, Troop 806, sponsored by Woodlake United Methodist Church; and Mr. Ravin Perry, Mr. Michael Keblusek and Mr. David Shapiro, all of Troop 811, sponsored by The Episcopal Church of the Redeemer, have accomplished those high standards of commitment and have reached the long-sought goal of Eagle Scout which is received by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through their experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare themselves for roles as leaders in society, Bradford, Ravin, Michael and David have distinguished themselves as members of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 9<sup>th</sup> day of March 2005, hereby extends its congratulations to Mr. Bradford Christopher Schultz, Mr. Ravin Perry, Mr. Michael Keblusek and Mr. David Shapiro, and acknowledges the good fortune of the county to have such outstanding young men as its citizens.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 3

**Meeting Date:** March 9, 2005

**Item Number:** 17.A.

**Subject:**

Public Hearing to Amend Sections 17-73 and 17-76 of the Subdivision Ordinance Relating to Standards for Paving of Streets and Acceptance Into the State System

**County Administrator's Comments:** *Recommend Approval after public hearing*

**County Administrator:** *SM*

**Board Action Requested:**

The Board of Supervisors is requested to amend Sections 17-73 and 17-76 of the Subdivision Ordinance of the Code of the County of Chesterfield 1997 in relation to pavement design and building permits.

**Executive Summary:**

These amendments would provide (a) a change in the minimum pavement design in new subdivisions to a three-layer system to include base stone, base asphalt, and surface asphalt; (b) a change in the number of building permits allowed to be issued prior to application of base asphalt from 50 percent to 60 percent; and (c) a change in the number of building permits allowed to be issued prior to state acceptance from 80 percent to 90 percent.

Continued Next Page

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

# 000200

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 3**

---

**Background Information:**

In April 2004, a meeting was held with representatives of the Richmond Area Metropolitan Contractors Association (RAMCA), Virginia Department of Transportation (VDOT), and the County's Utilities and Environmental Engineering Departments to discuss the lack of compaction over utility lines. The County's requirement of road paving at 50-percent completion of subdivisions was also discussed at this meeting as hindering the process.

RAMCA requested that VDOT modify requirements for all roads in new subdivisions to be constructed with a three-layer design system (i.e., stone, base asphalt, and surface asphalt). VDOT representatives explained that the VDOT local residencies did not have this authority as the guidelines had been established for and need to be flexible to include residencies within the entire State of Virginia. At this meeting, VDOT suggested that RAMCA discuss this issue with the County.

In May 2004, RAMCA approached Environmental Engineering to discuss the road paving issue. RAMCA's main concern being that road paving too early in the construction process, when there are far more heavy trucks than normal, would result in remedial action (i.e., patches) that would cause deterioration of roads more quickly over time.

At the same time, the Home Building Association of Richmond (HBAR) had been expressing concerns to Environmental Engineering regarding their membership's inability to obtain additional building permits due to how quickly 50 percent of building permits are issued. HBAR noted that approximately 30 percent of developers were already using a three-layer system and advocated that all developers should use the three-layer system.

In June 2004, several meetings were then held that included representatives of RAMCA, HBAR, VDOT, and the County's Planning and Environmental Engineering Departments (the Committee). This group was working toward a solution of providing a higher and stronger quality finished product and agreed that a triple-pavement design was needed. The triple-pavement design would include stone, base asphalt, and surface asphalt; and the combination of double asphalt would provide added strength when compared with the six inches of stone and two inches of asphalt currently required.

Postponing the requirement to pave streets from 50 to 60 percent building permit issuance will provide additional time for base stone to settle prior to installation of base asphalt. HBAR agreed that if the ordinance was also amended so they could receive up to 90 percent of building permits prior to placement of the final surface asphalt and State road acceptance, any settlement of the base asphalt could be corrected before final surfacing.

Continued Next Page

**000201**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 3 of 3**

---

**Background Information (continued):**

Although the three-layer pavement design is more expensive per square yard, HBAR agreed that an ability to obtain 10 percent more permits through critical times and overall improved aesthetics far outweigh the small increase in cost per lot. The \$300 in additional costs was generated by RAMCA and confirmed by HBAR. The County will also have subdivision roads constructed to a higher standard that should last longer and require less maintenance over their pavement life due to pavement failure.

The Environmental Engineering Department agreed to this and, with the approval of the Committee, this amendment was brought forward to the Board, and the enclosed, proposed amendments to Sections 17-73 and 17-76 were referred to the Planning Commission by the Board at the September 22, 2004 meeting. At the Planning Commission's public hearing, HBAR requested that the 90-percent State road acceptance requirement be changed to 100-percent since the County has the option of pulling developer bonds to ensure completion of roads in subdivisions. It was noted that the original 80-percent requirement has worked very well since its inclusion in the ordinance in 1989.

The Planning Commission after lengthy discussions voted three to two in favor of requiring the three-layer system, changing 50-percent building permits to 60 percent prior to paving, but changing 80-percent building permits to 100 percent prior to State acceptance.

State recommends that the Board amend Sections 17-73 and 17-76 of the Code of the County of Chesterfield as presented by the Committee to the Planning Commission by changing the 50-percent paving requirement to 60 percent; changing the 80-percent State road acceptance requirement to 90 percent; and approving the three layer paving system.

**District:** Countywide

**000202**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 17-73 AND 17-76 RELATING TO  
SUBDIVISION OF LAND

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

- (1) *That Sections 17-73 and 17-76 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Sec. 17-73. Installation of Improvements and Bonding.

ooo

- (2) No more that ~~50~~ 60 percent of the building permits in any recorded section of a residential or residential townhouse subdivision shall be issued until the paving requirements in that section have been completed.
- (3) No more that ~~80~~ 90 percent of the building permits in any section of a residential or residential townhouse subdivision shall be issued until the streets have been constructed to state standards and accepted into the state system as applicable.

ooo

Sec. 17-76. Arrangement.

- (k) The minimum pavement design for all local streets, residential collector streets, private streets, alleys and accessways in any subdivision shall have ~~at a minimum two inches of bituminous concrete including the surface course~~ pavement designed utilizing base stone, base asphalt, and surface asphalt as approved by the director of environmental engineering.

ooo

- (2) *That this ordinance shall become effective immediately upon adoption*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** March 9, 2005

**Item Number:** 17.6.

**Subject:**

Public Hearing to Consider the Restriction of Through Truck Traffic on McEnnally Road

**County Administrator's Comments:**

*Recommend Approval after public hearing*

**County Administrator:**

**Board Action Requested:** A public hearing is scheduled for this meeting to consider the restriction of through truck traffic on McEnnally Road between North Spring Run Road and Winterpock Road.

**Summary of Information:** Mrs. Humphrey received a request to restrict any through truck or truck and trailer or semi-trailer combination, except pickup or panel trucks, from using McEnnally Road (Route 702) between North Spring Run Road (Routes 662 and 702) and Winterpock Road (Route 621). The recommended alternate route is Winterpock Road (Route 621), Hull Street Road (Route 360), and North Spring Run Road (Route 702).

The Virginia Department of Transportation (VDOT) has four criteria it considers when a restriction is requested. A requested restriction must meet the first two criteria, in that: 1) a reasonable alternate route is provided; and 2) the character or frequency of truck traffic on the route proposed for restriction is not compatible with the effected area. Evaluation of the second criterion will include safety issues, accident history, engineering of the roadway, vehicle composition, and other traffic engineering related issues. Sections of McEnnally Road are only fourteen to fifteen feet wide, with no usable shoulder width.

**(Continued next page)**

**Preparer:** R.J. McCracken  
Agen590

**Title:** Director of Transportation

**Attachments:**



Yes



No

# **000204**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

---

**(Summary of Information: Continued)**

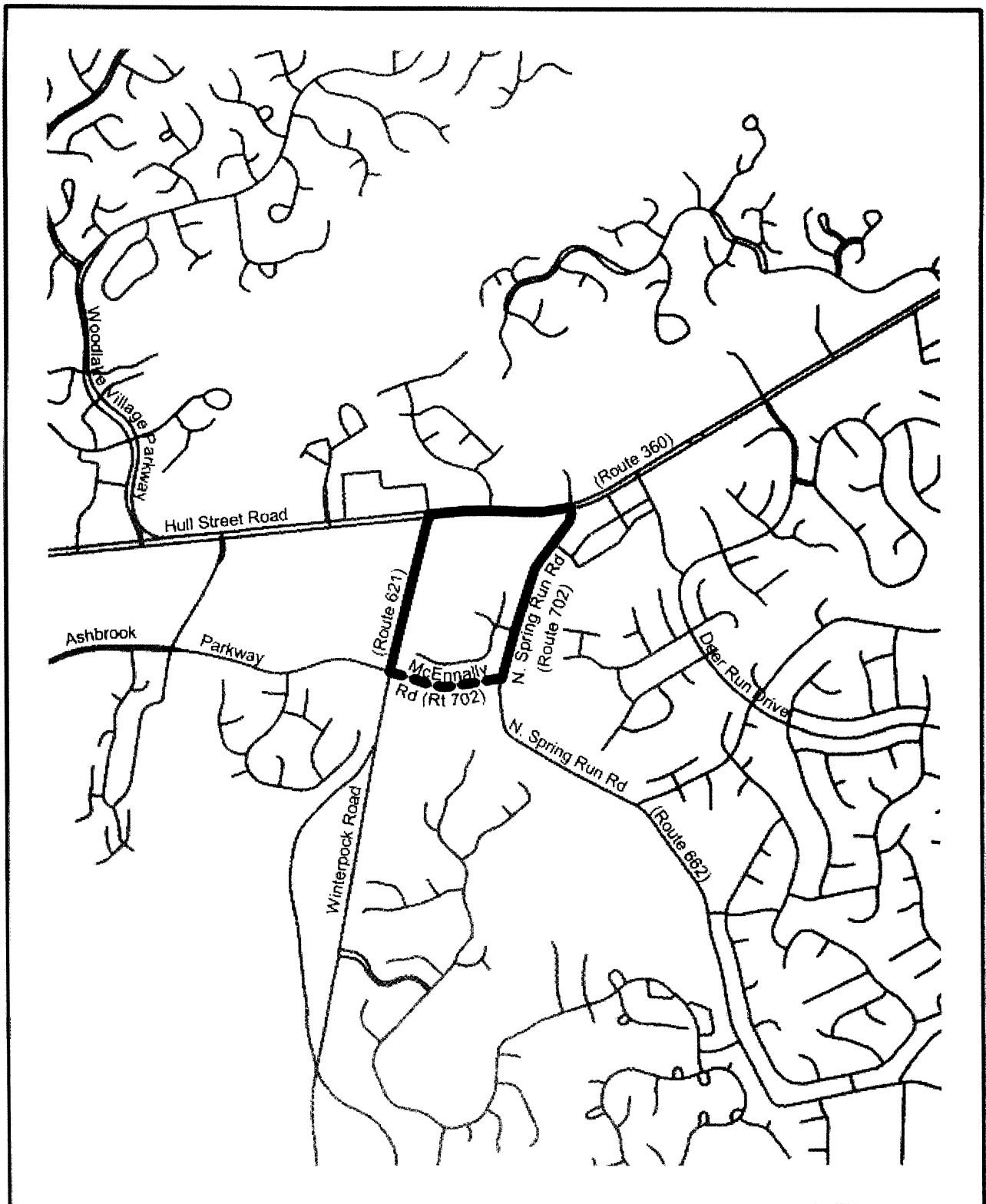
Based on staff's preliminary review, this request will satisfy these two criteria. In addition, a requested restriction must meet either of the last two criteria, in that: 1) the roadway is residential in nature, with at least 12 dwellings on both sides within 150 feet of the roadway centerline per 1,000 feet of roadway, or 2) the roadway must be functionally classified as either a local or collector road. Based on staff's preliminary review, this request will satisfy the second criterion, in that McEnnally Road is classified by VDOT as a local road.

Since staff's preliminary review indicates that the request will satisfy VDOT's first two criteria, and one of VDOT's second two criteria, it is staff's determination that McEnnally Road will qualify for restriction to through truck traffic.

**Recommendation:** If the Board wishes to pursue this request, the attached resolution requesting the Virginia Department of Transportation to restrict through truck traffic between North Spring Run Road and Winterpock Road should be adopted.

**District:** Matoaca

**000205**



McEnally Road (Route 702)  
Through Truck Traffic Restriction Request



Proposed Restricted Route  
Proposed Alternate Route

000206

WHEREAS, the Chesterfield County Board of Supervisors received a request to restrict any through truck or truck and trailer or semi-trailer combination except pickup or panel trucks from using McEnnally Road between North Spring Run Road and Winterpock Road; and

WHEREAS, the recommended alternate route is Winterpock Road, Hull Street Road, and North Spring Run Road; and

WHEREAS, Chesterfield County will use its good offices for enforcement of the proposed restriction; and

WHEREAS, the Board has conducted a public hearing on the restriction.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors requests the Virginia Department of Transportation to restrict through truck traffic on McEnnally Road between North Spring Run Road and Winterpock Road.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 2

**Meeting Date:** March 9, 2005

**Item Number:** 17.C.

**Subject:**

Public Hearing to Consider Amendments to the County's Massage Therapy Ordinance to Allow Massages to be Performed for Compensation by Massage Therapy Students

**County Administrator's Comments:** *Recommend Approval after public hearing*

**County Administrator:** *[Signature]*

**Board Action Requested:**

Public hearing to consider amendments to the massage therapy ordinance to allow massages to be conducted for compensation by massage students in a post-secondary school under the supervision of a certified massage therapist.

**Summary of Information:**

With some exceptions, the County's massage therapy ordinance requires that a massage performed for compensation be performed by a massage therapist who is (i) certified by the state and (ii) permitted by the County through the Chief of Police. Further, in most instances, the massage must be performed in a massage clinic that has received a permit from the County.

Recently, the Virginia School of Technology, a proprietary technical school with campuses at the Arboretum (and formally at Boulders) and in Virginia Beach, approached County staff seeking changes in the massage therapy ordinance. The School offers instructional training for health related occupations such as massage therapist, medical assistant, practical nurse, and medical office specialist.

Currently, massage therapy students at the School receive over 600 hours of massage therapy training and, as part of that training, provide massages to the public under the supervision of certified massage therapists. These

**Preparer:** Steven L. Micas

**Title:** County Attorney  
1923:68316.1(68197.1)

**Attachments:**



Yes



No

# 000208

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

---

massages comply with the County's massage therapy ordinance because the massages are not offered for compensation. The School would like to begin charging customers for these massages in order to recover overhead costs such as supplies and instructor time.

After meeting with representatives of the School and the Police Department, and after consultation with the Health Department, Staff recommends that the Board consider the attached amendments to the massage therapy ordinance. The proposed amendments would apply to public universities, public colleges and post secondary schools that are certified or approved by the State Council of Higher Education for Virginia. The amendments would allow qualifying educational institutions to charge for massages performed by their massage students provided that (i) the massages are performed as part of a course of massage therapy instruction at the school, (ii) the school holds a valid massage clinic permit from the County and (iii) a certified massage therapist holding a County permit is present at all times in the room with the massage therapy student. The ordinance amendments would also allow a massage clinic to be located at a qualifying university, college or school.

Staff believes that requiring the school to obtain a permit for a massage clinic from the County and, also, to be a public university or college, or a post secondary school approved or certified by the State Council, provides sufficient safeguards against abuse of the ordinance exception by fraudulent businesses claiming to be massage schools.

The Police Department and Health Department do not have any objections to the proposed ordinance amendments.

Staff recommends that the Board adopt the attached ordinance amendments.

1923(25):68316.1(68197.1)

**000209**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTIONS 15-91, 15-92 AND 15-93 RELATING TO  
MASSAGE THERAPY PERFORMED BY MASSAGE THERAPY STUDENTS  
OF A POST SECONDARY EDUCATIONAL INSTITUTION

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 15-91, 15-92 and 15-93 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

**ARTICLE V. MASSAGE CLINICS**

**Sec. 15-91. Definitions.**

For this article, the following words and phrases shall have the following meanings:

*Barber shop:* An establishment which provides one or more of the following services in exchange for consideration: hair care, makeovers, facials, manicures, pedicures, or body waxing.

*Beauty salon:* An establishment which provides one or more of the following services in exchange for consideration: hair care, skin care, makeovers, facials, manicures, pedicures or body waxing.

*Care facility:* A hospital, nursing home, convalescent care facility, assisted living facility, life care facility, or group care facility.

*Certified massage therapist:* Any person who administers a massage to another person, in exchange for consideration, and who has qualified as a certified massage therapist pursuant to the requirements of Code of Virginia, §§ 54.1-3000 and 54.1-3029, including but not limited to a massage clinic operator.

*Chief of police:* The Chesterfield County Police Chief or his designee.

*Client:* A person receiving a massage.

*Consideration:* Anything of value given in exchange for services rendered, including, but not limited to, money, goods, services or advertising.

*Health club:* An establishment which provides health and fitness equipment and programs for its client's use in exchange for any form of consideration. A health club may be located in a hotel or motel but not in a guest room in a hotel or motel.

*Massage:* The treatment of soft tissues for therapeutic purposes by the application of massage and body work techniques based on the manipulation or application of pressure to the muscular structure or soft tissues of the human body. Massage shall not include the diagnosis or treatment of illness or disease or any service or procedure for which a license to practice

medicine, nursing, chiropractic therapy, physical therapy, occupational therapy, acupuncture or podiatry is required by law.

*Massage clinic:* A fixed place of business where a certified massage therapist gives a client a massage. A massage clinic shall either be freestanding or located within a health club, tanning salon, hotel or motel (but not in a guest room in a hotel or motel), beauty salon, ~~or~~ barber shop or within a public university, public college, or post-secondary school that is certified or approved by the State Council of Higher Education for Virginia.

*Massage clinic operator:* The person who files and signs the application for a massage clinic permit and who is responsible for the day-to-day operation of the clinic. The massage clinic operator need not qualify as a certified massage therapist if he or she does not intend to administer massage.

*Public gathering:* Any event occurring in the county that is open to the general public and involves more than 50 persons.

*Seated massage:* A massage of the upper body or feet when the massage client is fully clothed and seated in a chair.

*Tanning salon:* An establishment which has as its primary business the provision of tanning services in exchange for consideration.

#### **Sec. 15-92. Permit required.**

No person shall administer or perform or permit to be administered or performed a massage in exchange for consideration in or upon any premises within the county unless:

- (a) The massage is performed for medical, relaxation, remedial or hygienic purposes; and
- (b) The person performing the massage is a certified massage therapist and holds a valid county permit.
- (c) If a massage is performed in a massage clinic, a valid county massage clinic permit has been issued for the premises.

#### **Sec. 15-93. Exclusions.**

Section 15-92 shall not apply to massages administered for medical, relaxation, remedial or hygienic purposes by

(i) a physician, surgeon, chiropractor, osteopath or physical therapist duly licensed by the Commonwealth of Virginia;

(ii) a licensed nurse acting under the prescription or direction of any such physician, surgeon, chiropractor, osteopath, or physical therapist; ~~or~~

**000211**

(iii) a certified massage therapist acting on the premises of any such physician, surgeon, chiropractor, osteopath or physical therapist and under his prescription or direction. Section 15-92 shall not apply to barber shops or beauty salons in which massage is given to the scalp, face, neck or shoulders only; or

(iv) a student of massage therapy enrolled in a course of instruction for massage therapy at a public university, public college, or post-secondary school that is certified or approved by the State Council of Higher Education for Virginia, provided also that the massage is performed as part of a course of instruction for massage therapy at a massage clinic holding a valid county permit and that a certified massage therapist with a permit from the County is present in the room at all times with the massage therapy student.

In addition, Section 15-92 shall not apply to barber shops or beauty salons in which massage is given to the scalp, face, neck or shoulders only.

(2) *That this ordinance shall become effective immediately upon adoption.*





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** March 9, 2005

**Item Number:** 19.

**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board  
of Supervisors

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *LR*

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of a regularly scheduled meeting to be  
held on March 23, 2005 at 3:30 p.m.

**Preparer:** Lisa H. Elko

**Title:** Clerk to the Board

**Attachments:**

☐

Yes

☒

No

# 000213